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# **North Central Correctional Complex**

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**May 9, 2016  
May 10, 2016  
May 11, 2016**

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**Margaret Ogonek,  
Report Coordinator**

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**CORRECTIONAL INSTITUTION INSPECTION COMMITTEE REPORT  
ON THE INSPECTION AND EVALUATION OF  
NORTH CENTRAL CORRECTIONAL COMPLEX**

**Dates of Inspection:** May 9, 2016  
May 10, 2016  
May 11, 2016

**Type of Inspection:** Unannounced

**Legislators/CIIC Staff Present:** Kelly Parliament, LA for Rep McClain  
Joanna E. Saul, Director  
Adam Jackson, Senior Analyst  
Charlie Adams, Corrections Analyst II  
Darin Furderer, Corrections Analyst II  
Margaret Casey, Corrections Analyst I  
Margaret Ogonek, Corrections Analyst I  
Barb Peterson, Corrections Consultant

Additional staff included CIIC interns

**Facility Staff Present:** Warden Neil Turner

CIIC spoke with many additional staff throughout the course of the inspection.

**Institution Overview**

North Central Correctional Complex (NCCC) is a medium security male facility, housing Level 1 (minimum) and 2 (medium) security inmates. The facility is comprised of the main compound, which is North Central Correctional Institution (NCCI), and the camp, which is the former Marion Juvenile Correctional Facility. The facility transitioned in 2011 from a state operated facility to being managed by Management and Training Corporation, a private sector company. The former NCCI opened in 1994; the current facilities comprise 100 acres in Marion, Ohio.<sup>i</sup>

The rated capacity for NCCC is 2,250.<sup>ii</sup> As of May 9, 2016, the institution housed 2,761 inmates (122.7 percent of capacity).<sup>iii</sup>

Demographically, 57.9 percent of the inmates are classified as white, 39.9 percent as black, and 2.86 percent as of another race. The average inmate age was 38.8 years.<sup>iv</sup> As of May 9, 2016, NCCC employed 311 total staff, of which 186 were security staff.<sup>v</sup>

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<sup>1</sup> The youngest inmate was listed as 18.7 years of age and the oldest inmate was listed as 79.8 years of age.

The institution scored 100 percent compliance on the most recent ACA audit for mandatory standards,<sup>2</sup> and 99.5 percent for non-mandatory standards.<sup>3,4vi</sup> In its most recent full internal management audit,<sup>5</sup> NCCC was 100 percent compliant on mandatory standards<sup>6</sup> and 99.8 percent compliant on non-mandatory standards.<sup>7vii</sup> Of the Ohio Standards, the facility was only 88.9 percent compliant on the applicable standards.<sup>8viii</sup> However, staff relayed they appealed one non-compliant standard and were granted the appeal resulting in a 90.0 compliance score.

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<sup>2</sup> NCCC was compliant on each of the 57 applicable mandatory standards.

<sup>3</sup> NCCC was compliant on 422 of 424 applicable non-mandatory standards. The two standards found in non-compliance were related to unencumbered space.

<sup>4</sup> The most recent audit by the Commission on Accreditation for Corrections was conducted on February 25-27, 2013.

<sup>5</sup> The full internal management audit was conducted on February 9-11, 2016.

<sup>6</sup> NCCC was compliant on each of the 58 applicable mandatory standards.

<sup>7</sup> One of the non-mandatory standards was found in non-compliance. The standard in which NCCC was not in compliance with pertained unencumbered space.

<sup>8</sup> NCCC was compliant on 80 of 90 applicable Ohio Standards. The 10 standards pertained training for new officers, correct documentation of treatment plans, treatment for individuals with chronic medical needs, proper medication administration protocols, proper HIV protocol, proper documentation of education documentation, case plans not completed in ORAS within the appropriate timeframe, appropriate training for PREA for medical and mental health staff and .

**I. INSPECTION SUMMARY**

**SAFETY AND SECURITY: ACCEPTABLE**

INDICATORS	RATING	FINDINGS
<p><b>Violence Outcome Measures</b></p>	<p><b>Good</b></p>	<ul style="list-style-type: none"> <li>• Total inmate-on-inmate assaults in CY 2015 decreased by 29.4 percent in comparison to CY 2014. Total inmate-on-staff assaults in CY 2015 decreased by 7.9 percent in comparison to CY 2014.</li> <li>• The rate of inmate disciplinary convictions for assaults decreased by 28.3 percent during CY 2015 in comparison to CY 2014. The rate of inmate disciplinary convictions for assaults for CY 2015 at NCCC was more than comparator prisons, but less than the DRC average.</li> <li>• The rate of rule 19 convictions for CY 2015 increased by 12.2 percent compared to CY 2014. The rate of rule 19 convictions for CY 2015 at NCCC was less than comparator prisons as well as the DRC average.</li> <li>• There have been zero homicides during the past two years.</li> <li>• In CY 2015, NCCC reported one disturbance.</li> </ul>
<p><b>Use of Force</b></p>	<p><b>Acceptable</b></p>	<ul style="list-style-type: none"> <li>• During CY 2015, the facility reported 125 use of force incidents, which was a decrease of 17.2 percent.</li> <li>• During a review of use of force incidents staff appropriately referred use of force incidents to a use of force committee for investigation when necessary and conducted training/coaching sessions with officers indicating good accountability. Officer statements reviewed were generally thorough and clearly stated directives given prior to force. In addition, inmates were evaluated by medical within an hour following the use of force incident and open-ended survey responses did not relay any concerns regarding use of force.</li> <li>• However, one incident was deemed unjustified by a use of force committee and two were determined to be inappropriate under the circumstances. In addition one planned use of force incident did not have the required video documentation per policy.</li> </ul>

<b>Control of Illegal Substances</b>	<b>In Need of Improvement</b>	<ul style="list-style-type: none"> <li>• During FY 2015, 6.9 percent of the inmates tested positive for the presence of an illegal substance, which was nearly double in comparison to FY 2014.</li> <li>• The percentage of inmates who tested positive in FY 2015 at NCCC was more than comparator prisons as well as the DRC average.</li> <li>• During FY 2015, the institution drug tested zero inmates for programs and 71 for cause, which is significantly less than the DRC average.</li> </ul>
<b>Inmate Perception of Safety</b>	<b>In Need of Improvement</b>	<ul style="list-style-type: none"> <li>• 53.2 percent of survey respondents on the main compound and 82.4 percent at the camp reported they are very safe, safe, or neutral (in terms of safety). This was slightly higher in comparison to the 2014 inspection.</li> <li>• Several open-ended survey responses relayed concerns regarding inmate safety.</li> <li>• The institution had 44 inmates in segregation for refusal to lock on the day of the inspection, but no inmates were under Protective Control (PC) investigation or approved PC placement.</li> </ul>
<b>Unit Security Management</b>	<b>Good</b>	<ul style="list-style-type: none"> <li>• Officers consistently documented rounds in the requisite 30 minute, staggered intervals.</li> <li>• Officers were inconsistent for the documentation of required shakedowns.</li> <li>• There were no issues of inmates hanging items in bunk areas.</li> <li>• There were zero overdue security classification reviews that were unaccounted for on the day of the inspection, which is exceptional.</li> </ul>
<b>Institutional Security Management</b>	<b>Good</b>	<ul style="list-style-type: none"> <li>• Executive staff members are consistently making the required rounds in housing units based on a review of employee sign-in logs.</li> <li>• The institution maintains logs of violent incidents, but does not currently track the information across time for trend analysis.</li> <li>• The majority of correctional officers believe they are adequately informed of incidents between shifts.</li> <li>• The number of rule 17 (unauthorized group activity) convictions appears</li> </ul>

		<p>in line with their STG population.</p> <ul style="list-style-type: none"> <li>• A review of STG committee meetings for the past six months indicates meetings are being held and included the staff members who are required to attend per policy. There were zero overdue security threat group classification reviews without cause, which is exceptional.</li> </ul>
<b>Prison Rape Elimination Act (PREA)</b>	<b>Good</b>	<ul style="list-style-type: none"> <li>• The facility did not exceed any standards, but met the remaining 39 standards in their 2015 PREA audit.</li> <li>• PREA posters, with information for inmates on reporting of sexual assaults, were posted in all the housing units.</li> <li>• A slightly higher percentage of inmate survey respondents indicated they knew how to report sexual contact in comparison to the DRC average</li> <li>• There was only one substantiated PREA case.</li> </ul>

**HEALTH AND WELLBEING: ACCEPTABLE**

<b>INDICATORS</b>	<b>RATING</b>	<b>FINDINGS</b>
<b>Unit Conditions</b>	<b>Good</b>	<ul style="list-style-type: none"> <li>• Camp and compound housing units were fairly clean and in good condition.</li> <li>• Shower and bathroom facilities were shared for each unit in the compound and camp. Ratings were predominantly good or acceptable. A minimal number of toilets were awaiting repair in the compound.</li> <li>• Dayrooms were primarily rated exceptional or good due to cleanliness and orderliness.</li> <li>• Most phones, drinking fountains, ice machines and microwaves were operational.</li> </ul>
<b>Medical Services</b>	<b>Deferred</b>	<ul style="list-style-type: none"> <li>• Medical facilities were observed to be in good condition.</li> <li>• Staff and inmates both indicated that medical services has improved over the past year.</li> <li>• Staffing levels appear sufficient and there were no vacancies at the time</li> </ul>

		<p>of the inspection.</p> <ul style="list-style-type: none"> <li>• Negatively, the department received a high number of informal complaints in the past year.</li> </ul>
<b>Mental Health Services</b>	<b>Deferred</b>	<ul style="list-style-type: none"> <li>• Facilities appeared to be in good condition with adequate space for staff to conduct clinical duties.</li> <li>• Staffing levels appear to have remained the same since the last inspection with the exception of a contractor; there were no vacancies at the time of the inspection.</li> <li>• Inmates raised concerns regarding access to mental health services during the medical focus groups and survey participants reported low satisfaction.</li> <li>• Negatively, programming was not currently being facilitated.</li> </ul>
<b>Recovery Services</b>	<b>Acceptable</b>	<ul style="list-style-type: none"> <li>• Staffing levels appeared to be sufficient to provide adequate services.</li> <li>• A low number of individuals were currently participating in formal treatment programs; however, NCCC has a number of additional recovery service programming available.</li> <li>• Termination rates for TRP, IOP and RMP were higher than the DRC average.</li> </ul>
<b>Food Services</b>	<b>Acceptable</b>	<ul style="list-style-type: none"> <li>• Inmate food service workers are able to earn an extra \$10 of incentive pay.</li> <li>• Three of the meals were rated as good. One of the sampled meals was rated as in acceptable.</li> <li>• Negatively, NCCC was only 71.0 percent compliant in their most recent visit by the DRC Food Service Contract Monitor.</li> <li>• Also negatively, 60.6 percent of inmate survey respondents indicated that they were either “unsatisfied” or “very unsatisfied” with the quality of the food served. However, the responses were less negative than the previous responses from other institutions.</li> </ul>
<b>Recreation</b>	<b>Acceptable</b>	<ul style="list-style-type: none"> <li>• Physical facilities appeared clean and there were no maintenance</li> </ul>



		<p>concerns reported.</p> <ul style="list-style-type: none"> <li>• The institution offers most recreation activities permitted, per policy, for Level 1 and 2 inmates.</li> <li>• Inmate survey respondents reported moderately low satisfaction with access to recreation.</li> </ul>
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**FAIR TREATMENT: GOOD**

INDICATORS	RATING	FINDINGS
<b>Staff/Inmate Interactions</b>	<b>Good</b>	<ul style="list-style-type: none"> <li>• Survey responses were generally positive and were an improvement over compound responses in 2014.</li> <li>• Most of the inmates in the vulnerable population focus groups rated staff/inmate interactions as good/positive.</li> <li>• The Inspector provides an acceptable level of accountability by running a report on staff names that appear in inmate complaints based on “red flags.”</li> </ul>
<b>Inmate Grievance Procedure</b>	<b>Good</b>	<ul style="list-style-type: none"> <li>• Inmate survey responses regarding access to the grievance procedure were generally positive or neutral.</li> <li>• Staff responsiveness to both informal complaints and grievances was good.</li> <li>• Oversight and accountability of the grievance procedure seem good.</li> </ul>
<b>Inmate Discipline</b>	<b>Good</b>	<ul style="list-style-type: none"> <li>• Overall, the hearing process appeared fair; however, the RIB panel would be benefited by taking some additional time to consult the second person on the panel, to review all available evidence, and to document that evidence.</li> <li>• Due process appeared to be provided and sanctions did not raise concerns.</li> </ul>
<b>Segregation</b>	<b>Acceptable</b>	<ul style="list-style-type: none"> <li>• NCCC is still in the process of implementing restrictive housing reform.</li> </ul>

		<p>However, the unit's ranges have been separated into RH and LPH (limited privilege housing) and the population is slightly reduced from 2014.</p> <ul style="list-style-type: none"> <li>• Conditions overall appeared acceptable, although inmates relayed concerns regarding mold, temperature, and gnats.</li> <li>• Staff accountability appeared good.</li> <li>• Staff have not fully implemented programming and activities were limited. The JPAY kiosks on the LPH ranges were pending installment by DRC.</li> </ul>
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**REHABILITATION AND REENTRY: ACCEPTABLE**

INDICATORS	RATING	FINDINGS
<p><b>Reentry Planning</b></p>	<p><b>Acceptable</b></p>	<ul style="list-style-type: none"> <li>• NCCC had a reentry resource fair in February 2016 with approximately 200 inmates in attendance.</li> <li>• Out of twenty one RPLANS reviewed all were found to have been completed prior to the offender's release.</li> <li>• NCCC currently has four reentry approved programs being facilitated by unit staff.</li> <li>• Staff relayed they are very involved with the local reentry coalitions and regularly attend the Northeast Regional meetings, as well as the Franklin county coalition meetings.</li> <li>• Most focus group inmates who are within thirty days of release relayed that they were familiar with the reentry resources available to them.</li> <li>• The NCCC libraries both have a reentry resource center, but the staff relayed that the computer in the reentry resource center on the main compound was inoperable and had been inoperable for months.</li> <li>• NCCC reentry focus group inmates relayed that there is a need for more telephones in the dorms for enhanced family and community connections.</li> <li>• Most NCCC reentry focus group inmates relayed that they did not participate in reentry programming there at NCCC because of the long waiting list.</li> </ul>

<p><b>Rehabilitative Programming</b></p>	<p><b>Good</b></p>	<ul style="list-style-type: none"> <li>• NCCC does offer inmate facilitated programming.</li> <li>• NCCC offers a wide range of meaningful activities and inmate group activities.</li> <li>• The NCCC 2016 Needs Assessment reflected that in addition to unit programming, inmates also have access to mental health programming, recovery service programming, and religious programming.</li> <li>• The majority of NCCC survey respondents reported their case manager and unit manager were helpful.</li> <li>• A low number of survey respondents at NCCC reported it was easy or were neutral about the ease of getting in to unit programs.</li> <li>• The case manager focus group relayed a number of challenges such as unexpected meetings and duties, as well as lack of communication in being able to perform their job duties.</li> <li>• NCCC waitlist for reentry programming reflect high numbers of inmates waiting to get in to reentry programs.</li> </ul>
<p><b>Family Engagement and Community Connections</b></p>	<p><b>Acceptable</b></p>	<ul style="list-style-type: none"> <li>• Family members are invited to NCCC for educational graduations, family day, religious programming, and reentry day.</li> <li>• NCCC currently has eleven community service projects.</li> <li>• NCCC staff relayed that they currently have 108 active community service volunteers.</li> <li>• A low percentage of inmate survey respondents relayed having problems receiving visits.</li> <li>• Staff relayed that barriers that exist for inmates to communicate with family and friends are the need for more phones, the need for more JPAY machines, and a larger space for inmate visitation.</li> </ul>
<p><b>Academic Program/Literacy Development</b></p>	<p><b>Good</b></p>	<ul style="list-style-type: none"> <li>• NCCC offers five standard academic programs.</li> <li>• NCCC staff relayed that the education department has recently incorporated a fast track program that will enhance inmates' learning in math and English, as well as working with trained tutors for more GED completions.</li> </ul>

		<ul style="list-style-type: none"> <li>• NCCC rate of academic enrollment has increased from FY 2013 to FY 2015.</li> <li>• NCCC has significantly decreased the number of inmates on the waiting list for educational opportunities.</li> <li>• The rate of GED's attained has decreased from FY 2013 to FY 2015.</li> <li>• NCCC library has one reentry resource center at the main compound and at the NCCC camp, both of which have one reentry computer which the one is operable at the camp, but not operable at the main facility.</li> </ul>
<b>Library Services</b>	<b>Acceptable</b>	<ul style="list-style-type: none"> <li>• NCCC has two libraries and both appeared clean and organized.</li> <li>• The state computers that were utilized by inmates in the law library have been removed.</li> <li>• Negatively, NCCC only has one reentry resource computer in each library and the one on the main compound was not operational.</li> </ul>
<b>Vocational and Work Skill Development</b>	<b>Good</b>	<ul style="list-style-type: none"> <li>• NCCC has five career tech programs and one advanced job training course.</li> <li>• NCCC offers five apprenticeship programs.</li> <li>• NCCC apprenticeship rate has increased from FY 2014 to FY 2015.</li> <li>• NCCC currently has no OPI shop.</li> </ul>

**FISCAL ACCOUNTABILITY: GOOD**

<b>INDICATORS</b>	<b>RATING</b>	<b>FINDINGS</b>
<b>Fiscal Wellness</b>	<b>Deferred</b>	<ul style="list-style-type: none"> <li>• Fiscal wellness data was not available to CIIC.</li> </ul>
<b>Environmental Sustainability</b>	<b>Good</b>	<ul style="list-style-type: none"> <li>• In 2015, NCCC reduced their usage and costs in water and natural gas. The most significant reduction was in their natural gas costs which reduced by 34.0 percent.</li> <li>• NCCC also reduced their electrical usage but increased their electric</li> </ul>

		<p>costs.</p> <ul style="list-style-type: none"> <li>• NCCC is expected to start their Roots of Success program in July 2016.</li> <li>• In addition to the sustainability program, NCCC has two re-claimers in each housing unit.</li> </ul>
<p><b>Staff Management</b></p>	<p><b>Good</b></p>	<ul style="list-style-type: none"> <li>• The survey results indicate that officers have some concerns but mostly positive opinions about their work environment.</li> <li>• In CY 2015, NCCC supervisors completed 100 percent of their performance evaluations. .</li> <li>• In CY 2015, NCCC staff completed 100 percent of their mandated training.</li> <li>• On the day of the inspection, NCCC reported only one vacancy.</li> </ul>

**II. SAFETY AND SECURITY**

**CIIC EXPECTATION: Prisons will provide a safe and secure environment for all inmates.**

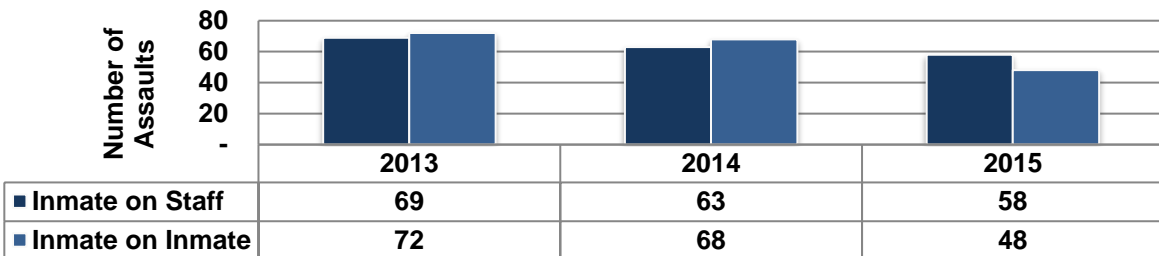
**A. VIOLENCE OUTCOME MEASURES**

CIIC’s evaluation of violence focuses on the number and rate of disciplinary convictions for assaults, fights, the number of homicides, and disturbances at the institution during a year in comparison to the previous year; the comparator prisons rate; and the DRC average. The evaluation also considers the facility’s response and efforts to reduce violence. Overall, the CIIC inspection team rated violence outcome measures as **GOOD**.

**Assaults**

- During CY 2015, there were 48 reported inmate-on-inmate assaults.<sup>ix</sup> Total inmate-on-inmate assaults in CY 2015 decreased by 29.4 percent in comparison to CY 2014.<sup>9x</sup>
- The institution reported 58 inmate-on-staff assaults during CY 2015.<sup>xi</sup> Total inmate-on-staff assaults in CY 2015 decreased by 7.9 percent in comparison to CY 2014.<sup>10xii</sup>
- The rate of inmate disciplinary convictions for assaults decreased by 28.3 percent during CY 2015 in comparison to CY 2014.<sup>11xiii</sup> The rate of inmate disciplinary convictions for assaults for CY 2015 at NCCC was more than comparator prisons, but less than the DRC average.<sup>12xiv</sup>

**Chart 1  
Total Assaults  
CY 2013 – CY 2015**



<sup>9</sup> During CY 2014, there were 68 inmate-on-inmate assaults.

<sup>10</sup> During CY 2014, there were 63 inmate-on-staff assaults.

<sup>11</sup> The rate of inmate disciplinary convictions for assaults in CY 2014 was 64.4 per 1,000 inmates. The rate in CY 2015 was 46.2.

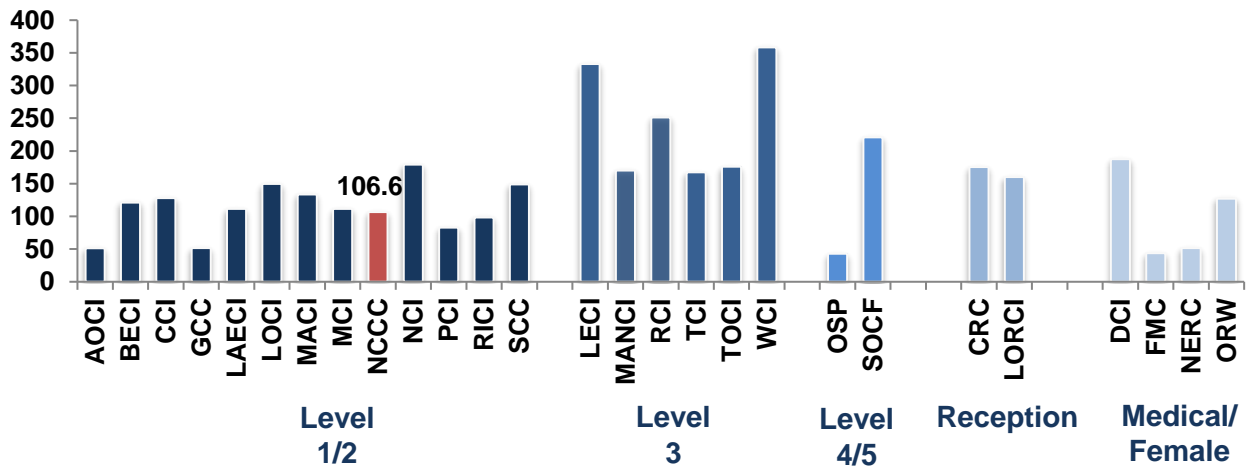
<sup>12</sup> The rate of inmate disciplinary convictions for assaults in CY 2015 was 46.2 per 1,000 inmates. The rate of the comparator prisons was 32.4 and the DRC average rate was 52.9.

**Fights**

- Fights<sup>13</sup> are documented via RIB convictions for rule 19 (fight) violations. The rate<sup>14</sup> of rule 19 convictions for CY 2015 increased by 12.2 percent compared to CY 2014.<sup>15xv</sup>
- The rate of rule 19 convictions for CY 2015 at NCCC was less than comparator prisons as well as the DRC average.<sup>16xvi</sup>

The following provides a comparison of the rate of documented rule 19 violations per 1,000 inmates across the DRC.

**Chart 2**  
**Rule 19 Violation (Fights) Rates<sup>17</sup>**  
**CY 2015**



**Homicides**

- There have been zero homicides during the past two years (2014 to date).

<sup>13</sup> The total number of RIB convictions for rule 19 violations does not correlate to a total number of fights. For example, seven inmates might have been involved in one fight – all seven inmates would have been found guilty by the RIB for a rule 19 violation and would therefore be included in the total number.

<sup>14</sup> The rate was obtained by dividing the total number of rule 19 violations for the year by the average monthly institutional population for that same time period.

<sup>15</sup> In CY 2014, the facility reported 255 (95.0 per 1,000 inmates) rule 19 convictions; during CY 2015, the facility reported 286 (106.6 per 1,000 inmates) rule 19 violations.

<sup>16</sup> The rate for the comparator prisons was 116.1 per 1,000 inmates and the DRC average was 149.6.

<sup>17</sup> Rate is per 1,000 inmates.

## Disturbances<sup>18</sup>

- In CY 2015, NCCC reported one disturbance.<sup>xvii</sup> The number of disturbances increased by one in comparison to CY 2014, in which zero disturbances were reported.<sup>xviii</sup>

## Staff Accountability

- Staff have implemented violence reduction initiatives related to increased communication to inmates, increased number of programs, and additional security modifications.

## B. USE OF FORCE

CIIC's evaluation of use of force focuses on the number of uses of force at the institution during a year in comparison to the previous year, the comparator prisons rate, and the DRC average. A further evaluation is conducted by reviewing a random sample of completed use of force reports as well as staff accountability.<sup>19</sup> Overall, the CIIC inspection team rated use of force as **ACCEPTABLE**.

## Incident Caseload

- During CY 2015, the facility reported 125 use of force<sup>20</sup> incidents. Compared to CY 2014, in which 151 uses of force were reported, total uses of forces decreased by 17.2 percent.<sup>xix</sup>
- The use of force rate for CY 2014 was more among comparator prisons, but less than the DRC average.<sup>21xx</sup>
- During CY 2015, chemical agents (mace) were used 46 times.<sup>xxi</sup> This is less than were used in CY 2014, in which chemical agents were used 57 times.<sup>xxii</sup>

## Procedural Accountability

- Video documentation was available for nine of the 20 incidents reviewed, which could be improved.<sup>22</sup>
- Staff appropriately referred use of force incidents to a use of force committee for investigation when necessary. In addition, staff conducted training/coaching sessions with officers indicating good accountability.

<sup>18</sup> Disturbances are defined as any event caused by four or more inmates that disrupts the routine and orderly operation of the prison.

<sup>19</sup> CIIC's review of use of force includes a sample of 20 randomly selected use of force reports as well as any available video.

<sup>20</sup> Further information regarding use of force incidents can be found in the Glossary.

<sup>21</sup> The use of force rate at NCCC in CY 2014 was 56.2 per 1,000 inmates; the comparator prisons rate was 39.1 per 1,000 inmates. The DRC average was 82.3.

<sup>22</sup> There were a few incidents where the footage was available, but not preserved.



- Officer statements reviewed were generally thorough and clearly stated directives given prior to force.
- Inmates were evaluated by medical within an hour following the use of force incident, with only a few exceptions.
- Documentation was generally completed and only a few minor documentation errors were present.<sup>23</sup>
- A slight majority of inmates provided a statement regarding the use of force. Refused statements included a supervisor signature, which is considered a best practice.

Negatively,

- One planned use of force incident did not have the required video documentation per policy. However, a review of another planned use of force incident indicated staff followed proper procedure and exhausted all options, including a lengthy negotiation, prior to the use of force.

### **Application of Force**

- Open-ended survey responses did not relay any concerns regarding use of force.
- Documented injuries appeared consistent with the level of force.

Negatively,

- One incident was deemed unjustified by a use of force committee<sup>24</sup> and two were determined to be inappropriate under the circumstances.<sup>25</sup>

### **Staff Accountability**

- The institution has implemented additional counseling for staff involved in use of force as well as attendance at regional use of force trainings held by the DRC Managing Director of Operations.

## **C. CONTROL OF ILLEGAL SUBSTANCES**

CIIC's evaluation of control of illegal substances focuses on the percent of inmates who tested positive of an illegal substance at the institution during a year in comparison to the previous year, the comparator prisons' rate, and the DRC average. Overall, the CIIC inspection team rated control of illegal substances as **IN NEED OF IMPROVEMENT**.

<sup>23</sup> Documentation errors included missing times on inmate and staff DRC 5251 (medical) forms.

<sup>24</sup> The incident involved an inmate who cut in line in the chow hall. Staff attempted to escort the inmate to the end of the line and force was utilized.

<sup>25</sup> One incident involved an inmate who had his arm out of the cuff port and the force utilized should have been planned. The other incident involved a targeted shakedown in which staff should have called for assistance prior to utilizing force.

- During FY 2015, 6.9 percent of the inmates tested positive for the presence of an illegal substance,<sup>26,27xxiii</sup> which was nearly double in comparison to FY 2014.<sup>28xxiv</sup>
- The percentage of inmates who tested positive in FY 2015 at NCCC was more than comparator prisons as well as the DRC average.<sup>29xxv</sup>
- During FY 2015, the institution drug tested zero inmates for programs<sup>30</sup> and 71 for cause,<sup>31,32</sup> which is significantly less than the DRC average.<sup>33</sup>
- Confiscated items<sup>34</sup> increased from FY 2014 to FY 2015.<sup>35</sup>
- In response to CIIC's survey question pertaining to prohibited substances, the top substances inmates on the main compound reported as available were tobacco (106), marijuana (103), Suboxone<sup>®</sup> (101), and alcohol/hooch (101).<sup>36</sup> The top substances inmates at the camp reported as being available were tobacco (77), alcohol/hooch (69), marijuana (67), and Suboxone<sup>®</sup> (64).<sup>37</sup> (Please refer to the DRC Inmate Survey results in the Appendix for more information.)
- The facility has implemented initiatives in an effort to reduce contraband related to security modifications, staffing placements, and visitation.

#### D. INMATE PERCEPTION OF SAFETY

CIIC's evaluation of inmate perception of safety focuses on three areas: survey responses, focus group participants, and the number of refusal to lock for safety and security reasons. Overall, the CIIC inspection team rated inmate perception of safety as **IN NEED OF IMPROVEMENT**.

<sup>26</sup> Each DRC institution conducts monthly urinalysis tests of a random sample of its population. The urinalysis tests for the presence of a broad range of substances. The institution randomly tested 1,717 inmates of which 118 tested positive.

<sup>27</sup> 89 inmates tested positive for THC (marijuana); 22 tested positive for buprenorphine (Suboxone<sup>®</sup>); three tested positive for opiates; two tested positive for both THC and buprenorphine; one tested positive for cocaine; and one tested positive for THC, buprenorphine, and opiates.

<sup>28</sup> In FY 2014, 3.5 percent of inmates tested positive for the presence of an illegal substance.

<sup>29</sup> The average percent of positive drug test results during FY 2015 for the comparator prisons was 4.2 percent. The DRC average was 4.0 percent.

<sup>30</sup> Per DRC policy 70-RCV-03, program drug testing includes inmates who are tested as part of recovery service treatment programs; inmates who leave the secure perimeter as part of a job responsibility; prior to parole board hearings and after hearings for inmates approved for release; inmates under medication treatment for Hepatitis C; or as indicated by the Managing Officer or designee.

<sup>31</sup> Per DRC policy 70-RCV-03, for cause testing includes inmates who are tested when there is a reasonable suspicion of drug use.

<sup>32</sup> 52 (73.2 percent) inmates tested positive during for cause drug screenings in FY 2015.

<sup>33</sup> The average number of inmates tested for programs and cause in DRC for FY 2015 was 494.4.

<sup>34</sup> Confiscated items, in this context, refers to tobacco and/or alcohol/drugs.

<sup>35</sup> In FY 2014 the facility had 351 incidents of confiscated contraband compared to 381 in FY 2015. This does not necessarily indicate that contraband is more or less prevalent.

<sup>36</sup> 54 inmates on the main compound refused to answer and 34 inmates indicated that prohibited substances are not available.

<sup>37</sup> 45 inmates at the camp refused to answer and 35 inmates indicated that prohibited substances are not available.

- 53.2 percent of survey respondents (n=233) on the main compound and 82.4 percent (n=176) at the camp reported they are very safe, safe, or neutral (in terms of safety). This was slightly higher in comparison to the 2014 inspection.<sup>38</sup>
- Several open-ended survey responses relayed concerns regarding inmate safety.
- All vulnerable population focus group inmates interviewed said they feel safe, both from other inmates and staff.<sup>39</sup>
- The institution had 44 inmates in segregation for refusal to lock on the day of the inspection, but no inmates were under Protective Control (PC) investigation or approved PC placement.

## E. UNIT SECURITY MANAGEMENT

CIIC's evaluation of unit security management focuses on policy compliance for officer rounds, documented shakedowns, cell/bunk security, and security classification/privilege level reviews. Overall, the CIIC inspection team rated unit security management as **GOOD**.

### Officer Rounds

- Officers consistently documented rounds in the requisite 30 minute, staggered intervals.<sup>40</sup>

### Cell/Bunk Searches (Shakedowns)

- Housing unit officers are required to search inmates' bunks/cells for contraband, including illegal drugs and weapons. Officers were inconsistent for the documentation of required shakedowns.

### Cell/Bunk Security Check

- During the inspection, CIIC staff check bunk areas to identify if inmates are hanging items to block officers' direct observation. There were no issues of inmates hanging items in bunk areas.
- The atmosphere in the housing units appeared calm.

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<sup>38</sup> 45.9 percent (n=283) of the main compound inmates and 86.0 percent (n=57) of the camp inmates reported they were very safe, safe, or neutral (in terms of safety) during the 2014 inspection.

<sup>39</sup> Most inmates relayed that they get along well with other inmates. Most inmates in the focus groups relayed that it depends on the dorm as to whether it is a safe area or not. Some of the inmates in the focus group relayed that there are dorms, one in particular, inmates called the "gladiator" dorm where it is not a safe area.

<sup>40</sup> Housing unit officers are required to conduct security check rounds at least every 30 minutes at staggered intervals.

## Security Classification

- Unit staff are required to conduct reviews of inmates' security classification as well as privilege level to ensure proper institutional placement. There were zero<sup>41</sup> overdue security classification reviews that were unaccounted for on the day of the inspection, which is exceptional.

## F. INSTITUTIONAL SECURITY MANAGEMENT

CIIC's evaluation of security management focuses on: executive staff rounds, critical incident management, STG management, and escapes. Overall, the CIIC inspection team rated institutional security management as **GOOD**.

### Executive Staff Rounds

- Executive staff members<sup>42</sup> are consistently making the required rounds in housing units based on a review of employee sign-in logs.<sup>43</sup>

### Violent Incident Management

- A discussion was held with executive staff regarding violent incident tracking. The institution maintains logs of violent incidents, but does not currently track the information across time for trend analysis.
- The majority of correctional officers<sup>44</sup> believe they are adequately informed of incidents between shifts.<sup>xxvi</sup> Further, most officers receive their information during roll call.
- Officers relayed that if a critical incident occurred, it would also most likely occur in the dining hall. Other areas that officers mentioned included the education building (specifically the library) and the recreation yard as well.<sup>xxvii</sup>
- Most officers relayed that if a violent incident would occur, it would most likely occur on the recreation yard because a large number of inmates occupy the area at one time.<sup>xxviii</sup>

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<sup>41</sup> Six were overdue, however, one inmate was out to court and the other five were recent transfers from other institutions.

<sup>42</sup> In reference to rounds, executive staff includes the Warden, the Deputy Wardens, the Inspector, and the Unit Management Chief. Per DRC policy 50-PAM-02, the Warden shall make weekly rounds to all living units (including segregation) and between all Deputy Wardens all living (including segregation) and activity areas must be visited at least weekly. In addition, the Unit Management Chief is expected to visit all inmate living areas weekly including segregation per DRC policy. Visibility of leadership is important in the correctional environment. It indicates they are aware of the conditions within their facility, and it also serves to boost the morale of staff and inmates.

<sup>43</sup> CIIC's review of the employee sign-in logs generally covers the one month period prior to the date of the inspection.

<sup>44</sup> Results are based on individual interviews (n=14) and survey responses from North Central Correctional Complex officers (n=75). Correctional officers survey responses (78.7 percent positive response) indicate that they are adequately informed when they come on shift.

## STG Management

- As of May 2016, there were 380 STG-affiliated inmates,<sup>45</sup> which was 13.0 percent of the institutional population. The number of STG-affiliated inmates was more in comparison to the number in January 2015.<sup>46</sup>
- The institutional percentage of STG-affiliated inmates was more than comparator prisons, but less than the DRC average.<sup>47</sup>
- The number of rule 17 (unauthorized group activity) convictions<sup>48</sup> appears in line with their STG population.<sup>49xxix</sup>
- In response to CIIC's survey question pertaining to the type of gang activity at the institution, the top activities inmates on the main compound reported were extortion (102), theft (111), and assaults (107).<sup>50</sup> The majority of the inmates at the camp indicated that gang activity is not frequent.<sup>51</sup> Please refer to the DRC Inmate Survey results in the Appendix for more information.
- A review of STG committee meetings for the past six months indicates meetings are being held and included the staff members who are required to attend per policy. There were zero overdue security threat group classification reviews without cause, which is exceptional.
- The facility has implemented monthly STG trainings for sergeants as well as added a new STG post.

## Escapes

- There have been no escapes or attempted escapes during the past two years (2014 to date).

## G. PRISON RAPE ELIMINATION ACT (PREA)

CIIC's evaluation of the institution's compliance with the Prison Rape Elimination Act (PREA) focuses on a review of the most recent PREA audit report, education and awareness of reporting, the number of reported sexual assaults, and inmate responses. Overall, the CIIC inspection team rated PREA compliance as **GOOD**.

<sup>45</sup> 361 were listed as passive, 17 were listed as active, one was disruptive, and one status was unknown.

<sup>46</sup> The institution had an STG population of 337 as of January 2, 2015.

<sup>47</sup> The percentage of STG-affiliated inmates for the comparator prisons was 10.1 and the DRC average was 16.6.

<sup>48</sup> RIB convictions for rule 17 (unauthorized group activity) violations do not capture total gang activity in an institution, as gang activity likely occurs that is not captured by staff supervision and/or documented via a conduct report and RIB conviction.

<sup>49</sup> In CY 2015 the facility reported a rate of 17.1 (46) rule 17 violations. The comparator prisons rate was 18.8 and the DRC average was 24.4.

<sup>50</sup> 56 inmates on the main compound refused to answer and 25 indicated that gang activity is not frequent at this institution.

<sup>51</sup> 34 inmates at the camp refused to answer and 61 indicated that gang activity is not frequent at this institution.

## PREA Management

- The facility did not exceed any standards, but met the remaining 39 standards in their 2015 PREA audit.<sup>52xxx</sup>
- 100 percent of staff enrolled in PREA training completed the mandated training.<sup>53</sup> An additional 100 percent of staff completed the PREA medical and mental health mandate.<sup>54</sup>
- Negatively, staff did not always make an announcement or utilize the notification system when a female was entering the housing unit.

## Inmate Education and Awareness

- PREA posters, with information for inmates on reporting of sexual assaults, were posted in all the housing units.
- A slightly higher percentage of inmate survey respondents indicated they knew how to report sexual contact in comparison to the DRC average.<sup>55</sup> All vulnerable population focus group inmates relayed that they had received information regarding PREA and knew how to contact someone if they had any issues.

## Investigations/Allegations

- Staff reported 20 PREA cases in CY 2015, of which six were allegations against a staff member and 14 were allegations against another inmate. Of the 20 cases, 12 were unsubstantiated, seven were unfounded, and one was substantiated.<sup>56</sup>
- Ten inmate survey respondents reported that they had sexual contact with a staff member at the facility. Eight inmates reported they experienced sexual abuse from a staff member. Inmate survey responses<sup>57</sup> indicated that 11 inmates have had sexual contact with another inmate at the institution. 14 inmates reported sexual abuse from another inmate at the institution.

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<sup>52</sup> The audit was conducted September 22-24, 2015. Four standards were not-applicable.

<sup>53</sup> 355 of 355 staff completed the PREA training.

<sup>54</sup> 38 of 38 staff completed the medical and mental health mandate.

<sup>55</sup> 74.2 percent (n=396) indicated they knew how to report sexual contact with staff and 78.6 percent (n=392) knew how to report sexual contact with another inmate. The inmate survey respondent average for 2014 inspections was 67.3 percent (n=3,872) knowledge of how to report sexual contact with staff and 75.6 (n=3,893) knowledge of how to report sexual contact with another inmate.

<sup>56</sup> The case was considered inmate-on-inmate sexual harassment.

<sup>57</sup> Survey responses on the main compound generally indicated that inmate-on-inmate sexual contact occurs in the shower/bathroom area. Survey responses at the camp indicated inmate-on-inmate sexual contact occurs in the cells as well as the shower/bathroom area.

## **SAFETY AND SECURITY RECOMMENDATIONS**

- Ensure that use of force video documentation is preserved per DRC policy.
- Consider additional training on threat assessments. Continue coaching sessions with officers regarding calling for assistance prior to force if there is no imminent threat of personal safety or institutional security.
- Develop additional strategies to address drug/contraband conveyance including increasing the number of inmates drug tested for programs and for cause.
- Consider strategies to improve inmates' perception of safety.
- Ensure that shakedowns are being conducted per policy.
- Ensure that females are announced when they enter a housing unit.

### III. HEALTH AND WELLBEING

**CIIC EXPECTATION: Prisons will provide sanitary conditions and access to adequate healthcare and wellness programming.**

#### A. UNIT CONDITIONS

CIIC's evaluation of unit conditions consists of direct observation of unit conditions. Based on its observation, CIIC rated unit conditions as **GOOD**.

- The housing units at NCCC consisted of ten units of two dorms each on the main compound, and four buildings of three pods each at the camp. Six of the compound units have a specific mission or population that includes; a Dog Program, Genesis, 35 and over, Merit (two units) and Faith-Based. Five of the housing units were or had designated sides for general population inmates. In addition, the institution also has one segregation unit. (Additional information regarding the segregation unit is available in a separate section.)
- Each housing unit on the main compound was divided into two dorms with bunk beds and a shared bathroom in between. Units appeared to be clean and in good condition at the main compound. Camp housing units consisted of individual cells housing two inmates each. Living arrangements at the camp were noted to be in good condition as well.
- Each unit also consisted of a dayroom, TV room, laundry facilities, drinking fountains, ice machines and microwaves. Most of the dayrooms/common areas were rated as good based on the cleanliness of the floors and overall appearance. A few of the dayrooms were rated exceptional.
- Shower and bathroom facilities were shared for each unit in the compound, and were rated predominantly good or acceptable, with the only issues stemming from some soap scum and/or stains. Shower rooms at the camp were in acceptable condition with concerns regarding chipped paint and vents needed. There were a total of one toilet and two sinks noted as inoperable on the compound. At the camp, all toilets and sinks were noted to be operational.
- 68.1 percent of inmates at the main compound (n=235) and 65.2 percent (n=178) reported feeling that the unit was clean or very clean.
- All the phones, drinking fountains, washers, dryers, ice machines and microwaves were operational on both the compound and at the camp with the exception of one microwave,<sup>58</sup> one dryer,<sup>59</sup> and one drinking fountain<sup>60</sup>.
- Cleaning materials were stocked with the appropriate quantities and cleaning chemicals.
- All first aid boxes were properly secured.
- Fire extinguishers were present in each unit and had undergone the required monthly inspection.

<sup>58</sup> The microwave not operational was on Hardin A/B

<sup>59</sup> The dryer was located in Morrow C/D

<sup>60</sup> The drinking fountain was located at the camp in 2house.



More information can be found in the housing unit checklists in the Appendix.

## B. MEDICAL SERVICES

CIIC's inspection of medical services was comprised of eight inmate focus groups, a conversation with the Inspector and Health Care Administrator, and a tour of the medical facilities. Based on observation and information provided the facility appears to have made significant improvements since the last inspection; however, **CIIC defers a rating.**

### Facilities

- The medical facilities were observed to be good condition.<sup>61</sup>
- The facility appears to have adequate space to conduct clinical duties.
- The infirmary crisis cells were noted to be good condition with good visibility.

### Staffing

- Staffing levels appear to have mostly remained the same since the last CIIC inspection.<sup>62,63</sup>
- The facility has had consistent advanced level providers over the past year; however, one of the providers was on medical leave for a period of time in the past year.<sup>64</sup>
- At the time of the inspection there were no vacancies.

### Access to Medical Services

- 62.8 percent of survey respondents (n=137) on the chronic care caseload reported receiving timely follow-ups while 71.6 percent of survey respondents (n=74) at the camp reported that they receive timely follow-ups.
- Health Service Request forms were available in every housing unit.
- The medical department received 253 informal complaints in the past year, which is high relative to other Level 1 and 2 institutions.<sup>65</sup> However, the institution has one of the highest inmate populations in the state.

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<sup>61</sup> Medical facilities consisted of six offices, one nurses' station, six exam rooms which also serve as offices, six infirmary beds, one lab area, two crisis cells, a pharmacy, a records area and one waiting area. A bathroom for staff and inmates was also observed to be clean and had accessible soap.

<sup>62</sup> Staff at NCCC consists of two medical doctors, one physician assistant, 15 registered nurses, four licensed practical nurses, one quality improvement coordinator, one healthcare administrator and one assistant. Additionally, contract staff includes; two dentists, three dental assistants, a hygienist, one phlebotomist, three health information technicians, a part-time dietary technician, x-ray technician, optometrist and podiatrist.

<sup>63</sup> At the last inspection, the institution had two FTE Medical Doctors and one part-time Medical Doctor in addition to a Nurse Practitioner.

<sup>64</sup> Staff relayed that during this period of time, a contract provider was hired.

<sup>65</sup> Most of the ICRs were related to inadequate medical care.

- Inmate survey participants reported moderate satisfaction with the quality of care provided by the nurses, high satisfaction with quality of care the dentists provide and moderately low satisfaction with the doctors.<sup>66</sup> Survey participants at the camp reported very high satisfaction with the care provided.<sup>67</sup>

### Quality

- A full internal management audit was conducted in February 9-11, 2016. The auditors relayed three concerns related to medical services.<sup>68</sup>

### Inmate focus groups

Overall, the majority of focus group participants relayed that they receive timely care. Inmates noted that improvements in services have occurred and that recently it appears that more improvements may occur in concert with expressed needs.

### Positively:

- A number of focus group participants noted the vast improvement in medical services over the past two years.
- Inmate focus groups relayed that they felt the medical department was very clean.
- Overall, the majority of inmates relayed that the medical staff is “respectful” and “courteous.”
- Individuals at the institution felt that dental care at the institution was exceptional.
- Reportedly, medication refills arrive in a timely manner for the majority of inmates and if medication was late, medications were available at nurse pill call until supplies arrived.

### Negatively:

- The majority of inmates agreed that the wait time in the medical department routinely takes more than 1 and 1/2 hours.
- Several inmates relayed that DSC passes are given around shift change, which inhibits inmates from receiving the communication. This results in inmates missing their appointments.

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<sup>66</sup> Of survey respondents at NCCC, 76.2 percent (n=214) reported that they are very satisfied, satisfied, or neutral with the quality of care provided by nurses; 63.2 percent (n=204) reported they are very satisfied, satisfied or neutral with the care provided by the doctor; and 83.8 percent (n=191) reported that they are very satisfied, satisfied or neutral with their dental care.

<sup>67</sup> Of the survey respondents at the camp, 90.5 percent (n=147) reported that they are very satisfied, satisfied, or neutral with the quality of provided by nurses; 82.5 percent (n=137) reported they are very satisfied, satisfied, or neutral with the quality of care provided by the doctors; and 78.2 percent (n=133) reported that they are very satisfied, satisfied or neutral with quality of care provided by the dental staff.

<sup>68</sup> The concerns were related to treatment for individuals on the chronic care caseload, medication administration and HIV protocol.

- The majority of focus groups participants relayed that little to no education is provided when they are diagnosed with a medical issue.
- Two inmates relayed concern about receiving medical equipment (colostomy bags) in a timely manner.

### C. MENTAL HEALTH SERVICES

CIIC's inspection of mental health services included the cleanliness of facilities, caseload size, staffing levels, critical incidents, and programming. Based on observation and the information NCCC mental health staff were able to provide CIIC staff regarding services and treatment at NCCC, **CIIC defers a rating.**

#### Facilities

- The mental health services were noted to be clean and in good condition with sufficient space for programming.<sup>69</sup>
- There were four crisis cells, two located in the infirmary and two in segregation.

#### Caseload

- There were 464 individuals on the mental health caseload, or 16.8 percent of the total inmate population. Of the total, 199 individuals were classified as seriously mentally ill (SMI).
- At the time of the inspection, staff relayed that approximately 16 percent of individuals in restrictive housing were SMI.

#### Staffing

- Staffing levels appear to have remained the same since the last CIIC inspection in 2014 with the exception of a contractor.<sup>70,71</sup>
- There were no vacancies at the time of the inspection.

#### Access to Mental Health<sup>72</sup>

- 63.6 percent of survey participants (n=132) reported adequate access to mental health services, which is average. However, at the camp inmates reported slightly lower satisfaction with access with 58.7 percent (n=75) individuals

<sup>69</sup> The facilities consist of six offices, one classroom, one secured records area and a small waiting area.

<sup>70</sup> Staffing consists of one FTE psychiatrist, one psychologist who serves as the Mental Health Administrator, two independently licensed social workers, one psych assistant, one health information technician, one nurse.

<sup>71</sup> In 2014, NCCC had a LSW in addition to the other positions listed above.

<sup>72</sup> Access to mental health staff is evaluated based on several factors: (1) time period between inmate submission of a mental health service request form and appointment with mental health staff; (2) time period between referral and appointment with the psychologist or psychiatrist; (3) response times to kites and informal complaint forms; and (4) current backlogs.

reporting adequate access. However, survey participants reported higher satisfaction with the quality of services.<sup>73</sup>

- The kite log was observed and documentation showed that responses were documented in the appropriate timeframe.
- A number of inmates during the medical focus groups also expressed concerns about the mental health services at NCCC.

### Critical Incidents

- There have been zero suicides reported at the institution in the time period evaluated by CIIC<sup>74</sup> and four suicide attempts.

### Programming

- Staff relayed that the two mental health programs that have been facilitated were suspended.

## D. RECOVERY SERVICES

CIIC's evaluation of recovery services in a correctional environment focuses on cleanliness of facilities, staffing, participation and outreach of inmates, access and quality (as determined by DRC staff). Overall, the CIIC inspection team rated recovery services as **ACCEPTABLE**.

### Facilities

- The recovery service facilities were noted to be clean and organized.<sup>75</sup>
- NCCC does not have a designated recovery services housing unit at this time.

### Staffing

- Staffing levels appear sufficient to provide adequate recovery service programming.<sup>76</sup>
- There was one staff vacancy at the time of the inspection.
- Five inmate graduates are used as program aides to facilitate ancillary recovery service programs, which is good.
- NCCC has five community volunteers that facilitate AA/NA programming and are at the facility on a weekly basis.

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<sup>73</sup> Of survey respondents, 71.5 percent (n=130) at NCCC and 75.3 percent (n=85) of inmates at the camp reported that they are satisfied with mental health services.

<sup>74</sup> The time period evaluated by CIIC is January 2014 to present.

<sup>75</sup> The facilities consist of three offices, one classroom, one conference area and one secured records area.

<sup>76</sup> At the time of the inspection staff consisted of four counselors at NCCC, one of which is at the camp and one administrator.

## Participation and Outreach<sup>77</sup>

- NCCC reported 28 inmates are currently participating in recovery service programming,<sup>78</sup> which is reportedly a decrease since the last cohort of programming. Staff relayed a cohort ended prior to the inspection, which affected the programming numbers.
- An acceptable number of inmates participate in Alcoholics Anonymous, Narcotics Anonymous, and Cocaine Anonymous.
- Staff relayed that “other staff look to the department as a resource for communication,” and added that their correctional experience adds to the department’s strong reputation.
- Additional recovery service programming intended to improve the wellbeing of inmates is available at NCCC.
- Staff relayed individuals on the waitlist are engaged into services by being able to participate in AA/NA, 12 step and AOD Education groups.
- Additionally, during the medical focus groups several inmates made a point to tell CIIC staff positive remarks regarding the recovery service department.

## Access

- Survey participants reported moderately low satisfaction with access to recovery services.<sup>79,80</sup>
- 91.2 percent of scheduled recovery service programming in the last 90 days were held, which is acceptable.<sup>81</sup>
- Staff relayed interdisciplinary meetings occur quarterly, which is within policy.
- NCCC reported 309 inmates<sup>82</sup> are currently on the waitlist for treatment programming, which is higher than comparable to similar prisons.

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<sup>77</sup> Each inmate is screened using an assessment tool for the need for addiction services, and is assigned a number associated with a recovery services level. This number indicates the degree to which inmates are in need of addiction services. Inmates are scored from zero to three; zero indicating no need of services, to three indicating chronic need for addiction services. This number is determined through completion of a need for services assessment that gives an overall score resulting in the assignment to one of the recovery services levels. Inmates who score either two or three are most in need of treatment; thus, they should be prioritized for programming.

<sup>78</sup> Formal programming offered at NCCC consists of the Treatment Readiness Program (TRP), the Intensive Outpatient Program (IOP), and Recovery Maintenance Programming (RMP) and AOD Education.

<sup>79</sup> 52.4 percent of survey participants (n=166) reported that they have adequate access to recovery services programming. Of those surveyed at the camp, 52.1 percent (n=119) reported adequate access to recovery services.

<sup>80</sup> 53.2 percent of inmate survey participants (n=235) reported regularly using drugs or alcohol prior to incarceration. Of those surveyed at the camp, 49.2 percent (n=177) reported regularly using drugs or alcohol prior to incarceration.

<sup>81</sup> 103 of the scheduled 113 groups were held.

<sup>82</sup> Of the 309 inmates, 0 were assessed at R0, 0 were assessed at R1, 52 were assessed at R2 and 309 were assessed at R3.

## Program Observation

- CIIC did not observe programming during the inspection.

## Quality

- In FY 2015,<sup>xxx</sup>
  - 23.5 percent of inmates enrolled in NCCC's Treatment Readiness Program were early terminators, which is higher than the DRC average.<sup>83</sup>
  - 14.8 percent of inmates enrolled in NCCC's Intensive Outpatient Program were early terminators, which is higher than the DRC average.<sup>84</sup>
  - 30.4 percent of inmates enrolled in NCCC's Recovery Maintenance Program were early terminators, which is substantially higher than the DRC average.<sup>85</sup>

## Reentry Preparation

- Staff relayed that volunteers spend quite a bit of time connecting individuals to resources in the community prior to release.
- Staff relayed that they provide outreach to family members and incorporate them into recovery services on an individual basis.

## E. FOOD SERVICE

CIIC's inspection of food services included eating the inmate meal, and observation of the dining hall, food preparation area, and loading dock of the main compound. CIIC also interviews the Food Service Manager. Overall, food service was rated as **ACCEPTABLE**.

### Meal

- CIIC sampled four inmate lunch meals including three regular meals and one diet meal.<sup>86</sup> Three of the meals were rated as good based on the overall quality of the meal and the portion sizes.

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<sup>83</sup> According to information provided the Bureau of Recovery Services, at NCCC there were 132 total participants and 31 early terminations from the Treatment Readiness Program in FY 2015. The overall DRC average early termination rate was 15.1 percent.

<sup>84</sup> According to information provided the Bureau of Recovery Services, at NCCC there were 108 total participants and 16 early terminations from the Intensive Outpatient Services in FY 2015. The DRC average termination rate was 20.5 percent.

<sup>85</sup> According to the information provided the Bureau of Recovery Services, at NCCC there were 46 total participants and 14 early terminations from the Recovery Maintenance Program in FY 2015. The DRC average termination rate was 11.4 percent early terminators.

<sup>86</sup> The regular inmate meals were sampled on May 9, 10, 11, 2016. The May 9 meal consisted of chef salad, pasta salad, slice of white bread, and banana cake. The May 10 meal consisted of smoked turkey hot dogs, green beans, pinto beans, two slices of white bread, and fruit. The May 11 meal consisted of baked fish, rice, tartar sauce, two slices of white bread, and fruit.

- One of the meals was rated as in acceptable. Although the portion sizes were sufficient, the quality of the main entrée was not the same as the three meals that received a higher rating.
- The most recent staff evaluation of an inmate meal was rated as good.<sup>87</sup>
- Although 60.6 percent of inmate survey respondents (n=409) indicated that they were either “unsatisfied” or “very unsatisfied” with the quality of the food served, the responses were less negative than the previous responses from other institutions.<sup>88</sup> Also, the responses were significantly more positive than the responses that CIIC received during the 2014 NCCC inspection.<sup>89</sup> The most common reason for inmate dissatisfaction with the food was the quality of the meals.<sup>xxxii</sup>
- A review of the food service kite log<sup>90</sup> found that most inmate kites were regarding requests for food service jobs.

### Dining Hall

- The dining hall floor and tables were clean and clear of debris.
- CIIC observed small amounts of food particles under the serving line of the main compound as inmate workers prepared the trays for the inmates. However, the food particles were not excessive.

### Food Preparation Area

- The food preparation area appeared to be clean and well maintained as inmate porters cleaned the areas that were used to prepare the lunch meal.
- In their most recent health inspection, NCCC had multiple concerns related to plumbing and maintenance.<sup>91</sup>
- In their two most recent evaluations by the DRC Food Service Contract Monitor, NCCC was only 71.0 percent compliant.<sup>92xxxiii</sup>

<sup>87</sup> Each DRC institution assigns one staff member, the Administrative Duty Officer (ADO), to taste and evaluate the quality of the inmate meal. The most recent evaluation provided by staff was the May 6, 2016 meal and consisted of fruit punch, bran flakes, milk, and coffee.

<sup>88</sup> The results are based on the total number of responses received from inmates on the main compound and camp. A breakdown of the results indicate that 64.1 percent of the survey respondents (n= 234) on the main compound were unsatisfied with the food. In comparison, 56.0 percent of the camp survey respondents (n=175) were not satisfied with the food.

<sup>89</sup> During the 2014 inspection, 69.0 percent of NCCC inmates interviewed were not satisfied with the food.

<sup>90</sup> Per DRC Policy 50-PAM-02 (“Inmate Communication/Weekly Rounds”), the inmate kite system is a means of two-way communication between all levels of staff and inmates. All kites are required to be answered within seven calendar days and logged on the Kite Log.

<sup>91</sup> According to their recent health inspection, a large mixer had chipped paint and rust, food equipment such as doors and hinges were not kept intact, non-food contact surfaces were not properly cleaned, the handwashing sink did not contain disposable paper towels, and non-food contact surfaces were not properly cleaned.

<sup>92</sup> The DRC food service contract monitor found that the chemical inventory did not contain the number of bottles and a lack of staff support and staff training.

## Food Service Management and Oversight

- A review of the employee sign-in log found that the administrative staff had made recent visits to the food service operations.<sup>xxxiv</sup>
- The food service contract staff consisted of 17 employees including one acting director, two managers, and 14 contract employees. The average length of service at the facility varied.<sup>xxxv</sup>
- The contract staff relayed that there have been zero serving delay within the past 12 months.<sup>xxxvi</sup>

## Inmate Work Programs

- NCCC has an incentive program that allows inmate workers to earn an extra \$10 of incentive pay. The starting monthly wage for inmates is \$18 to \$24.<sup>93xxxvii</sup>

## Loading Dock

- The loading dock was clean and clear of debris.
- The exterminator visits the facility twice per week.<sup>xxxviii</sup>

More information regarding CIIC's inspection of food services can be found in the checklists in the Appendix.

## F. RECREATION

Engagement in recreational activities promotes positive physical and mental health. CIIC's evaluation of recreational facilities is based on three factors: facilities, activities, and access. Overall, recreation was rated as **ACCEPTABLE**.

### Facilities

- Physical facilities<sup>94</sup> appeared clean and were observed in use during each day of the inspection.
- Staff relayed that there were no current maintenance concerns.

### Activities

- Inmates are offered a good variety of activities for recreation, including several organized intramural sports and tournaments.<sup>95</sup> Overall, the recreation

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<sup>93</sup> Current state pay ranges from \$18 to \$24 per month. Inmates are not permitted to earn more than \$32 per month.

<sup>94</sup> Indoor recreation facilities consist of a gymnasium with a basketball court and bleachers, a weight cage, a side room with dip and pull-up equipment, a large game room, a room for arts and crafts, and a music room. Outdoor facilities are quite spacious and consist of softball fields, basketball courts, several horse shoe pits, open yard space, benches, a walking track and numerous pull-up/dip bar stations.



department offers most but not all recreation activities permitted, per policy, for Level 1 and 2 inmates.

- The recreation department has a music program but due to inmate misconduct, the program has been suspended until further notice.
- Movies are made accessible and are rotated on a weekly basis.<sup>96</sup>

### Access

- Inmate survey respondents reported moderately low satisfaction with access to recreation.<sup>97</sup> The majority of inmates were unsatisfied noting they did not have enough time.
- Staff reported that recreation and the yard run on a schedule.<sup>98</sup>

### HEALTH AND WELLBEING RECOMMENDATIONS

- Ensure maintenance concerns in the housing units are addressed.
- Consider evaluating inmates concerns about access to mental health services.
- Consider developing strategies to increase mental health programming.
- Consider evaluating the number of SMIs in restrictive housing.
- Consider strategies to improve termination rates in recovery services.
- Ensure all the institution scores at least 85.0 percent on their next DRC contract evaluation.
- Consider increasing the number of recreation activities permitted per policy.

<sup>95</sup> Sports leagues offered to inmates include basketball, volleyball, softball, dodgeball and soccer- if enough interest.

<sup>96</sup> Staff relayed movies are hand-selected from Netflix.

<sup>97</sup> CIIC's survey of inmates (n=234) found that 63.2 percent of respondents were very satisfied, satisfied, or neutral regarding their access to recreation. Inmates at the camp reported a lower satisfaction with access to recreation as 52.6 percent (n=175) of respondents reporting being very satisfied, satisfied, or neutral.

<sup>98</sup> The gymnasium/yard is open during the following hours: 7:15am-10:30am, 1:45pm-3:30pm, and 6pm-8:30pm.

## IV. FAIR TREATMENT

**CIIC EXPECTATION: Prisons will provide fair and professional treatment of inmates.**

### A. STAFF/INMATE INTERACTIONS

CIIC's evaluation of staff/inmate interactions is based on its survey of inmates, inmate focus groups, and analysis of grievance data. Overall, CIIC rates staff/inmate interactions as **GOOD**.

#### General Population

- Slightly over half of compound inmate survey respondents relayed that housing unit officers are responsive to their needs, professional, and fulfilling job duties.<sup>99</sup> Camp survey responses were even more positive.<sup>100</sup> Responses were slightly more positive than the 2014 survey for compound inmates, and in line with the 2014 survey of camp inmates.
- Open-ended survey responses from the inmates relayed several positive comments regarding staff/inmate interactions and fewer negatives. (For more information regarding the CIIC Inmate Survey, please see the Appendix.)
- The majority of compound inmates felt that their Case Manager and Unit Manager were helpful, which is positive.<sup>101</sup> Camp inmates were positive regarding their Case Manager.<sup>102</sup>
- Less than half of both compound and camp survey respondents reported that they had been harassed, threatened, or abused by staff.<sup>103</sup> For those who reported that they had, the most common incidents involved insulting remarks or feeling threatened or intimidated. Responses were an improvement over the 2014 survey for the compound and slightly worse for the camp.
- Of potential concern, a review of inmate letters to CIIC over CY 2015-2016 YTD indicates NCCC ranks toward the top for Level 2 inmates writing concerns to CIIC regarding staff supervision in comparison to other minimum/medium security institutions.

#### Vulnerable Populations<sup>104</sup>

- Most of the inmates in the vulnerable population focus groups rated staff/inmate interactions as good/positive.
- CIIC did not speak with any limited English proficient inmates.

<sup>99</sup> 61.4 percent (n=223), 46.0 percent (n=213), and 55.8 percent (n=217), respectively.

<sup>100</sup> 71.6 percent (n=169), 70.2 percent (n=171), and 69.7 percent (n=165), respectively.

<sup>101</sup> 63.9 percent (n=208) and 54.0 percent (n=211), respectively.

<sup>102</sup> 60.9 percent (n=169).

<sup>103</sup> 41.2 percent (n=233) for the compound inmates; 37.7 percent (n=175) of the camp inmates.

<sup>104</sup> CIIC conducts focus groups of inmates who are under 21, over 55, sex offenders, and LGTBI.

## Staff Accountability

- The Inspector relayed that she runs a report on staff names involved in inmate complaints based on “red flags” and that she provides it to executive staff (such as the Major) for corrective action.

## B. INMATE GRIEVANCE PROCEDURE (IGP)

CIIC’s evaluation of the inmate grievance procedure<sup>105</sup> includes a review of a random sample of informal complaints and grievances, inmate survey responses, and data analysis. Overall, CIIC rates the inmate grievance procedure as **GOOD**.

## Access

- The large majority of survey respondents reported that they had access to informal complaints.<sup>106</sup> CIIC notes that on the day of the inspection, the informal complaint forms were stocked in all of the housing units.
- An average-to-low percentage of compound inmate survey respondents (37.3 percent) and a lower percentage of camp survey respondents (29.2 percent) reported that they had ever felt prevented from using the grievance procedure at some point.<sup>107</sup>
- The primary reasons compound inmates had not used the grievance procedure were “staff retaliation” and “grievance procedure does not work,” which is concerning; the primary reasons reported by the camp inmates were “grievance procedure does not work” and “no problems/reason to use,” the former of which may also be a concern.
- Less than half of the compound and camp respondents reported knowing who the Inspector was.<sup>108</sup>
- The Inspector documented rounds in the housing units on both the compound and camp sides in the 30 days prior to the inspection.
- The Inspector relayed that one inmate was on grievance restriction.<sup>109</sup> He had been placed on grievance restriction at his prior facility.

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<sup>105</sup> Pursuant to Section 103.73 of the Ohio Revised Code, the CIIC is required to evaluate the inmate grievance procedure at each state correctional institution. The inmate grievance procedure is a three-step process by which inmates can document and report concerns to multiple levels of DRC staff. For more information on the inmate grievance procedure, please see the Glossary at the back of the report.

<sup>106</sup> 81.0 percent (n=226) for the compound; 81.4 percent (n=172) for the camp.

<sup>107</sup> n=225 for the compound and n=171 for the camp.

<sup>108</sup> 46.2 percent of compound inmates (n=234) and 45.1 percent of camp inmates (n=175).

<sup>109</sup> Grievance restriction is authorized under DRC Administrative Rule 5120-9-31. It is “based upon an inmate’s abuse or misuse of the inmate grievance procedure. Such a restriction shall be for a stated period of time not to exceed 90 days and subject to extension by the Chief Inspector...Provisions shall be made to ensure that the inmate can pursue issues that could present a substantial risk of physical injury...”

## Informal Complaints

- In CY 2015, the facility reported receiving approximately 1,837 informal complaints resolutions (ICRs), which represented a 27.1 percent decrease from 2014.<sup>110</sup>
- Of the total ICR responses in 2015, 7.2 percent were outside of the seven day timeframe mandated by DRC administrative rule, which is both acceptable and a decrease since CY 2014.<sup>111</sup>
- CIIC's review of a random sample of ICR responses indicated that staff are overall responsive to inmate concerns and professional in their responses. There were a number of redirects, however, which raises a potential concern regarding inmate knowledge of how to use the grievance procedure.
- An average percentage of compound inmates and camp inmates reported feeling that informal complaints are dealt with fairly at the institution.<sup>112</sup>

## Grievances

- In CY 2015, staff reported approximately 189 grievances filed, a 31.8 percent decrease from CY 2014.
- Only one grievance disposition was answered beyond the standard timeframe, which is exceptional.
- The Inspector reported that there was only a handful of inmates who were frequent fliers in 2015.
- Of the total dispositions in 2015, only six total grievances were granted, or 3.2 percent. This is a far lower granted rate than the DRC average.<sup>113</sup>
- The top three areas of complaint according to the Inspector were Healthcare, Property, and Supervision.
- CIIC's review of a random sample of grievance dispositions indicated that the Inspector interviews relevant staff, reviews relevant evidence, and provides a thorough response to inmates.
- An average percentage of compound and camp inmates responded that grievances or appeals were handled fairly.<sup>114</sup>

## Oversight and Accountability

- The Inspector relayed that she has worked to decrease untimely responses to informal complaints by sending out notifications to staff, prior to the ICR being due.

<sup>110</sup> The facility reported receiving 2,519 informal complaints in CY 2014.

<sup>111</sup> In CY 2014, the untimely response rate was 10 percent.

<sup>112</sup> 14.8 percent (n=135) of compound respondents reported feeling that informal complaints were dealt with fairly; 15.8 percent (n=95) of the camp respondents.

<sup>113</sup> In CY 2014, 13.6 percent of all grievances were granted system-wide.

<sup>114</sup> 18.4 percent of compound respondents (n=114) felt that grievances were handled fairly, and 17.2 percent (n=99) felt that grievance appeals were handled fairly. For the camp, 12.5 percent (n=80) felt that grievances were handled fairly and 11.8 percent (n=76) felt that appeals are handled fairly.

- The Inspector relayed that she sends reports to the Warden; she relayed that there have been three reports to the Warden in 2016 thus far and that they have pertained to inappropriate supervision.
- The Inspector relayed that she has regular opportunities, weekly at a minimum, to bring up points and trends regarding the grievance procedure. She could not, however, provide a specific example of where action had been taken on an item.
- The Inspector relayed that she ensures that inmates are not retaliated against through open office hours and being visible on the compound and available to inmates.

### C. INMATE DISCIPLINE

CIIC's evaluation of inmate discipline<sup>115</sup> includes observation of Rules Infraction Board (RIB) hearings and a review of a random sample of closed RIB cases. Overall, CIIC rates inmate discipline as **GOOD**.

#### Caseload

- From September 1, 2015 through March 31, 2016, NCCC reported 931 cases that were referred to RIB,<sup>116</sup> which is very high. NCCC reported that it stopped recommending inmates for Local Control placement on March 1, 2016.
- The most frequent rule violation referred to RIB was a 39 (intoxicating substance). The second most frequent rule violation was a 23 (refusal to accept a cell assignment).

#### Procedures

- The RIB Chair was clearly very experienced in her work. The RIB panel followed standard hearing procedures,<sup>117</sup> and had the additional positive point of utilizing a third computer screen for the inmate to be able to review for himself the conduct report and record of his testimony.
- The RIB Chair did not consult the second person or take time to deliberate prior to imposing the sanction.
- The RIB panel's review of relevant evidence<sup>118</sup> was not able to be fully evaluated during the hearings and/or potentially raised concerns. For the vast majority of

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<sup>115</sup> Inmates charged with a rule infraction are given a conduct report (also known as a ticket). All conduct reports are first heard by a hearing officer; if the offense is a minor offense, the hearing officer may dispose of it himself. More serious offenses must be referred to the RIB, which is a two-person panel that conducts a formal hearing, including witness testimony and evidence.

<sup>116</sup> This includes only cases that were handled at the RIB level and that were not appealed.

<sup>117</sup> Appropriate procedures includes checking to ensure that the inmate had received a copy of the conduct report, checked the inmate rights form, read the conduct report, offered the opportunity for an inmate to give his testimony, had the inmate leave for deliberation, reviewed evidence and discussed the case with the other panel member, informed the inmate of the decision, and offered the opportunity to appeal.

<sup>118</sup> Relevant evidence generally includes reviewing camera footage, use of force packets, drug tests, contraband control slips, etc.

the cases, the inmates plead not guilty and therefore the level of evidence was moot. However, in the one case observed in which the inmate stated that he did not in fact have drugs, it was unclear that the substance was tested and or that there was an affirmative record of evidence.<sup>119</sup> At other institutions, the Investigator generally emails the RIB Chair and states affirmatively that the substance tested positive, or staff attach the DRC form in which the inmate admits use of an illegal substance.

- CIIC’s review of closed cases<sup>120</sup> found only a few minor issues, which indicates that the oversight of RIB from the Warden’s level is excellent.

### Due Process

- No cases reviewed were heard outside the requisite seven days, which is excellent.
- In the closed case review, four inmates were on the mental health caseload; of those, all four were appropriately screened by mental health staff prior to the RIB hearing. In addition, the RIB Chair relayed that mental health staff come to RIB “quite frequently” and that they can provide input on charges and sanctions.
- The inmate rights form was completed for all cases.<sup>121</sup>
- No witnesses were requested in the closed cases reviewed or observed.
- Confidential information was not used in any of the reviewed cases. The RIB Chair demonstrated that confidential information is maintained in a locked drawer.

### Sanctions

- The RIB panel indicated that they have a consistent range of sanctions for rule violations and that the sanction is based on the severity of the offense and the inmate’s RIB history.
- Sanctions did not appear excessive; if anything, due to space concerns, sanctions appeared somewhat light. However, the facility is in the midst of restrictive housing reform and determining appropriate sanctions moving forward.

## D. SEGREGATION

CIIC’s evaluation of segregation consists of an observation of the unit and evaluation of the population. CIIC rates segregation as **ACCEPTABLE**.

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<sup>119</sup> According to the RIB Chair, there is a log of substances that are sent to the Highway Patrol for testing and if the log does not reflect a response from the OSHP, this means that the substance tested positive. CIIC staff did not see the log, but finding an inmate guilty based on a lack of documentation does not seem like a trustworthy process.

<sup>120</sup> CIIC reviewed 20 closed RIB cases.

<sup>121</sup> The inmate rights form asks whether the inmate waives the 24 hour notice, the presence of the charging official at the hearing, and the presence of any witnesses. The form also asks the staff completing the form whether he or she believes that the inmate needs staff assistance.

## Segregation Population

- Staff provided a segregation tracking mechanism (segregation roster) that provides an exceptional amount of information.<sup>122</sup>
- On the day of the inspection, there were 98 total inmates in the segregation unit, representing a slight decrease in the population since the 2014 inspection.<sup>123</sup> The total includes 37 inmates on the restrictive housing range; the rest were on limited privilege status.
- Of the total on restrictive housing status, 10 (27.0 percent) had been on the unit more than one month. The longest serving inmate had been on the unit since January 20, or approximately four months.<sup>124</sup>
- According to the segregation roster, there were only three inmates under investigation, which is low. All three had been placed in segregation within the week, indicating that investigations are being timely completed.
- Of the total, 67.3 percent were classified as white, 29.6 percent were classified as black, and three inmates were classified as of another race. This is in line with the institutional demographics.<sup>125</sup>

## Conditions

- NCCC's segregation population is housed on a single unit with three separate ranges. Each cell has its own sink, toilet and shower.
- Overall, conditions appeared acceptable on the unit.
- Cleaning chemicals were stocked on the unit.
- The crisis cells were not inspected.
- Staff relayed that there were no maintenance issues.
- CIIC staff did not eat a segregation meal; however, a meal was observed and it appeared to be of good quality and portions. The only issue is that inmates reported that food was cold when it was served to them because staff allowed it to sit around; CIIC staff purposefully went to observe the food on the following day and did in fact see Styrofoam trays of food sitting out for a length of time prior to delivery to the inmate.
- CIIC staff observed the recreation areas. There was an indoor recreation area on all three ranges with program benches and a pull-up bar. There were also two outdoor recreation areas, one of which had a basketball hoop. There were no sanitation issues other than some slight bird matter.

## Staff Accountability

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<sup>122</sup> The roster tracks inmates by disciplinary status, rule violation, the date that the inmate came into the segregation unit, mental health status, and STG status. All of this is important information for ensuring the orderly management the population.

<sup>123</sup> At the 2014 inspection, there were 115 inmates in segregation.

<sup>124</sup> Staff relayed the inmate was granted a transfer and awaiting a bed at another facility.

<sup>125</sup> As of May 9, 2016, 38.9 percent of the inmates were classified as black, 57.9 percent as white, and 3.2 percent as of another race.

- Zero cell security issues were viewed.<sup>126</sup>
- The review of randomly selected segregation log sheets indicated that they are being fully completed.
- Documentation indicated that shakedowns are being completed and documented.
- A review of the employee sign-in logbook indicated that executive staff are doing a good job conducting necessary rounds.

### **Critical Incidents**

- Staff relayed that uses of force occurred approximately once a month on the segregation unit. Staff relayed that the most recent use of force occurred two days previously because an inmate was flooding the cell and throwing things.
- Staff relayed that the use of a disciplinary meal (“food loaf”) was rare. CIIC reviewed paperwork related to food loaf in the past six months and there were two instances, both of which were in fact related to an inmate using a food tray to throw things or assault staff.
- Staff reported range floodings or other disturbances by inmates occurred somewhat commonly – approximately twice a month.
- CIIC staff note that compared to other institutions’ segregation units, which have become relatively quiet due to the implementation of restrictive housing reform, NCCC’s restrictive housing range was relatively disruptive with a number of inmate concerns.

### **Programming/Activities**

- Programming has not yet been expanded to the full range that will be expected for restrictive housing. However, staff reported that unit staff bring puzzles, crosswords, and games.
- Telephone access is available on the unit. However, inmates can make calls only once every thirty days. The LPH ranges have JPay kiosks, but these have apparently never worked.
- The log book indicated that mental health staff make rounds weekly through the unit and are frequently a presence on the unit.
- Most of the inmates appeared to have books in their cell. Staff reported that inmates had access to a bookcase for reading material.
- Educational staff did not appear to log weekly rounds to the segregation unit in the past 30 days. However, staff relayed the educational supervisor was making rounds as the acting Deputy Warden.
- The Chaplain documented numerous rounds, which is excellent.

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<sup>126</sup> Cell security issues include inmates attempting to block cell windows or cell door windows, STG related graffiti, attempting to jam the locks or place material in the cuffsports, or excessive clotheslines or towels on the floor.



**FAIR TREATMENT RECOMMENDATIONS**

- Consider developing strategies to improve staff/inmate interactions, which could include a constructive conversation with staff who are frequently named in inmate complaints.
- Consider evaluating inmate survey responses regarding access to the grievance procedure.
- Consider running a regular report of all staff names mentioned in grievances.
- Evaluate the extremely low number of grievances granted in 2015.
- Consider ensuring that the RIB Chair takes the time to consult the second person on the panel and engages in a deliberation of the charges, evidence, and sanction. Consider increasing the level of documented evidence used in the RIB's decision-making process.
- Consider evaluating the inmate complaint that food is cold by the time it is served to them in segregation.
- Ensure that necessary programs and prosocial activities are implemented for both RH and LPH inmates in segregation. Ensure that the JPAY machines on the LPH ranges are operational.

## V. REHABILITATION AND REENTRY

**CIIC EXPECTATION: Prisons will provide access to quality programming and purposeful activities that will ultimately aid reentry.**

### A. REENTRY PLANNING

CIIC's evaluation of reentry planning<sup>127</sup> includes interviews of staff,<sup>128</sup> inmate focus groups,<sup>129</sup> a document review, and inmate survey responses. Overall, CIIC rates reentry planning as **ACCEPTABLE**.

#### Staff Performance

- Positively, in a review of 21 release plans for offenders released within the last 60 days, all of the RPLANs<sup>130</sup> reviewed were completed by the time the inmate was released.<sup>131</sup>
- NCCC has a reentry coordinator check the reentry plans, as well as the Unit Management Administrator.

#### Reentry Resources

- Staff relayed NCCC had a reentry resource fair in February 2016 with approximately 200 inmates attending and approximately nine outside agencies in participation.
- NCCC currently has four reentry programs being facilitated by unit staff at the time of this site visit.<sup>132</sup>
- Staff relayed that they are very involved with the local reentry coalitions. The staff relayed that they attend the Northeast Region and Franklin County Reentry Coalition meetings.
- Over half of the inmate respondents on the NCCC main compound reported knowing how to find jobs, state ID, food, and education, with a little under half reporting knowing how to find housing, continuing health care, recovery services

<sup>127</sup> Effective reentry planning requires attention to individualized details from the first day of incarceration through the post-release period and is crucial for a successful reintegration into society.

<sup>128</sup> CIIC inspections include interviews of the Reentry Coordinator (RC), the Unit Management Chief (UMC) [who sometimes doubles as the RC], and Case Managers (CM).

<sup>129</sup> CIIC conducts focus groups of inmates representing various populations, including a group who are within approximately 30 days of their release date.

<sup>130</sup> Reentry operations at DRC institutions include the use of the DRC RPLAN (Offender Transitional Release Plan). In the few months prior to release, all DRC institutions provide various types of information to inmates through channels like Adult Parole Authority (APA) workshops and printed materials from Ohio's counties.

<sup>131</sup> CIIC evaluates RPLAN completions by ensuring all blanks are checked with yes, no, or not applicable.

<sup>132</sup> Reentry Approved Programs offered at NCCC are: Thinking for a Change, Cage Your Rage, Inside Out Dads, and Victim Awareness.

and county agency information upon release.<sup>133</sup> A high percentage of NCCC camp inmates reported knowing how to find jobs, state ID, food, recovery services, and education upon release. A lower percentage of NCCC camp inmates reported knowing how to find housing, continuing health care and county information upon release.<sup>134</sup>

- Most of the inmates in the 30-days-to-release focus group relayed that they were familiar with the reentry resources available to them. However, in the survey of inmates, slightly under half of the NCCC main compound respondents knew where to find reentry information, with the percentage slightly increasing to almost half of the NCCC camp inmate respondents.<sup>135</sup>
- Staff relayed that there is a reentry resource center available in the library but there is only one computer, which is not operable, but they are in need of at least two more.
- Inmate reentry focus groups both relayed that there is a need for more telephones in the dorms for family and community connections.
- A few reentry focus groups inmates relayed that the kiosk machine is difficult for their family to use.
- NCCC focus group inmates relayed that they did not participate in reentry-approved programs because the waiting list was so long to get in them.
- NCCC reentry coordinator relayed that additional resources needed to provide reentry assistance to inmates at NCCC needs to be more in-reach community agencies assisting the inmates being released with jobs and more computers in the reentry resource area with a means for inmates to be able to print their resumes before they are released.
- Inmates within 30 day release reentry focus group relayed that to better prepare inmates for reentry there needs to be better access to getting in to reentry programs and better reentry resources such as reentry computer accessibility and better connections with employers in the community before release.

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<sup>133</sup> Of the NCCC compound survey respondents: 51.2 percent (n=203) reported knowing how to obtain jobs, 56.9 percent (n=204) reported knowing how to obtain a state ID, 50.5 percent (n=202) knew how to obtain food, and 51.8 percent (n=191) reported knowing how to obtain education. Only 43.9 percent (n=205) NCCC main compound survey respondents reported knowing how to find housing, 42.8 percent (n=201) reported knowing how to find continuing health care, 48.1 percent (n=189) reported knowing how to find recovery services, and 40.4 percent (n=193) reported knowing how to obtain county agency information.

<sup>134</sup> Of the NCCC camp survey respondents: 57.9 percent (n=152) reported knowing how to obtain a job, 65.4 percent (n=153) reported knowing how to obtain a state ID, 57.3 percent (n=157) reported knowing how to obtain food, 54.7 percent (n=137) reported knowing how to obtain recovery services, 57.2 percent (n=145) reported knowing how to obtain education, 49.3 percent (n=152) know how to obtain housing, 43.4 percent (n=152), and 49.0 percent (n=149) reported knowing how to obtain county agency information.

<sup>135</sup> For NCCC main compound 43.8 percent (n=226) knew where to find reentry information; for NCCC camp, 48.8 percent (n=172).

- NCCC staff reported completion rates for four reentry-approved programs for the CY 2015:

Program	Completion Numbers	Program	Completion Numbers
Thinking for a Change	51	Inside Out Dads	25
Money Smart	21	Cage Your Rage	56
Victim Awareness	64		

- NCCC waitlist numbers for reentry programs:

Program	Waitlist total	Program	Waitlist total
Thinking for a Change	361	Inside Out Dads	117
Money Smart	47	Victim Awareness	226
Cage Your Rage	209		

- NCCC current enrollment numbers for reentry programs:

Program	Number Enrolled	Program	Number Enrolled
Thinking for a Change	13	Victim Awareness	40
Cage Your Rage	7	Inside Out Dads	38

**B. REHABILITATIVE PROGRAMMING**

CIIC’s evaluation of rehabilitative programming is based on a review of unit-based program enrollment and completion, on-site observations, and review of additional purposeful activities. Overall, CIIC rates rehabilitative programming as **GOOD**.

**Staff Performance**

- NCCC is currently staffed with twelve case managers, six unit managers to include one at the Camp who is titled a Unit Manager/Associate Deputy, eleven correctional counselors, and a Unit Management Chief.

- The majority of NCCC main compound inmate survey respondents felt that their Case Manager was helpful, which is positive (and unusual); approximately over half felt that their Unit Manager was helpful.<sup>136</sup> In addition, a majority of NCCC camp inmate survey respondents felt that their case manager was helpful, but a lower percentage of camp inmate survey respondents reported their unit manager to be helpful.<sup>137</sup>
- Less than half of NCCC main compound survey respondents reported that staff had discussed with them what programs they should be taking while incarcerated; the percentage decreased with NCCC camp survey respondents.<sup>138</sup>
- Case manager focus group relayed concerns regarding not being as equipped with resources as other institutions such as not having program materials, state email, phones that work, nor do they have readily access to state computers to access information that is needed to efficiently do their jobs. Staff did relay that there is positive communication with security staff and that they do feel adequately supported by their supervisors.
- The case manager focus group relayed a number of challenges to providing rehabilitative programming, including being frequently called away for unexpected meetings and duties, as well as lack of communication. Staff relayed that they would like to see case manager meetings to help improve communication and information sharing among the case managers.
- The NCCC 2016 Needs Assessment reflects that in addition to unit programming, inmates also have access to mental health programming, recovery services programming and religious programming.

### Unit-Based Programs

- A low percentage of main compound inmate survey respondents relayed that it is easy to get in to unit programs.<sup>139</sup> An even lower number of camp inmate respondents relayed it being easy to get in to unit programs.<sup>140</sup>

### Additional Purposeful Activities

- NCCC does have inmate facilitated programming.<sup>141</sup>
- NCCC unit staff provide meaningful activities.<sup>142</sup>

<sup>136</sup> 63.9 percent (n=208) and 54.0 percent (n=211).

<sup>137</sup> 60.9 percent (n=169) and 38.7 percent (n=106).

<sup>138</sup> 40.9 percent of NCCC main compound respondents (n=230) and 38.3 percent of NCCC camp respondents (n=175).

<sup>139</sup> 42.7 percent (n=206) compound inmate survey respondents reported it being easy to get in to unit programs.

<sup>140</sup> 34.6 percent (n=159) camp inmate survey respondents reported it being easy to get in to unit programs.

<sup>141</sup> Inmate facilitated programming includes: Roots of Success, Genesis, B.R.A.N.N.E.W, crochet class, Medicaid, Keyboarding, GED tutoring, T25/Insanity/, and Responsibilities as Men (RAM).

<sup>142</sup> Meaningful activities include: Solutions resume writing, Solutions business math, Solutions basic computer program, Solutions entrepreneur program, Solutions Spanish class, Solutions visual basics,

- NCCC offers nine inmate groups.<sup>143</sup>

### Observation

- Upon observing a unit facilitated program, the Victim Awareness program, the program classroom management was good and there was good communication and dialogue of the inmate participants and the instructors.

## C. FAMILY ENGAGEMENTS AND COMMUNITY CONNECTIONS

CIIC's evaluation of family engagement and community connections consists of a review of family-oriented activities, survey results, and data review. Overall, CIIC rates family engagement and community connections as **ACCEPTABLE**, with exception of community service hours which are a concern.

### Family Connections

- NCCC does promote inmate communications by family and friends being able to participate in educational graduations, family day, religious programming, and reentry day.
- A little over half of the NCCC main compound inmate survey respondents relayed that they have had problems sending or receiving mail within the past six months.<sup>144</sup> In addition, a lower percentage of NCCC camp inmate survey respondents relayed that they have had problems sending or receiving mail within the past six months.<sup>145</sup>
- Over half of NCCC main compound and camp inmate survey respondents relayed having problems accessing the telephone within the past six.<sup>146</sup> Top three reasons listed were: 1) Not enough phones, 2) Access denied by other inmates, and 3) Phones are broken.
- A small percentage of NCCC main compound and camp survey respondents relayed having problems receiving visits within the past six months.<sup>147</sup> The top

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Solutions financial protection, Solutions advanced computer skills, solutions CDL program, Genesis mentorship program, Interfaith dorm, Reentry Dorm, Ohio Benefit Bank, End of Time, Moral Recognition Therapy, Community Service, Tyro Dads, Everything Aquatic, Recycling, Pound Puppies, Greyhound Dog Program, and Loaner Television Program.

<sup>143</sup> Inmate Groups offered: Ohio Veteran's Inside, Portrait Class, VVA Group, Stamp Club Group, NAACP, Toastmasters, Poetry Group, Theatrical Reintegration Program, and Deaf Club.

<sup>144</sup> 51.6 percent (n=225) of NCCC main compound inmate survey respondents reported having problems sending or receiving mail within the past six months.

<sup>145</sup> 47.4 percent (n=171) of NCCC camp inmate survey respondents reported having problems sending or receiving mail within the past six months.

<sup>146</sup> 61.2 percent (n=232) of NCCC main compound inmate survey respondents reported having problems accessing telephones within the past six months with 59.2 percent (n=174) of NCCC camp inmate survey respondents also reporting having problems.

<sup>147</sup> 41.2 percent (n=228) of NCCC main compound inmate survey respondents and 40.5 percent (n=173) of NCCC camp inmate survey respondents reported having problems receiving visits within the past six months.

two reasons for problems noted for receiving visits were distance for visitors and the visit scheduling process and visiting process tied for second top reason.

- Both the Reentry Coordinator and the Unit Management Administrator relayed the barriers that exist for inmates to communicate with family and friends are the need for more phones, the need for more JPAY machines, and a bigger space for inmate visitation.

### Community Connections

- Community service hours decreased from CY 2013 to CY 2015 at NCCC, as well as NCCC remained lower than the comparator prisons and the DRC average.

CY	NCCC rate	Comparator Prisons rate	DRC Average rate
CY 2013	41.0	100.9	91.7
CY 2014	35.7	116.4	106.7
CY 2015	14.5	133.4	124.4

- Staff relayed that NCCC currently has eleven community service projects.<sup>148</sup>
- NCCC staff relayed that they have approximately 108 active community volunteers.<sup>149</sup>

### D. ACADEMIC PROGRAM/LITERACY DEVELOPMENT

CIIC's evaluation of the quality of educational programming in a correctional institution focuses on data analysis, a document review, direct observation of at least one program, and inmate survey responses. CIIC rates educational programming as **GOOD**.

#### Academic Program

- NCCC offers five standard academic programs.<sup>150</sup>
- The ratio of student to teacher is 20 to 1 for academic areas, career tech, and advanced job training.
- NCCC staff relayed that they provide continuing education and professional development for staff at NCCC.

<sup>148</sup> Community service projects include: Marion Cemetery, Lincoln Park, Book Market, Elgin Baseball fields, Marion City Schools, Larue Baseball fields, Community Food Bank, Team Greyhound Central Ohio, Delaware County Pound Puppies, Crocheting for Domestic Violence victims, Marion General Hospital toy donations.

<sup>149</sup> Active community volunteers are defined as volunteers who enter the facility more than three times per year.

<sup>150</sup> The academic programs offered at NCCC include: Pre-GED, GED, ABLE, Literacy, and Special Education.

- NCCC staff relayed that the education department recently incorporated a fast track program that will enhance inmates’ learning in math and English working with trained tutors for more GED completions.
- NCCC staff relayed that they do provide incentives for GED graduations such as a free visit, a family picture, a cap and gown ceremony and the families are allowed to attend the graduation ceremony.
- The rate of academic enrollment increased from FY 2013 to FY 2015. NCCC rate of academic enrollment for FY 2015 is higher than the comparator rate and the DRC average.

Year	NCCC Academic Enrollment	Comparator Prisons Academic Enrollment	DRC Academic Enrollment
FY 2013	239.8	317.0	338.2
FY 2014	337.2	357.9	380.9
FY 2015	385.9	317.4	366.8

- From FY 2013 to FY 2015, NCCC has decreased the rate of inmates on the waitlist compared to those enrolled in academic programming. NCCC’s rate of inmates on the waitlist for FY 2015 is lower than the comparator rate and the DRC average.

Year	NCCC Waitlist Rate	Comparator Prisons	DRC
FY 2013	100.9	41.1	41.2
FY 2014	46.1	34.8	34.8
FY 2015	16.6	27.7	30.7

- Positively, a majority of inmate survey respondents at NCCC main compound and NCCC camp relayed that it is easy or were neutral about being able to get into academic programming.<sup>151</sup>
- Negatively, from FY 2013 to FY 2015, the rate of GEDs attained by NCCC inmates has decreased. Similarly, the rate of GEDs attained by NCCC is lower than the comparator prisons and the DRC average rate.<sup>152</sup>

<sup>151</sup> 65.2 percent (n=184) of NCCC main compound survey respondents relayed it was easy or were neutral about the ease to get into academic programming and 69.9 percent (n=136) of NCCC camp survey respondents relayed it was easy or were neutral about the ease to get into academic programming.

<sup>152</sup> Total GEDs achieved decreased across the DRC due to the conversion to the computerized GED.



Year	NCCC Rate of GEDs Earned	Comparator Prisons	DRC Rate of GEDs Earned
FY 2013	4.7	4.4	4.3
FY 2014	3.6	3.8	3.5
FY 2015	0.6	0.8	0.8

- In a snapshot of classroom capacity for FY 2015, NCCC had an overall classroom capacity 100.0 percent in July 2015. This number increased from the 96.8 percent capacity rate reflected in April 2015.
- There are currently no vacancies in the education department.
- Staff relayed one of the biggest challenges confronting academic instruction is the need for technology and updated equipment.

### E. LIBRARY SERVICES

CIIC's evaluation of literacy development in a correctional institution focuses on data analysis, a document review, direct observation of at least one program, and inmate survey responses. CIIC rates overall library services as **ACCEPTABLE**.

- NCCC currently has two libraries. One library is located at the NCCC main compound and the other is located at the NCCC camp. Both libraries appeared clean and organized.
- There are a total of thirty total inmate library workers at NCCC library services to include eight law clerks at the NCCC main compound and one law clerk at the NCCC camp.
- There are a total of eight computers at NCCC library services. All resources are operable except the reentry computer at NCCC main compound. The library services have three Lexis Nexis computer, four word processors, reentry computer, and two typewriters.
- NCCC library reflected a slight decrease in library hours FY 2014 to FY 2015.<sup>153</sup>
- There is a reentry resource center located at the NCCC camp and a reentry resource center located in the library on the main compound, both equipped with one reentry resource computer each. Unfortunately, the computer located at the main library was not operable at the time of this visit and staff reported that it had been inoperable for a few weeks.<sup>154</sup>
- The librarian at the NCCC main compound library relayed that the state computers utilized in the inmate law library were removed out of the library, as well as the state scanners that used to scan the inmate ID badges.

<sup>153</sup> NCCC library hours increased from 2,866 hours of use in FY 2014 to 2,518 hours of use in FY 2015.

<sup>154</sup> All DRC libraries are required, per DRC 78-REL-05, to have a reentry resource center.

- In FY 2015, the NCCC libraries reported an average monthly inventory of 15,636 items which is a slight decrease from FY 2014 that reflected an average monthly inventory of 15,676 items.

**Library Access**

- There was a 14.1 percent decrease in inmate visits to the NCCC libraries from FY 2014 to FY 2015.<sup>155</sup>
- The librarian on the main compound relayed that the most inmate complaints that they receive are about the reentry resource computer not working and the officer being pulled resulting in the library on the main compound having to be shut down effecting library accessibility.
- NCCC librarian reported that rounds in segregation are conducted on a weekly basis, compliant with DRC 57-EDU-02.
- From FY 2013 to FY 2014, the rate of library materials per capita slightly increased at NCCC, but remained the same for FY 2014 to FY 2015. NCCC’s rate per capita was lower than the comparator prisons rate and lower than the DRC average:

Year	NCCC Rate per Capita	Comparator Rate per Capita	DRC Average Rate
FY 2013	5.3	8.2	7.9
FY 2014	5.8	8.2	8.0
FY 2015	5.8	7.9	8.2

- The staff relayed that they do have an inter-loan library service.<sup>156</sup>
- The libraries did offer secondary educational and ethnic section materials.
- From FY 2013 to FY 2015, the rate of actual usage of the items (based on the average monthly circulation of materials compared to population) slightly decreased.

Year	NCCC Rate	Comparator Prisons Rate	DRC Average Rate
FY 2013	1.9	2.4	2.0
FY 2014	2.8	2.5	2.1
FY 2015	2.7	2.3	2.0

<sup>155</sup> FY 2014 inmate total visits for NCCC libraries were 6,909 and FY 2015 inmate total visits for NCCC libraries were 5,932.

<sup>156</sup> All DRC libraries participate in interlibrary loan services with public libraries to supplement the interlibrary loan provisions per DRC 78-REL-05.

**Library Special Programs:**

- The librarian relayed that they are implementing a Friends of the Library program, a book club, and have been doing poetry and short story contests.

**F. VOCATIONAL AND WORK SKILL DEVELOPMENT**

CIIC’s evaluation of the quality of vocational and work skill development and programming focuses on data analysis, a document review, direct observation of at least one program, and inmate survey responses. CIIC rates overall vocational and work skill development programming as **GOOD**.

- NCCC currently offers five career tech programs<sup>157</sup> and one advanced job training course.<sup>158</sup>

**Apprenticeship Programming**

- NCCC currently offers five apprenticeship programs for the inmate population.<sup>159</sup>
- Positively, FY 2015 apprenticeship enrollment rate is higher than the FY 2014, but not as high as the FY 2013 enrollment rate, as well as being lower than the comparator rate and the DRC rate.

Year	NCCC Apprenticeship Rate	Comparator Prisons Rate	DRC Apprenticeship Rate
FY 2013	14.7	23.5	26.2
FY 2014	13.0	40.5	38.8
FY 2015	14.2	60.1	53.7

- The rate of certificates earned to Career-Tech enrollment slightly decreased from FY 2013 to FY 2015:

Year	NCCC Rate of Certificates Earned	Comparator Prisons Rate of Certificates Earned	DRC Rate of Certificates Earned
FY 2013	6.7	5.9	5.9
FY 2014	6.5	5.4	5.0

<sup>157</sup> NCCC Career Tech programs include: carpentry, culinary arts, auto detailing, horticulture, and baking.

<sup>158</sup> NCCC offers Marion Technical College for advanced job training.

<sup>159</sup> NCCC offers the following apprenticeship programs: management tech-A, cook-A, electrician-A, horticultural-A, and animal trainer-A.

<b>FY 2015</b>	<b>4.5</b>	<b>5.0</b>	<b>5.2</b>
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- A low number of inmate survey respondents indicated that it is easy or were neutral about getting in to vocational training.<sup>160</sup>
- Some positive highlights of the vocational tour were the Culinary Arts program where inmates had just baked some home-made cookies, the Automotive Mechanics program and the Automotive Detailing program.

**Ohio Penal Industries<sup>161</sup>**

- NCCC has no OPI shop.

**REHABILITATION AND REENTRY RECOMMENDATIONS**

- Consider increasing reentry programming and reducing waiting list for inmates trying to access programming.
- Recommend maintenance on reentry resource computer for inmates to be able to utilize.
- Recommend review of education programming and methods to increase certificates issued and GED attainment.
- Consider ways to address inmates’ concerns about visiting and telephones.
- Consider ways to improve community service hours.
- Consider ways to increase apprenticeship programming.
- Consider having an OPI shop to increase inmate jobs.

<sup>160</sup> 31.0 percent (n=197) of main compound survey respondents and 32.7 percent (n=147) of camp survey respondents relayed it easy to get in to vocational training.

<sup>161</sup> Penal industries are found within state and federal correctional institutions across the United States as opportunities for inmates to acquire job-relate skills that will give them meaningful activity, increase their marketability for employment at release, and provide a product or service that may be used or needed by the prison system, other state agencies or governmental entities, or by firms within the private sector.

## VI. FISCAL ACCOUNTABILITY

**CIIC EXPECTATION: Prisons will responsibly utilize taxpayer funds and implement cost savings initiatives where possible.**

### A. FISCAL WELLNESS

CIIC's evaluation of fiscal wellness includes a document review of the institution budget status report, fiscal audits and an interview of staff regarding the implementation of cost saving initiatives, both those required by policy and those independently developed by staff. CIIC **DEFERS** a rating of the fiscal wellness due to lack of available data.

#### Budget Overview

- Budget overview data was not available to CIIC.<sup>xxxix</sup>

#### Fiscal Audits

- Budget overview data was not available to CIIC.<sup>xi</sup>

#### Overtime Management

- Overtime management data was not available to CIIC.<sup>xli</sup>

#### Inmate Property Loss Reimbursement

- Inmate property loss data was not available to CIIC.<sup>xlii</sup>

#### Cost Avoidance

- Cost avoidance data was not available to CIIC.<sup>xliii</sup>

#### Infrastructure

- Infrastructure data was not available to CIIC.<sup>xliv</sup>

### B. ENVIRONMENTAL SUSTAINABILITY

CIIC's evaluation of environmental sustainability includes a document review of the utility bills and an interview of staff regarding the implementation of cost saving initiatives, both those required by policy and those independently developed by staff. CIIC rates environmental sustainability as **GOOD**.

## Utility Conservation

- From 2014 to 2015, NCCC reduced their usage and costs in water and natural gas. The most significant reduction was in their natural gas costs which reduced by 34.0 percent.
- NCCC also reduced their electrical usage but increased their electric costs.<sup>xlv</sup>
- The FY 2014-2015 utility consumption and costs comparisons<sup>162</sup> are illustrated in the following chart:

Energy Type	Category	Percentage of Change FY 2014-2015
Water (gal)	Usage	-11.5%
	Costs	-3.3%
Natural Gas (ccf)	Usage	-12.5%
	Costs	-34.0%
Electric (kwh)	Usage	-2.8%
	Costs	8.5%

## Recycling

- Recycling data was not available to CIIC.<sup>xlvi</sup>

## Sustainability Cost Avoidance

- Sustainability cost avoidance data was not available to CIIC.<sup>xlvii</sup>

## Sustainability Programs

- According to staff, NCCC is expected to start their Roots of Success program in July 2016. The first class is expected to include 15 inmates:
- NCCC has two re-claimers in each housing unit.

## C. STAFF MANAGEMENT

CIIC's evaluation of staff management includes a data review and staff interviews regarding overtime management, turnover ratio, morale, training, and evaluations. CIIC rates staff management as **GOOD**.

<sup>162</sup> Comparison reflects the invoices received during the following periods: July 2013 – June 2014 and July 2014- June 2015.

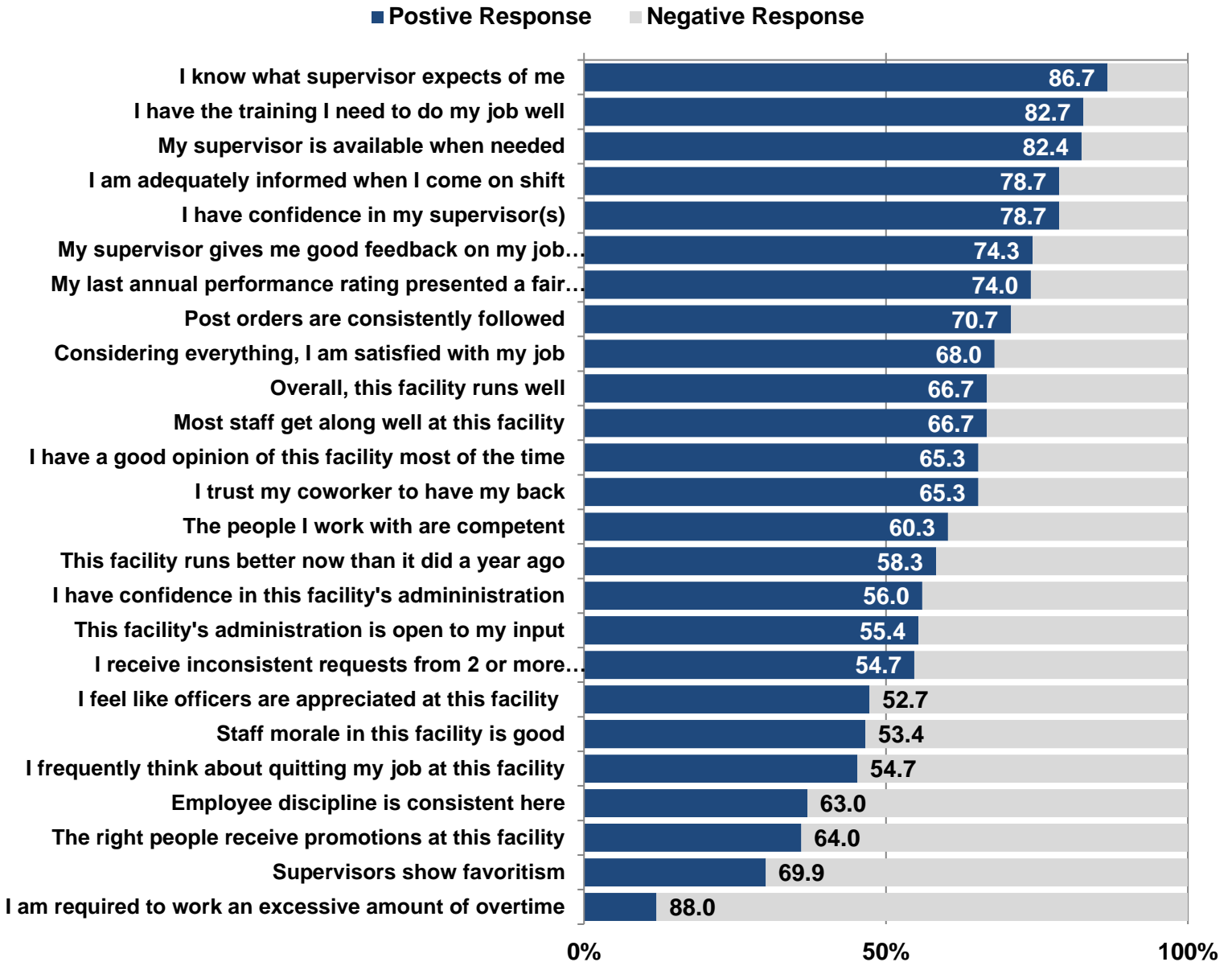
## Workplace Environment

CIIC interviewed 14 correctional officers who provided the following insight regarding the NCCC workplace environment.<sup>xlviii</sup>

- All of the officers interviewed feel supported by their immediate supervisor in regard to addressing any issues and concerns at the institution.
- Most officers also feel supported by their administration.
- Additionally, nearly all of the officers interviewed believe that staff get along and work well together.
- Most officers believe the institution is well-run due to the experience of staff. Officers also believe that the administration encourages open communication from officers regarding issues that affect the institution.
- The majority of officers rated morale as “average.” Most officers stated that morale varies from officer to officer and based on how each individual feels about their job. Many officers believe that it is difficult for morale to be high while working in a prison environment.

CIIC received a total of 75 survey responses from NCCC Correctional Officers. Although the survey results were mostly positive, officers have some areas of concern regarding the work environment at NCCC. However, the majority of the results are positive.<sup>xlix</sup>

**NCCC Staff Survey Results:**



Additionally, more officers responded to the “one positive aspect” (70 responses) question compared to the “one change that you would make” (66 responses).

Some of the positive aspects of NCCC relayed by correctional officers were their supervisors, safety and security of the facility, their salary, job security, and available overtime.



Some of the changes that correctional officers would make include adding more staff, increase officer salaries, additional training for officers, more consistency, and favoritism related to promotions.<sup>1</sup>

### Evaluations

- In CY 2015,<sup>163</sup> NCCC staff completed 100 percent of their 384 performance evaluations. NCCC also completed their performance evaluations within the required time.<sup>liiii</sup>

### Training<sup>164</sup>

- The FY 2015 NCCC mandated training completion rates consisted of the following:<sup>liii</sup>
  - CPR/First-Aid: 100.0 percent<sup>165</sup>
  - Defense Tactics: 100.0 percent<sup>166</sup>
  - Firearms Training: 100.0 percent<sup>167</sup>
  - In-Service Training: 100.0 percent<sup>168</sup>
  - Oleoresin Capsicum (OC) Spray 100.0 percent<sup>169</sup>

### Turnover Ratio

- Turnover data was not available to CIIC.<sup>liv</sup>

### Vacancies

- On the day of the inspection, NCCC reported only one vacancy.<sup>lv</sup>

### Recruiting and Retention Initiatives

- NCCC recruiting initiatives include attending local college career fairs including Marion Technical College. Additionally, the MTC corporate office posts their

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<sup>163</sup> Calendar year 2015 includes data from January 1, 2015 to December 1, 2015.

<sup>164</sup> DRC required 40 hours of in-service training for custody staff (all non-clerical/support designated staff) and 16 hours in-service training for non-custody (clerical/support staff). According to DRC policy, 39-TRN-02 (“In-Service Training”), the prisons are mandated by the CTA to ensure custody staff receives annual re-certification training on the following topics: firearms, unarmed self-defense, CPR/First Aid, and in-service training. Institutions are only mandated to take CPR every other year. These topics are derived from Administrative Regulations, Legislative/Judicial Requirements, ACA Standards, DRC policies, and/or other Department Training Advisory Council recommendations. The goal of each institution is for all required staff to complete 100 percent of their required training by the end of each fiscal year.

<sup>165</sup> 355 of 355 staff successfully completed their training.

<sup>166</sup> 355 of 355 staff successfully completed their training.

<sup>167</sup> 239 of 239 staff successfully completed their training.

<sup>168</sup> 355 of 355 staff successfully completed their training.

<sup>169</sup> 239 of 239 staff successfully completed their required training.

positions on national and local job websites.<sup>170</sup> MTC also has an employee referral program for staff that refers new hires for NCCC.

- NCCC retention initiatives include recognizing staff through national employee week, employee of the month and quarter awards, and other parties.<sup>171</sup>

### **FISCAL ACCOUNTABILITY RECOMMENDATIONS**

- Consider strategies to reduce the electrical costs.
- Consider strategies to address officer concerns regarding excessive overtime and their perception of favoritism from some supervisors.

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<sup>170</sup> MTC posts positions on the Ohio Means Jobs website (local) and the Indeed.com website (national).

<sup>171</sup> Correctional officers that work between the hours of 2:00 pm and 3:00 am can a shift differential of \$0.35 per hour. Nurses and case managers can earn \$0.50 per hour by working the majority of their hours after 3:00 pm or before 7:00 am starting at 5:00 pm. nurses working second and third shift are paid a \$1.00 per hour supplement.

## VII. APPENDIX

### A. INMATE SURVEY

A voluntary, confidential and anonymous survey of a representative sample of the prisoner population was carried out during this inspection on May 9, 2016.

The survey was administered using a systematic sampling method of inmates stratified by housing unit. Two sample sizes of were selected from 2761, the institutional population. A sample size from both the main compound and the camp were chosen so we would have a five percent margin of error.

At the beginning of the inspection, institutional staff provided a printout of inmates by housing unit to CIIC staff. CIIC staff selected every fifth inmate on each housing list printout on the main compound and two-thirds of the camp's population. CIIC staff attempted to speak to each selected inmate in their respective housing unit. Staff explained the purpose of the survey, providing each inmate with the survey and an empty envelope. Inmates were directed not to write their name or number on the survey or envelope. After completion, inmates were instructed to place the survey in the envelope and place it in manila envelope provided by CIIC staff on the corrections officer's desk. CIIC staff conducted sweeps of each housing unit in the afternoon to pick up the surveys from the housing unit officers. Additionally, inmates had the opportunity to return the surveys by mail, at the expense of the inmate.

We received 417 completed surveys were returned. The number of completed surveys represents 15.1 percentage of the population.

The questions are replicated on the following pages. Counts are represented in questions 1 thru 41 with demographics noted in questions 44 thru question 48. Questions 42 and 43 are open-ended questions and are typed out at the end of the report. With the number of returned surveys, we are 95 percent confident that the proportion of the population who agree with the closed-ended statements, is the number given plus or minus the margin of error of five percent.

The results from the survey form part of the evidence base for our inspection.

NCCC

**DO NOT WRITE YOUR NAME OR NUMBER ON THIS FORM**

The Correctional Institution Inspection Committee is a legislative committee that inspects the prisons of Ohio and evaluates programs, operations, conditions, and the grievance procedure. We ask you to complete this survey to help us evaluate the prison. Your participation in this survey is completely voluntary. Your answers to these questions will remain anonymous. Should you choose to participate, please complete the survey **TODAY**. Upon completion, please hand it to your Case Manager or housing unit officer. Thank you.

Please mark within the boxes. Do not select more than one option unless otherwise instructed.

**Right Way**



**Wrong Way**



**HEALTH AND WELLBEING**

**Q1 Regarding your unit:**

	Yes	No
Do you have the opportunity to clean clothes every week?	227	10
Are you able to shower five (5) days a week?	228	5
Do you have the opportunity to exchange for clean sheets every week?	87	144
Do you have the opportunity to get cleaning chemicals every week?	202	30

**Q2 How clean is your unit generally?**

Very Clean .....	34
Clean .....	126
Unclean.....	57
Very Unclean .....	18

**Q3 Are health service request forms (aka sick call slips) responded to within two days?**

Usually.....	59
Sometimes.....	86
Rarely .....	68
Never filed.....	21

**Q4 If you are on the chronic care caseload, are you receiving timely follow-ups?**

Yes.....	86
No .....	51
Not on chronic care caseload.....	92

**Q5 Overall, how satisfied are you with the quality of healthcare provided by the following:**

	Very Satisfied	Satisfied	Neutral	Unsatisfied	Very Unsatisfied	Never Used
Nurses	23	76	64	31	20	20
Doctor	19	47	63	44	31	28
Dentist	36	70	54	15	16	39
Mental Health	13	41	39	15	22	98

**Q6 Do you feel you have adequate access to mental health services?**

Yes.....	84
No .....	48
I do not need mental health services.....	102

**Q7 Did you regularly use drugs or alcohol prior to incarceration?**

Yes.....	125
No .....	110

**Q8 Do you feel you have adequate access to recovery services programs?**

Yes.....	87
No .....	79
I do not need recovery services.....	70

**Q9 How could health care services be improved?**

167

**Q10 How satisfied are you with the quality of the food here?**

Very Satisfied.....	5
Satisfied.....	18
Neutral.....	61
Unsatisfied.....	79
Very Unsatisfied.....	71

**If unsatisfied why?**

Portion sizes.....	131
Quality of the meal.....	143
Lack of variety.....	117
Other: _____	48

**What is your primary concern about food service operations?**

Delays in service.....	71
Sanitation.....	117
Inadequate substitutes.....	54
Enough time to eat.....	22
Running out of food.....	95
Other: _____	38

**Q11 How satisfied are you with access to recreation?**

Very Satisfied.....	21
Satisfied.....	66
Neutral.....	61
Unsatisfied.....	53
Very Unsatisfied.....	33

**If unsatisfied why?**

Not enough time.....	69
Number of activities.....	33
Schedule not followed.....	67
Access denied by other inmates.....	14
Other: _____	31

**FAIR TREATMENT**

**Q12 Do you know who the Inspector is?**

Yes.....	108
No.....	126

**Q13 Do you normally have access to the following:**

	Yes	No
Kites	209	21
Informal Complaints	183	43
Health Service Request Forms (sick call slips)	204	23

**Q14 Do you feel that the following are handled fairly at this institution:**

	Yes	No	Never filed
Informal Complaints	20	115	95
Grievances	21	93	118
Grievance Appeals	17	82	126

**Q15 Have you ever felt that you were prevented from using the grievance procedure?**

Yes.....	84
No.....	141

**Q16 If you have never used the grievance procedure, why not? (Choose the best answer)**

No problems / reason to use.....	60
Grievance procedure does not work.....	66
Staff retaliation.....	68
Form not available.....	11
Do not want to be a snitch.....	20
Do not know how to use.....	7

**Q17 Has your property been lost, damaged, or stolen within the past year?**

Yes.....	126
No.....	110

**If yes, did staff appropriately handle your complaint?**

Yes.....	22
No.....	118

**Q18 Do you feel that disciplinary decisions are fair at this institution?**

Yes.....	30
No.....	129
Don't know.....	76

**Q19 Are your housing unit officers generally:**

	Yes	No
Responsive to your needs	137	86
Professional	98	115
Fulfilling job duties	121	96

**Q20 Have you been harassed, threatened, or abused by staff here?**

Yes.....	96
No.....	137

**If yes, what did it involve? (Check all that apply)**

Insulting remarks (about you or your family or friends) .....	73
Physical abuse (being hit, kicked or assaulted) .....	16
Sexual abuse .....	7
Feeling threatened or intimidated .....	63
Having your commissary / property taken .....	38
Race or ethnic origin .....	29
Religion / religious beliefs .....	12
Sexual orientation .....	12
Age .....	16
Disability / medical condition.....	16
You were new here .....	17
Offense / crime .....	25
Gang related issues .....	13
Other: .....	12

**Q21 Have you ever had sexual contact with a staff member at this institution?**

Yes.....	7
No.....	219
Refuse to answer.....	10

**Q22 Where do staff/inmate sexual acts occur?**

96

**Q23 Do you know how to report sexual contact with staff?**

Yes.....	165
No.....	60

**Q24 Do you feel that your Case Manager is helpful?**

Yes.....	133
No.....	75
Do not know who this is .....	22

**Q25 Do you feel that your Unit Manager is helpful?**

Yes.....	114
No .....	97
Do not know who this is .....	18

**SAFETY**

**Q26 How safe are inmates at this institution from other inmates (violence, extortion, etc.)?**

Very Safe .....	8
Safe .....	21
Neutral .....	95
Unsafe .....	56
Very Unsafe .....	53

**Q27 Have you been harassed, threatened, or abused by other inmates here?**

Yes.....	89
No .....	145

**If yes, what did it involve? (Check all that apply)**

Insulting remarks (about you or your family or friends) .....	54
Physical abuse (being hit, kicked or assaulted) .....	48
Sexual abuse .....	9
Feeling threatened or intimidated .....	71
Having your commissary / property taken .....	54
Debt .....	15
Drugs .....	13
Race or ethnic origin .....	23
Religion / religious beliefs .....	13
Sexual orientation .....	15
Age .....	16
Disability / medical condition.....	10
You were new here .....	28
Offense / crime .....	28
Gang related issues .....	26
Other: .....	2

**Q28 Where are violent incidents most likely to occur?**

155

**Q29 Have you ever had sexual contact with another inmate at this institution?**

Yes..... 10  
 No ..... 218  
 Refuse to answer..... 6

**Q30 Where do inmate/inmate sexual acts occur?**

119

**Q31 Do you know how to report sexual contact with another inmate?**

Yes..... 169  
 No ..... 53

**Q32 What type of prohibited substances are available within this institution? (Choose all that apply)**

Prohibited substances are NOT available ..... 34  
 Tobacco ..... 106  
 Marijuana ..... 103  
 Heroin ..... 69  
 Cocaine..... 47  
 Suboxone (a.k.a. strips)..... 101  
 Prescription pills..... 67  
 Alcohol / hooch ..... 101  
 Other: \_\_\_\_\_ 23  
 Refuse to answer..... 54

**Q33 What type of gang activity frequently occurs at this institution? (Choose all that apply)**

Gang activity is NOT frequent at this institution.... 25  
 Assaults ..... 107  
 Theft..... 111  
 Extortion..... 112  
 Gambling ..... 72  
 Sex Trade ..... 26  
 Drug Trade ..... 94  
 Other: \_\_\_\_\_ 16  
 Refuse to answer..... 56

**Q34 How could this institution be made safer?**

151

**REHABILITATION AND REENTRY**

**Q35 Have staff discussed with you what programs you should be taking while incarcerated?**

Yes..... 94  
 No ..... 136

**Q36 Do you know where you can find reentry information?**

Yes..... 99  
 No ..... 127

**Q37 Do you know how to obtain the following after release?**

	Yes	No	N/A
Housing	90	115	20
Job	104	99	20
State ID	116	88	18
Food	102	100	18
Continuing Health Care (medication, etc.)	86	115	22
Recovery Services (NA, AA, etc.)	91	98	31
Education	99	92	28
County agency information	78	115	24

**Q38 How easy or difficult is it to get into the following activities in this prison?**

	Easy	Neutral	Difficult	N/A
Prison Job	91	71	52	8
Vocational Training	17	44	136	22
Academic Programming (ABLE, Pre-GED, GED)	61	59	64	38
Unit Programs (Thinking for a Change, Victims Awareness, etc.)	28	60	118	18
Mental health/wellness programming	40	66	64	50
Recovery Service Programs (AOD, IOP, AA, NA, etc.)	61	49	71	38

**Q39 Have you had any problems with sending or receiving mail within the past six months?**

Yes..... 116  
 No ..... 109

**Q40 Have you had any problems accessing the telephone within the past six months?**

Yes ..... 142  
 No ..... 90

**If yes, why? (Check all that apply)**

Phones are broken ..... 48  
 Not enough phones..... 140  
 Access denied by other inmates ..... 87  
 Currently do not have phone privileges ..... 3

**Q41 Have you had any problems receiving visits within the past six months?**

Yes ..... 94  
 No ..... 134

**If yes, why? (Check all that apply)**

Distance for visitors ..... 68  
 Visiting hours / schedule ..... 37  
 Visit scheduling process ..... 56  
 Visitor turned away ..... 24  
 Visitor not approved ..... 9  
 I do not have people who want to visit ..... 10  
 Currently do not have visitation privileges ..... 5

**Final Comments**

**Q42 What is ONE positive aspect of this prison?**

194

**Q43 What is the ONE change you would most like to see here?**

199

**DEMOGRAPHICS**

**Q44 What is your race?**

White..... 147  
 Black..... 61  
 Hispanic..... 7  
 Biracial ..... 5  
 Asian..... 0  
 Other..... 13

**Q45 How old are you?**

Under 21 ..... 4  
 21-25..... 25  
 26-30..... 33  
 31-35..... 41  
 36-40..... 36  
 41-45..... 25  
 46-50..... 27  
 51-55..... 21  
 56 and older..... 22

**Q46 What is your security classification/privilege level?**

	1	2	3A	3B	4A	4B	5A	5B
Level	90	143	1	0	0	1	0	0

**Q47 How long have you been incarcerated on this number?**

	<1	1-2	3-5	6-10	11-15	16-20	21 +
Years	40	55	54	45	14	11	16

**Q48 What types of offense(s) have you been convicted of? (Check all that apply)**

Murder, manslaughter, assault, robbery, etc. (Crime against person excluding sex offense)..... 71  
 Sex offense..... 46  
 Property offense (i.e. burglary, theft, etc.)..... 52  
 Drug offense ..... 67  
 Fraud ..... 8  
 Other..... 43

**DO NOT WRITE YOUR NAME OR NUMBER ON THIS FORM**



**NCCC Open Ended Responses**

*What is one positive aspect of this prison?*

1. The yard is wide open, can access glass areas to get away from the congested riff raff crowds on the tracks! Can gather with good association in peace, relative peace that is!
2. n/a
3. there is none
4. recreation
5. the trust and freedom we received produces a feeling of being safe (besides personal issues)
6. people leaving
7. movement
8. you can do you time your way
9. none
10. close to home
11. none
12. –
13. I have an out date, pretty good amount of drugs
14. –
15. –
16. –
17. n/a
18. You can do whatever the fuck you want, and get away with it!
19. –
20. Programs that are offered
21. None
22. Division walls in living area and in shower/toilets
23. –
24. –
25. –
26. The yard is big you can walk it
27. Education programming
28. –
29. None
30. The library is ok
31. None
32. There are not any we are locked up
33. Roam freely
34. –
35. Not a lot of drugs here
36. It's close to mom and dad
37. Nothing
38. Has a nice weight room
39. –

40. Spread out
41. Laid back
42. None
43. Someday I won't be here anymore
44. You tell me
45. Daily transitions are usually on time
46. Handicap people need better access to entryway, you need wheel chairs to help them in from parking lot to visiting room, and they need help. I can get into school and take computer classes that I need, I will get this.
47. It is laid back and tries to keep people positive
48. Sunlight
49. It's not too much the prison; it's the decisions "I" choose to make and steps I choose to take as far as my life and choose to do my time and how wisely!!!
50. The educational staff are well trained and efficient as well as fair in their treatment of inmates
51. Watching tv, seeing fights for a reason
52. There are some staff who do their jobs well
53. Friendly staff
54. –
55. Big yard with workout and basketball and softball spots
56. We get to do anything
57. Seems relatively safe for prison
58. Freedom to move around at recreation times
59. I have family here
60. You have free movement here
61. Commissary
62. Nothing
63. Close to home
64. Size of the yard
65. Friendly staff
66. I'm only 20 miles from home and easy for family to visit
67. Close to home
68. –
69. –
70. –
71. A lot of yard room
72. –
73. Easy
74. clean
75. –
76. The ability to move throughout the facility
77. It's a learning experience but one has the choice to determine his own outcome
78. Relaxed
79. Nothing
80. Freedom
81. None

- 82. None really
- 83. Religious services
- 84. Clean
- 85. Access to move around and get away from
- 86. It's big, bigger yard
- 87. Marion Tech College
- 88. –
- 89. Freedom
- 90. –
- 91. Horticulture class
- 92. Yard is big
- 93. Free will
- 94. None
- 95. –
- 96. It's close to home
- 97. You can get a nice workout
- 98. I have a release date
- 99. n/a
- 100. there is nothing
- 101. there has not been a positive thing about this prison
- 102. NONE, gays get away with anything. The taste of the food
- 103. The freedom
- 104. –
- 105. none
- 106. caring guards doing their job, protecting others
- 107. –
- 108. None
- 109. The food
- 110. It's open dorms not cells
- 111. n/a
- 112. are you serious
- 113. Lots of drugs readily available. Especially sub Oxone and weed. Thank  
you
- 114. you can get away with anything here
- 115. –
- 116. none
- 117. It helps me to see the mistakes I've made in life and how to correct them
- 118. Food is a little better than other spots I have been in
- 119. The programs here
- 120. Library
- 121. It is here for correction
- 122. –
- 123. None- limited on programs, no vocational or trade schooling available, no  
type of advancement for those leaving soon. Pre release
- 124. Being able to go out on the yard and move around freely.
- 125. Programs

126. Genesis programs
127. None
128. I don't know
129. I honestly can't think of one
130. The jpay kiosk, tablets and players
131. Kairos
132. Marion Technical College is a gem and it keeps me focused and out of trouble. And some staff is really concerned for transgender prisoner's wellbeing.
133. Good MRT program
134. –
135. Recreation
136. The yard/rec
137. The outside time
138. Programs
139. They don't hold you up at all. They make it happen
140. None
141. I can't think of one
142. It's a good prison, it's easy
143. My Bunkie
144. Close to home
145. –
146. –
147. ldk
148. –
149. –
150. –
151. Inter faith dorm
152. The structure helped me change my life
153. Prison sucks
154. Mr. Suter, Ms. Maggs, Ms. Brooks (case manager)
155. The staff are generally laid back
156. Faith dorm
157. The faith dorm/religious programs
158. Interfaith dorm, there are some men truly getting right with God
159. It's laid back
160. There are people who do actually care. The institutional inspector is one of them. She has a hard job – often thankless; however, she has been very helpful. She is respectful and fair. Interfaith dorm is a blessing for those getting closer to their God.
161. The faith dorm
162. The programs
163. Big yard, good weight room
164. Religious programs
165. Kairos
166. Sports offered year round (ex: softball, soccer, basketball)
167. –

168. Interfaith program pod for older inmates
169. Faith dorm
170. Mental health
171. Work out equipment
172. Good programs
173. The library
174. Big yard... but they keep us locked down while they run chow and we're lucky to get outside 3 to 4 hours a day. They run chow intentionally slow so they can keep us locked in which makes their job easier, less work
175. –
176. I am getting an education, try for GED
177. Faith dorm (inmates and staff). There's accountability information, follow up, real care and concern
178. It makes you think about what you did and what you need to do to correct what you did
179. Staff can be okay at times
180. The staff are general nice, and do not harass
181. Large yard size, plenty of space to walk around
182. –
183. I don't have none to say, don't make sense
184. –
185. Majority of staff are not confrontational nor vindictive like they are at many other facilities
186. You can work out
187. –
188. –
189. Are you kidding me? Do you want lies? I still say I'm innocent!
190. Don't know
191. Not all but most staff treat you like you're human or equal
192. I really feel as staff does basically get along with one another
193. None
194. My unit is great
195. –
196. –
197. Nothing is positive here
198. We can get away with anything – CO over worked they're always in overtime
199. I live in the only decent dorm (Crawford AB) and I've lived in nearly every unit
200. –
201. introspection
202. there is lots of leeway to doing things without any true consequences
203. –
204. They do a damn good job for what little staff they have here. It's very impressive

205. When everything's on time this place is a good place to do time and work on yourself whether it be rec or services or school
206. The education department is pretty good
207. There are no positive aspects of prison, period
208. n/a
209. I haven't seen any. I'm eligible for nothing and I am expected to stay out of trouble
210. The CO's and staff don't judge people at all
211. -
212. None
213. -
214. There isn't one
215. None
216. -
217. The programs that are offered
218. Security is pretty relaxed
219. The programming when you're able to get in it is pretty good
220. Nothing
221. Food
222. That I can work and stay busy
223. Maintaining good minds and body condition
224. Televisions at racks and other entertainment devices
225. Nothing
226. -
227. -
228. Less violence, extortion, harassment among inmates than other prisons I've been in and less aggressive CO's
229. Close to home and they come when they are not turned away, one time my wife came for a visit and was told she had to wait my paperwork wasn't scanned and filed. Then she came at the time and said she never set up a visit. So my kids were turned away
230. Access to religious services. I'm alive and healthy
231. We can enter and leave our dorm once the yard is open
232. Link TV, it shows a lot of injustice in the world
233. -
234. Religious programming
235. Less inmate harassment from staff
236. Nothing at all
237. Helpful unit manager
238. Nothing

*What is the one change you would most like to see here?*

1. Access to vocation classes, no matter how much time anyone has left, so all who truly want to add on for genuine change in their life (self-rehabilitation)...can!  
That stops or helps prevent returns to prison!!
2. Services
3. More privacy – we live like animals in a kennel with 240 people using one bathroom, and there is nowhere close to the square feet that each person should have
4. Cubicles in all dorms
5. Timing of everything! When yard opens! OPI!
6. Video games (console) in cubes like Xbox, PlayStation, etc.
7. Phones
8. –
9. More staff
10. CO that do their jobs!
11. –
12. –
13. More mature CO's, more programs, more drugs, less fags
14. –
15. The quality of the food would like chicken or real beef in diet
16. Have music program aides changed as Perdue, Whippler, and Boggs have destroyed music program – allowing strings to be stolen
17. Gangs/commissary
18. CO training, this is a potentially dangerous prison
19. –
20. The CO's disrespect you bad. Not nowhere like a state facility
21. Programs for inmates who feel they need them like recovery, it goes by the out date
22. The food for a wholesome quality variety of food, that is properly prepared with all the proper and truly edible ingredients, cooked properly, and served in adult proportions in a sanitary environment
23. –
24. –
25. –
26. Too many inmates, they need to ride some people out
27. An improved overall attitude of low-mid level staff, specifically security staff
28. –
29. Leave
30. Make sure dorms are cleaned every day. Bathrooms every shift
31. Food, staff, more phones
32. Better food, more programs
33. Be professional
34. –
35. More programs
36. The phones

37. Better services, more rec
38. Rec yard open when count clears
39. –
40. Better drug classes
41. Get rid of fags
42. Conjugal visits, better CO's, more programs
43. Cable TV – ESPN, great babysitter, good recreation for your handicap inmates, all good sports are moving to cable
44. –
45. Better healthcare, not controlled by corporate dictators
46. The change of people time that we are serving, your problem is with young kids and you release them, their problem gets passed on to others on the outside it's not all older numbers that does this sentencing, is too long it needs changed.
47. People who fit their jobs
48. Programs, rec
49. More mentoring programs and entrepreneur class (short classes) on how to educate and provide resources for those who still have hopes of making it out...
50. Better training at all levels, including the individuals who work in the administration offices. Not just in policy matters but also with proper humanity treatment
51. Getting good time and it's your duty to keep it without it being taken
52. The abuse of verbal and physical of staff on inmates. Medical needs rehalled, they need to get rid of nurse Donoghue
53. The additional staff/officers
54. –
55. Bring back smoking it's a private prison!
56. More professional staff
57. Better mental health services, access to treatment, timely follow up, etc.
58. Trouble maker remove, less open homo sexuality in public
59. I would love to see the staff treat us with respect like we deserve
60. The staff doing their job
61. More use of rules
62. Damn near everything
63. More programs, cable TV best babysitter ever
64. Cubicles for every bunk!
65. More programs with larger class size
66. Better training for staff/or better availability to receive programs (not based on time/sentence)
67. Television cable being added
68. –
69. More phones
70. –
71. More vocational programs
72. Front staff helping, less bullying by staff
73. None
74. Phones



- 75.—
76. Better assistance with financial or document issues
77. Fairness and equality!
78. More Phones
79. The staff is one sided
80. The day revolved around the chow schedule – they need a more regular schedule
81. Me be released
82. More rec, phones, visiting, family day
83. Tobacco to come back
84. N/a
85. More professional mannerisms.
86. More phones more phones more phones
87. More lifers get released from prison
88. More phones and fix Wyn CD's jpay, been broke for like 5 months
89. Cleaner environment
- 90.—
91. More phones
92. Access to programs
93. Racism
94. Staff member interaction and level of honesty and responsibility from staff with inmates
- 95.—
96. Too much to be changed, prison will always be a failure
97. The amount of time you can have to go to school
98. Close this prison, it's a zoo
99. n/a
100. to help us be better so we can make it on the streets
101. the staff to be trained better
102. go back to state ran, more food
103. tougher discipline for assault involving gangs
104. —
105. Nothing
106. Placing other inmates in safe housing when being threatened by gangs
107. No bi week for commissary and unlimited
108. Conjugal visits, more phones, cheaper commissary
109. Being able to get into programs easier and more vocational training
110. —
111. n/a
112. transferred
113. the state of Ohio and DRC take this prison back, MTC sucks balls
114. state take it back over
115. less kids
116. —
117. Girls
118. The rec yard open sooner

119. More staff
120. More programs for people who are doing a lot of time
121. Corrections
122. –
123. Administrative staff taking more concern for their positions. Unit manager, inspector, warden, deputy warden
124. Doing solid research before making decisions with limited knowledge
125. –
126. Reentry for inmates that show good standards
127. Everything
128. The food and more phones
129. Unit managers and case managers doing their jobs
130. Better cable
131. Better music programs
132. More privacy for transgender inmates and better health services providing hormone treatment
133. Better programs
134. –
135. Better staff
136. Another phone added on each side of the dorm
137. Offer classes and not just say you offer them
138. More phones and more yard time
139. More phones
140. More phones
141. The PA speakers to function in all the dorms so I can hear when they announce pill call
142. –
143. More white people or racially balanced
144. Consistency
145. More activities, more phones
146. –
147. Gangs
148. Able to participate in programs
149. Cube (?) in all dorms
150. –
151. Better cable channels
152. The rules enforced on all scales
153. More food, get into more pogroms, also CO's and staff to respect inmates and do their job, also cube walls
154. Homosexuality gone
155. More yard time
156. –
157. Stop allowing inmates to openly kiss/have sex in their racks, bathrooms, on the yard, in church, in the chow hall, in the rec building
158. More skilled vocational programs
159. Send all gang members to level 3

160. More vocational/apprenticeship program opportunities, current apprenticeship waitlist is a multiyear wait
161. Get medical assistance when needed
162. Visit
163. Rec to open as chow is called
164. Staff (CO's) the care
165. Better staffing for our safety instead of ignoring things going on in the prison
166. Staff and CO's working here who legitimately have integrity and actually care
167. –
168. Easier access to the specialized pods such as interfaith/35 and over
169. They need consistency
170. Food
171. Library, gym always open during rec, not closed due to no staff available
172. More rec time
173. More access to vocational and rehabilitative programs
174. More recreation time outside, more outside availability
175. –
176. Less problems, more safe, less fights, less theft
177. More dorms with accountability and discipline
178. More consistency
179. Run it like a prison not a budget house
180. The visit reservations can take months. I should be allowed to have 3 visits a month. I can only get 1 cause of overcrowding
181. Quit running the whole camp around the chow hall. Because of under-staff, yard does not open until everyone has eaten
182. Bring back prayer oils!
183. Have smoking rights back. The gays can be gay since they passed the laws, now they don't get corrected when caught as they used to. But if someone caught smoking you in trouble
184. –
185. Improve food preparation. Many meals are okay but sometimes the food is just not edible. Even the dogs won't eat it when it's bad!
186. Programs
187. –
188. –
189. To see the fence from the other side
190. Don't know
191. Violence and thief's and bigger food portions
192. A way better drug treatment program
193. More respect from staff
194. The yard opens after count is clear and the units are called to chow. We always have to wait until the kitchen is closed first
195. –
196. –

197. All the fighting stopped and the stealing
198. More toilets, long lines
199. Increased staff and training to improve safety, programming and efficiency. That would also improve consistency
200. –
201. Real concern and effort to make sure that the residents are given proper aid for all needs instead of useless evaluations that go nowhere. Ask personally then initiate
202. More phones for us to use because it's nearly impossible with the inmate volume for everyone to use them
203. –
204. Stop these guys from going in line and taking more than one tray at a time or jump back in line repeatedly. It's really bad
205. Run everything on time; chow, rec, yard, etc.
206. Everything done on a more timely schedule
207. Consistency, there is none. It's different everyday
208. –
209. Gang activity, phones
210. The yard to open immediately after last dorm is called to chow so we don't have to wait and then only get an hour outside
211. –
212. Me on the other side of the fence
213. –
214. People not being afraid to go to the store, because of fear you may owe out
215. Less racist staff. Less Klan men calling Negroes niggas, and every time an inspection comes up they try to pamper the inmates by open the yard earlier and feeding us prepared warm food
216. A uniform routine, shorter count times
217. The programs that are based on the amount of time you have. I feel everyone should be able to sign up for programs regardless if you have more time than others. It should be first come first serve
218. Food quality, not quantity. Sometimes it's not edible
219. Better programs, easier to get in them. There's always 6 month to 12 month waits
220. The way it is being ran, and the way the food is being prepared
221. Punishing everyone for something one person does
222. Programming
223. Easier for family and friends to schedule visits
224. I think some of the guards misuse their authority but are everyday human beings such as ourselves, they have no specific training and need to be screened better for anger issues
225. For it to be closed, or the staff and police and prosecutors and judges to be incarcerated
226. –
227. Food!

- 228. Consistent enforcement of policies and more common sense practices regarding access to non-class "a" fools to perform/participate in programs, i.e. community services, arts and crafts
- 229. Visits ran better. Can't hold our children. Then our children wonder why they can't sit with their father and they think we don't want them to
- 230. Keep inmates from sneaking out to chow and taking two trays or go in line twice
- 231. Once our dorm is called to chow the yard is open to us. Every other prison is that way
- 232. Get upper management to do their jobs!
- 233. More diversity and programs available to Hispanics
- 234. Better trained staff to work the dorms
- 235. Better healthy food
- 236. Bring tobacco back
- 237. Library (law) rules and access
- 238. Everything

# NCCC CAMP

**DO NOT WRITE YOUR NAME OR NUMBER ON THIS FORM**

The Correctional Institution Inspection Committee is a legislative committee that inspects the prisons of Ohio and evaluates programs, operations, conditions, and the grievance procedure. We ask you to complete this survey to help us evaluate the prison. Your participation in this survey is completely voluntary. Your answers to these questions will remain anonymous. Should you choose to participate, please complete the survey **TODAY**. Upon completion, please hand it to your Case Manager or housing unit officer. Thank you.

Please mark within the boxes. Do not select more than one option unless otherwise instructed.

**Right Way**

**Wrong Way**

**HEALTH AND WELLBEING**

**Q1 Regarding your unit:**

	Yes	No
Do you have the opportunity to clean clothes every week?	168	10
Are you able to shower five (5) days a week?	155	24
Do you have the opportunity to exchange for clean sheets every week?	56	120
Do you have the opportunity to get cleaning chemicals every week?	160	13

**Q2 How clean is your unit generally?**

Very Clean .....	21
Clean .....	95
Unclean.....	46
Very Unclean .....	16

**Q3 Are health service request forms (aka sick call slips) responded to within two days?**

Usually .....	61
Sometimes .....	57
Rarely .....	39
Never filed.....	21

**Q4 If you are on the chronic care caseload, are you receiving timely follow-ups?**

Yes.....	53
No.....	21
Not on chronic care caseload .....	100

**Q5 Overall, how satisfied are you with the quality of healthcare provided by the following:**

	Very Satisfied	Satisfied	Neutral	Unsatisfied	Very Unsatisfied	Never Used
Nurses	41	50	42	8	6	27
Doctor	21	39	53	16	8	34
Dentist	23	34	47	15	14	36
Mental Health	15	19	30	13	8	81

**Q6 Do you feel you have adequate access to mental health services?**

Yes.....	44
No .....	31
I do not need mental health services .....	102

**Q7 Did you regularly use drugs or alcohol prior to incarceration?**

Yes.....	87
No .....	90

**Q8 Do you feel you have adequate access to recovery services programs?**

Yes.....	62
No .....	57
I do not need recovery services.....	59

**Q9 How could health care services be improved?**

106

**Q10 How satisfied are you with the quality of the food here?**

Very Satisfied.....	2
Satisfied.....	30
Neutral.....	45
Unsatisfied.....	65
Very Unsatisfied.....	33

**If unsatisfied why?**

Portion sizes.....	83
Quality of the meal.....	93
Lack of variety.....	73
Other: _____	20

**What is your primary concern about food service operations?**

Delays in service.....	29
Sanitation.....	49
Inadequate substitutes.....	51
Enough time to eat.....	18
Running out of food.....	59
Other: _____	26

**Q11 How satisfied are you with access to recreation?**

Very Satisfied.....	14
Satisfied.....	40
Neutral.....	38
Unsatisfied.....	52
Very Unsatisfied.....	31

**If unsatisfied why?**

Not enough time.....	46
Number of activities.....	37
Schedule not followed.....	52
Access denied by other inmates.....	11
Other: _____	20

**FAIR TREATMENT**

**Q12 Do you know who the Inspector is?**

Yes.....	79
No.....	96

**Q13 Do you normally have access to the following:**

	Yes	No
Kites	165	9
Informal Complaints	140	32
Health Service Request Forms (sick call slips)	158	11

**Q14 Do you feel that the following are handled fairly at this institution:**

	Yes	No	Never filed
Informal Complaints	15	80	77
Grievances	10	70	91
Grievance Appeals	9	67	94

**Q15 Have you ever felt that you were prevented from using the grievance procedure?**

Yes.....	50
No.....	121

**Q16 If you have never used the grievance procedure, why not? (Choose the best answer)**

No problems / reason to use.....	50
Grievance procedure does not work.....	56
Staff retaliation.....	48
Form not available.....	11
Do not want to be a snitch.....	17
Do not know how to use.....	20

**Q17 Has your property been lost, damaged, or stolen within the past year?**

Yes.....	61
No.....	115

**If yes, did staff appropriately handle your complaint?**

Yes.....	11
No.....	71

**Q18 Do you feel that disciplinary decisions are fair at this institution?**

Yes.....	12
No.....	94
Don't know.....	69

**Q19 Are your housing unit officers generally:**

	Yes	No
Responsive to your needs	121	48
Professional	120	51
Fulfilling job duties	115	50

**Q20 Have you been harassed, threatened, or abused by staff here?**

Yes.....	66
No.....	109

**If yes, what did it involve? (Check all that apply)**

Insulting remarks (about you or your family or friends) .....	42
Physical abuse (being hit, kicked or assaulted) .....	8
Sexual abuse .....	1
Feeling threatened or intimidated .....	42
Having your commissary / property taken .....	28
Race or ethnic origin .....	20
Religion / religious beliefs .....	4
Sexual orientation .....	5
Age .....	7
Disability / medical condition.....	6
You were new here .....	15
Offense / crime .....	14
Gang related issues .....	9
Other: .....	11

**Q21 Have you ever had sexual contact with a staff member at this institution?**

Yes.....	3
No.....	162
Refuse to answer.....	11

**Q22 Where do staff/inmate sexual acts occur?**

64

**Q23 Do you know how to report sexual contact with staff?**

Yes.....	129
No.....	42

**Q24 Do you feel that your Case Manager is helpful?**

Yes.....	103
No.....	66
Do not know who this is .....	7

**Q25 Do you feel that your Unit Manager is helpful?**

Yes.....	41
No.....	65
Do not know who this is .....	66

**SAFETY**

**Q26 How safe are inmates at this institution from other inmates (violence, extortion, etc.)?**

Very Safe .....	11
Safe .....	49
Neutral .....	85
Unsafe .....	21
Very Unsafe .....	10

**Q27 Have you been harassed, threatened, or abused by other inmates here?**

Yes.....	50
No.....	127

**If yes, what did it involve? (Check all that apply)**

Insulting remarks (about you or your family or friends) .....	32
Physical abuse (being hit, kicked or assaulted) .....	19
Sexual abuse .....	5
Feeling threatened or intimidated .....	33
Having your commissary / property taken .....	20
Debt .....	8
Drugs .....	6
Race or ethnic origin .....	12
Religion / religious beliefs .....	6
Sexual orientation .....	4
Age .....	7
Disability / medical condition.....	3
You were new here .....	10
Offense / crime .....	17
Gang related issues .....	8
Other: .....	9

**Q28 Where are violent incidents most likely to occur?**

96



**Q29 Have you ever had sexual contact with another inmate at this institution?**

Yes.....	1
No.....	172
Refuse to answer.....	2

**Q30 Where do inmate/inmate sexual acts occur?**

63

**Q31 Do you know how to report sexual contact with another inmate?**

Yes.....	139
No.....	31

**Q32 What type of prohibited substances are available within this institution? (Choose all that apply)**

Prohibited substances are NOT available .....	35
Tobacco.....	77
Marijuana.....	67
Heroin.....	32
Cocaine.....	22
Suboxone (a.k.a. strips).....	64
Prescription pills.....	30
Alcohol / hooch .....	69
Other: _____	7
Refuse to answer.....	45

**Q33 What type of gang activity frequently occurs at this institution? (Choose all that apply)**

Gang activity is NOT frequent at this institution....	61
Assaults.....	33
Theft.....	42
Extortion.....	40
Gambling.....	35
Sex Trade.....	10
Drug Trade.....	38
Other: _____	10
Refuse to answer.....	34

**Q34 How could this institution be made safer?**

72

**REHABILITATION AND REENTRY**

**Q35 Have staff discussed with you what programs you should be taking while incarcerated?**

Yes.....	67
No.....	108

**Q36 Do you know where you can find reentry information?**

Yes.....	84
No.....	88

**Q37 Do you know how to obtain the following after release?**

	Yes	No	N/A
Housing	75	77	15
Job	88	64	13
State ID	100	53	11
Food	90	67	9
Continuing Health Care (medication, etc.)	66	86	12
Recovery Services (NA, AA, etc.)	75	62	27
Education	83	62	19
County agency information	73	76	16

**Q38 How easy or difficult is it to get into the following activities in this prison?**

	Easy	Neutral	Difficult	N/A
Prison Job	68	53	39	7
Vocational Training	11	37	99	17
Academic Programming (ABLE, Pre-GED, GED)	46	49	41	26
Unit Programs (Thinking for a Change, Victims Awareness, etc.)	17	38	104	8
Mental health/wellness programming	23	46	45	51
Recovery Service Programs (AOD, IOP, AA, NA, etc.)	37	49	49	28

**Q39 Have you had any problems with sending or receiving mail within the past six months?**

Yes.....	81
No.....	90

**Q40 Have you had any problems accessing the telephone within the past six months?**

Yes..... 103  
 No ..... 71

**If yes, why? (Check all that apply)**

Phones are broken ..... 38  
 Not enough phones..... 99  
 Access denied by other inmates ..... 47  
 Currently do not have phone privileges..... 0

**Q41 Have you had any problems receiving visits within the past six months?**

Yes..... 70  
 No ..... 103

**If yes, why? (Check all that apply)**

Distance for visitors ..... 43  
 Visiting hours / schedule ..... 42  
 Visit scheduling process ..... 42  
 Visitor turned away ..... 15  
 Visitor not approved..... 13  
 I do not have people who want to visit ..... 6  
 Currently do not have visitation privileges..... 5

**Final Comments**

**Q42 What is ONE positive aspect of this prison?**

142

**Q43 What is the ONE change you would most like to see here?**

149

**DEMOGRAPHICS**

**Q44 What is your race?**

White..... 122  
 Black..... 32  
 Hispanic..... 6  
 Biracial..... 10  
 Asian..... 0  
 Other..... 4

**Q45 How old are you?**

Under 21 ..... 3  
 21-25..... 17  
 26-30..... 34  
 31-35..... 26  
 36-40..... 26  
 41-45..... 19  
 46-50..... 22  
 51-55..... 19  
 56 and older..... 8

**Q46 What is your security classification/privilege level?**

	1	2	3A	3B	4A	4B	5A	5B
Level	164	8	0	0	1	0	0	1

**Q47 How long have you been incarcerated on this number?**

	<1	1-2	3-5	6-10	11-15	16-20	21 +
Years	33	48	51	29	3	4	6

**Q48 What types of offense(s) have you been convicted of? (Check all that apply)**

Murder, manslaughter, assault, robbery, etc. (Crime against person excluding sex offense)..... 34  
 Sex offense..... 38  
 Property offense (i.e. burglary, theft, etc.)..... 39  
 Drug offense ..... 56  
 Fraud ..... 3  
 Other..... 25

**DO NOT WRITE YOUR NAME OR NUMBER ON THIS FORM**

### NCCC CAMP Open Ended Responses

*What is one positive aspect of this prison?*

1. At the camp you can actually own something nice and not have it stolen for another inmate's drugs
- 2.
3. Get out soon
4. –
5. –
6. Get yourself together to be a better person
7. Air conditioning sometimes works
8. –
9. Cells
10. 2 man cells
11. It's almost over
12. No it's all about cutting corners, saving money and making staff look good when you come
13. Air conditioning
14. It's quiet. It's not bad, just need a few issues addressed and fixed
15. Cells
16. The CO's are fairly nice
17. –
18. Laid back at the camp
19. Close to home
20. The closed showers and toilets, privacy!
21. Not violent
22. Your out date – they clean up when you get here then goes to shit again
23. Some of the workers here would really like to see you succeed in your rehabilitation
24. Access to computers in the law library
25. n/a
26. none
27. none
28. laid back compared to other places
29. laid back, quiet
30. commissary
31. calm
32. cells
33. quiet
34. air conditioning, cells
35. absolutely more laid back, don't take this wrong way prison is not per say laid back, but here it is less stressful and able to work on myself
36. I only have a year left in this hell hole
37. Employees here are helpful/respectful with a few exceptions

38. None, anymore, this place is literally packed with inmates now, yard isn't open like it used to be and rec is only open 5 days a week 12-7 pm. There is no morning rec and there's 500+ inmates here
39. There is none, there are too many inmates, should be 463 full, now there's over 500 inmates here, 28 inmates per phone, 15 inmates per bathroom and shower, 58 inmates per microwave
40. n/a
41. doors to the bathroom
42. quality of the food
43. air conditioning
44. –
45. Small population
46. The privacy of a cell
47. My out date
48. –
49. Warm shower
50. –
51. –
52. Getting my GED
53. We have cells
54. Smaller population
55. Laid back
56. It's a laid back atmosphere
57. GED
58. –
59. You tell me!
60. Restroom with doors (private)
61. Safety
62. –
63. Cells
64. The librarian
65. Private bathroom and showers
66. –
67. The gym
68. It's small and not large place to serve time
69. Air conditioning
70. Here at the camp there's AC and less of a population than at main
71. –
72. –
73. I eat every day
74. –
75. I have my cell to go to when I need my time
76. –
77. Fairly calm here at the camp
78. Trustworthy felons
79. Never wanting to come back

- 80. This facility is a safe secure environment with little to no issues of violence
- 81. –
- 82. It's small so not a whole lot of violence
- 83. Get plenty of sleep because of boredom
- 84. –
- 85. Freedom
- 86. –
- 87. Aramark isn't here
- 88. –
- 89. Overall good environment
- 90. –
- 91. –
- 92. TV movies
- 93. –
- 94. Privacy
- 95. Two man cells
- 96. Most of the guards are fair and understand that a person is trying to do their time and go home
- 97. Easiest prison in Ohio
- 98. –
- 99. –
- 100. The food is better than Aramark's
- 101. Recreation
- 102. –
- 103. Small amount of inmates which keeps them from cutting in line which usually causes fights
- 104. Population at camp is small and it's fairly quiet
- 105. Less crowded
- 106. N/a
- 107. Yard time
- 108. n/a
- 109. most staff treat inmates as people
- 110. I can run a half marathon in the morning if I want
- 111. –
- 112. The aesthetics
- 113. You can do whatever you want with minimal consequences
- 114. If you want to get away with murder, this is the place to be
- 115. –
- 116. More activity
- 117. –
- 118. Sadly, it's probably the best one
- 119. Faith dorm
- 120. Education college
- 121. Nothing
- 122. –

123. The interfaith dorm you're able to study the bible around like minded and other Christian brothers that will help you
124. n/a
125. –
126. –
127. If you want to get high and run drugs, this is the best place for it
128. It is laid back and a lot more calm
129. –
130. Air conditioning
131. –
132. Having a cell door to shut
133. The cells
134. Has cells
135. –
136. Cell
137. Getting out
138. Privacy in the bathrooms and showers. Also the two man cells
139. Laid back
140. Nothing is positive about prison, Mrs. Collins is good with her job
141. I go home soon!
142. –
143. Everyone have a EDS date!
144. Cells and A/C
145. –
146. –
147. Cells
148. Nothing
149. Nothing really
150. –
151. Peace and quiet
152. It has given me time to work on myself
153. It's very easy to be by yourself if you want to be
154. –
155. Relaxed
156. Less people
157. n/a
158. the ability to become of sound body and mind through exercise and the abstinence of drugs
159. air conditioning
160. –
161. None
162. –
163. Bathrooms/showers
164. There are one
165. It's a level one camp, not a dorm like next door. Less people
166. Lower population

- 167. Fairly clean
- 168. Clean
- 169. There is no such thing
- 170. –
- 171. Privacy of cells
- 172. This camp is better than most others overall
- 173. Low stress
- 174. The cell privacy at the camp
- 175. I feel safer here than on the other side
- 176. Safety
- 177. Case Manager Collins
- 178. n/a
- 179. privacy

*What is the one change you would most like to see here?*

1. More exercise bikes for us older inmates. They have three in each housing unit on the other compound and none here.
2. –
3. All hot water
4. –
5. More privileges for level 1
6. –
7. Hot water would be nice to have
8. More programs
9. Hot water, more phones
10. Hot water to take showers
11. More programs
12. All new staff and state take over
13. Get us hot water
14. Don't know
15. More to do
16. Honestly, everything. I mean for one I smell weed in my dorm every single days, gangs run the phones, extortion happens every single day and the CO's act like it's none of their concern
17. –
18. Everything stop breaking down in 5 house all the time, Jpay, hot water, microwaves
19. More recovery programs
20. Non-threatening CO's
21. OPI jobs to earn commissary money. Welding-vocational certificates
22. Fair staff
23. A little more urgency in fixing problems with equipment and necessities
24. For them to stick to policy, a new inspector would help in this regard
25. Spring beds, hot water in our unit, more phone accessibility, better food, more rec access

26. Hot water fixed
27. Up to date water system
28. Repair broken things at an acceptable amount of time
29. Pool tables being used and hot water working
30. Staff and treatment
31. Recreation open 7 days a week
32. Rec open in the morning
33. Kairos not taking over the church so we can't have services
34. More reentry programs
35. More music activities for players of instruments to also play more for inmates and to encourage by good music!
36. Actually take care of the inmates and programs that staff promised to start
37. Less inmates, overcrowded
38. There are too many inmates here there's 26 inmates per phone, 15 inmates per bathroom and shower. Our rec is open 5 days a week and no in morning, there are 500 inmates at a place that holds 463 on average
39. Get rid of overpopulation they filled the "quiet rooms" with inmates, three are now 90 extra inmates per house, it's more dirty, not enough phones it's ridiculous and rec isn't open in the mornings and only 5 days week
40. n/a
41. The main has 6 movies I'd like to see 6 movies. We only get 4, I'd like at least basic cable, SyFy, Adult Swim, Discovery, TNT, AMC, FX
42. open recreation in the mornings, 7 days per week
43. early morning rec, less inmates
44. –
45. Vocational programs, there are hardly any programs here let alone ones that give good days.
46. Actual consequences for actions. Lost control by not doing anything to guys over RIB tickets
47. The CO's having more respect for other inmates
48. –
49. Certain staff replaced
50. –
51. –
52. –
53. More phones
54. More phones and jpay kiosk
55. Commissary opened daily not once a week
56. Better food
57. More programs and better food portion and get the hot water fixed, been off for a month can't get a shower after 3 pm. 150 to 200 inmates got 2 hours to take a shower
58. To get hot water, fix things after they are broken
59. The way things are ran here
60. Cleaner environment
61. Change of visiting hours and days



62. Proper and respectful education through library books and classes
63. Screen people better, too many block gangs
64. Better food options
65. Phone to be regulated and enforced by staff
66. Food
67. More phone
68. Less people
69. Be afforded the same privileges as at main camp, most importantly is to have the same music equipment so a hip hop music program can be implemented!
70. Rec to be open all times the yard is open
71. –
72. –
73. Mental health, they are too lazy
74. Fire: Pritchard, Ross, L:ylans
75. More vocational, more outside the fence jobs for those low risk
76. –
77. More programs, reentry and vocational
78. Frosted animal cookies on commissary
79. See Sgt. Bright fired and placed under arrest
80. The person that is supposed to answer the phone to book visits need to answer the phone during the advertised hours of operation
81. –
82. For the population to be reduced so non-violent offenders can do something with their lives other than wasting it in here
83. Get a lot of educational studies available by certified instructors such as electronics, carpentry, masonry
84. Smoking
85. Gym hours
86. –
87. The mail takes over two weeks
88. –
89. More staff
90. –
91. –
92. Smoking areas
93. –
94. More programs
95. More phones
96. That correction officers go by the books like we do and not take things into their own hands
97. More helpful staff
98. –
99. The GED program is not interested in helping inmates get their GED. It's more about money. Also they make you sign in when were on break for them to have the hours for the state. even though they are not teaching. Also Mr. Smith does

- not have enough scrap paper for GED math test. I believe they are padding numbers of student hours to the state for funds
100. When asking the CO's to perform their job to actually do it and not say they will
  101. More programs, vocational, educational
  102. More phones, no cable available in room N
  103. Regular rotation for going to chow weekly
  104. Release people, judges to stop being so critical
  105. Quicker way to get into certain programs
  106. n/a
  107. more recreation time
  108. n/a
  109. more consistent following of policies
  110. more yard time and inside rec time
  111. easier access to vocational and certain programming's
  112. repetitive food too much, chicken patties, not enough real meat
  113. there's too many
  114. I would like to see CO's get hired and paid correctly to prevent them from bringing in so much drugs and cell phones
  115. –
  116. More staff
  117. More reentry programs for low risk inmates
  118. Mrs. Lylans gone or better food, or knowledgeable staff etc.... get rid of Ms. Hill
  119. To be able to do the job you are suited to do. Not allow other inmates to dictate what jobs we can and can't get
  120. Good days for college, better communication between staff
  121. –
  122. Go home
  123. Fresh bread and better stuff to buy at commissary like a college dorm fridge. Thicker matts for these flat metal beds
  124. More rehab programs
  125. –
  126. –
  127. Stop the drugs, they've ruined this prison
  128. Better health treatment and less overcrowding
  129. More rec
  130. More scheduled recreation and library
  131. Overcrowding
  132. Seeing how they keep bringing more and more people over here, there's not enough restrooms or phones or Jpay. There's constantly a line of at least 5 people for all at any given time. There's way too many people here
  133. Get medical marijuana
  134. They stop putting us in the TV room to be housed
  135. –
  136. Better food

137. More programs, vocational classes
138. The waiting list to get into programs is ridiculous. Programming should be easier to get into
139. To be treated like a level one inmate
140. A new ADW
141. Food and the way inmates are treated. Treating us like inmates and not people does not help. We have to return to society one day
142. –
143. Don't care!
144. Better staff who care
145. –
146. –
147. Segregated dorms
148. Everything!
149. I'd like to see it ran like level 1 not a level 3!
150. –
151. Better jobs and more training
152. More privileges since we are level one camp. I feel like it's just like the main for the most part
153. More staff to make visits available five days a week instead of on the weekends
154. More phones/kiosks
155. More programs and jobs and trades to learn
156. –
157. A change in staff, these ones run it like it's a level 3
158. –
159. More variety in food and bigger main dish portions
160. –
161. Too much to write
162. –
163. Issues handled in a better and more timely fashion
164. New ADW
165. Conjugal visit, pork products, better cable, video games
166. Being put in a cell with someone you get along with. Moves are highly restrictive or prohibited
167. More programs for low level inmates/and more programs for overall inmates and more recreation
168. More phones, different food
169. Everything
170. –
171. Deputy warden Mrs. Lyken's
172. Stop punishing dirty urine tests by moving them back to the main. Instead offer help
173. A permanent recreation officer.
174. Ran with a daily routine that is more structured like the state facility

- 175. I would like to be able to move from one cell to further if possible, they don't allow us moves!
- 176. More programs, more equipment, treadmills
- 177. Ms. Cobb from the visit room, she is very disrespectful.
- 178. n/a
- 179. a new ADW, Aka – new management.

**B. OFFICER SURVEY**

Institution: NCCC

**DRC Staff Survey**

Regular Shift: \_\_\_\_\_

The Correctional Institution Inspection Committee is a legislative committee that evaluates Ohio prisons. We ask you to complete this survey to help us make recommendations for improvement. Your participation in this survey is completely voluntary. Should you choose to participate, please complete the survey TODAY. You may place the survey in the box located in roll call or mail it to the following address: CIIC, 77 S. High Street, Columbus, OH 43215. A summary of the total responses will be published in the final report, which will be publicly available on the CIIC website ([www.ciic.state.oh.us](http://www.ciic.state.oh.us)).

		Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
Q1	Overall, this facility runs well.	5	10	10	18	30	2
Q2	This facility runs better now than it did one year ago.	4	8	18	17	18	7
Q3	Post orders are consistently followed.	4	6	12	22	28	3
Q4	I am adequately informed when I come on shift.	4	5	7	20	27	12
Q5	I have the training I need to do my job well.	3	2	8	18	34	10
Q6	I am required to work an excessive amount of overtime.	0	4	5	10	15	41
Q7	Staff morale in this facility is good.	19	10	10	21	11	2
Q8	I have a good opinion of this facility most of the time.	8	11	7	28	19	2
Q9	Considering everything, I am satisfied with my job.	5	11	8	16	28	7
Q10	I feel like officers are appreciated at this facility.	19	11	9	20	13	2
Q11	I frequently think about quitting my job at this facility.	10	19	5	17	9	15
Q12	Most staff get along well at this facility.	6	9	10	24	24	2
Q13	I trust my coworker to have my back.	4	7	15	16	28	5
Q14	The people I work with are competent.	8	14	7	27	15	2
Q15	I have confidence in my supervisor(s).	6	5	5	13	35	11
Q16	My supervisor is available when needed.	5	4	4	19	31	11
Q17	I know what my supervisor expects of me.	4	1	5	15	36	14
Q18	I receive inconsistent requests from two or more supervisors.	5	17	19	14	10	10
Q19	My last annual performance rating presented a fair and accurate picture of my actual job performance.	8	5	6	10	34	10
Q20	My supervisor gives me good feedback on my job performance.	5	7	7	17	28	10
Q21	Supervisors show favoritism.	5	8	9	14	15	22
Q22	The right people receive promotions at this facility.	26	12	10	9	14	4
Q23	Employee discipline is consistent here.	16	20	10	9	15	3
Q24	This facility's administration is open to my input.	16	8	9	19	18	4
Q25	I have confidence in this facility's administration.	15	5	13	15	22	5

Q26 What is one positive aspect of this facility?  
70

Q27 What is one change that you would make?  
66

**NCCC Staff Surveys 2016****What is one positive aspect of this facility?**

1. –
2. Supervisors are available when needed or concern arises.
3. –
4. Supervisors, for the most part, deserve their positions and know their jobs.
5. –
6. Job security.
7. –
8. –
9. Supervisors are always willing to help or answer questions if needed.
10. –
11. Don't know.
12. Safety
13. Staff
14. Job security.
15. Great leadership.
16. Over the years staff grows strong together.
17. Safety
18. Pay check.
19. Safety and security.
20. –
21. –
22. N/A
23. –
24. –
25. –
26. Overtime
27. None
28. Good place to grow.
29. It pays me.
30. Pay is good.
31. N/A
32. Private
33. You can work overtime.
34. Everyone has the opportunity to move up in the company and advance ones career.
35. –
36. –
37. –
38. Great supervisors.
39. –

- 40.—
- 41.—
- 42.—
- 43.—
- 44. One would be the fact that were able to bid on days off and posts.
- 45.—
- 46. I have a job.
- 47.—
- 48.—
- 49.—
- 50.—
- 51.—
- 52.—
- 53.—
- 54.—
- 55.—
- 56.—
- 57.—
- 58.—
- 59.—
- 60. Availability of overtime when wanted.
- 61.—
- 62.—
- 63. Job security.
- 64.—
- 65.—
- 66. They remove the officers that are not trustworthy and hire new in to replace.
- 67. From day 1 to present, this facility has overcome many obstacles.
- 68. None
- 69.—
- 70.—
- 71.—
- 72. I get a paycheck.
- 73.—
- 74.—
- 75. Opportunity

**What is one change that you would make?**

- 1. —
- 2. Consistency in scheduling.
- 3. The facility needs to be managed better, supervisors need to treat officers like humans, and not animals.
- 4. Additional staffing to help with the overtime.
- 5. —
- 6. Overtime less, better training and staffing.

7. –
8. –
9. 12 hour shifts.
10. Two dorm officers at all times.
11. Don't know.
12. More cameras and extended rooms at segregation.
13. The pay.
14. Add staff.
15. Pay and insurance.
16. More staff.
17. The overtime.
18. More consistency.
19. Renegotiate contract for more security staff.
20. –
21. –
22. N/A
23. –
24. –
25. –
26. Supervisors
27. A lot
28. Over hire to reduce mandates.
29. Negativity → positivity.
30. Promoting people and showing no favoritism.
31. Hire more staff or go to 12 hour days
32. None
33. To have officers trained better and in certain areas of the facility! AND hire people with common sense not just to have a body here.
34. Offer the same benefits that state facilities offer; sick leave, comp. time, vacation time, etc...
35. Get rid of the favoritism!
36. –
37. –
38. Better pay.
39. –
40. –
41. –
42. They promote inexperience people over people with experience just because Supervisors have a grudge. They team up to get certain people wrote up. Example, they wrote a CO up for a dirty lock and then wait three months to write the other CO up for a dirty lock (they were both there that night, one didn't get wrote up for three months all because one of the Major's buddies was trying hard to get the one he let the other one go for three months and there's e-mail to prove it. The Major emails a Sergeant and tells him to fix the forms then fires the Sergeant for re-doing the forms, he told him to do e-mails to prove that too. They promote a female who has four years in corrections, no college experience, as



case manager over someone who has many years in corrections over ten years as a case manager and has college. IF ALL THIS ISN'T FAVORITISM WHAT WOULD YOU CALL IT.

43. –

44. I would appreciate my hard workers and look at them as an investment not just a person to replace. I would rather have 1 good worker than 10 lazy incompetent workers.

45. –

46. Different upper management.

47. –

48. Overtime

49. Benefit raises.

50. The shortage of staff.

51. Communication consistency.

52. Hire more staff.

53. –

54. –

55. Administration

56. –

57. Overtime

58. –

59. –

60. Employee pay rate.

61. –

62. –

63. Favoritism with employees.

64. –

65. Pay increase.

66. I have only been here 3 weeks and have not really had an outlook yet.

67. –

68. None

69. –

70. –

71. Start from the top and fire them all.

72. Favoritism and how they pick and choose who they discipline.

73. –

74. –

75. Better team dynamic/communication /support.

**C. INSTITUTIONAL CHECKLISTS**

AREA INSPECTED: HOUSING DORMS

HOUSING UNIT: Crawford A/B

Inmate Count: 124 + 12 = 236

		COMMENTS
1. What is the security classification and privilege level of the unit population?	<u>Level 1+2</u>	
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/>	Sanction <input type="checkbox"/> GP <input type="checkbox"/> Other <u>35 over</u> <input checked="" type="checkbox"/>
3. Did staff make PREA announcement if necessary?	<input checked="" type="radio"/> YES NO	
<b>FACILITIES</b>		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> <input checked="" type="radio"/> NO	
6. How clean are common areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - <u>8</u> Urinals - <u>8</u> Sinks - <u>16</u> Showers - <u>8</u>	
9. How many are inoperative?	Toilets - <u>0</u> Urinals - <u>0</u> Sinks - <u>0</u> Showers - <u>0</u>	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES NO	<u>N/A</u>
11. How quickly are maintenance work orders completed?	<u>2-3 Days</u>	
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	
15. Are the following <u>all</u> operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Phones # <u>6</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Laundry Facilities # <u>8</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Drinking Fountains # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Ice machines # <u>1</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Microwave(s) # <u>3</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	

STAFF ACCOUNTABILITY												
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				YES NO								
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>				YES NO								
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>				YES NO								
19. How many officers are on duty per shift?				1 <sup>st</sup> - 2 2 <sup>nd</sup> - 2 3 <sup>rd</sup> - 2								
20. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>				YES NO								
21. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>				3 per shift		Date 5-1 # 6 Date 5-2 # 12 Date 5-3 # 4						
ACCESS TO CIIC, PROGRAMS, STAFF												
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure				Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>								
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>				Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>								
24. Is there a bookcase or satellite library on the unit?				Y <input type="checkbox"/> N <input checked="" type="checkbox"/>		Booker were being taken by inmates						
STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4-6	10:55	11:03	4-12	9:50	9:55	4-19	2:30	2:40	4-26	6:55	7:00
DWO	4-6	10:55	11:03	4-12	9:50	9:55	4-19	2:30	2:40	4-26	6:55	7:00
DWSS												
IIS	4-5	11:50	2:00	4-12	9:50	9:55	4-19	2:30	2:40	4-26	9:15	9:25
UMC	4-6	10:55	11:03	4-12	9:50	9:55	4-19	2:30	2:40	4-26	6:55	7:00
ADDITIONAL COMMENTS (including inmate communication):												
Sign-in Books April 1-30												

AREA INSPECTED: HOUSING DORMS

HOUSING UNIT: Crawford CD

Inmate Count: 109(c)/112(D)

		COMMENTS
1. What is the security classification and privilege level of the unit population?	Level 1+2	
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/>	Sanction <input type="checkbox"/> Other <input type="checkbox"/> GPV <input checked="" type="checkbox"/>
3. Did staff make PREA announcement if necessary?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<b>FACILITIES</b>		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
6. How clean are common areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - 8 Urinals - 8 Sinks - 16 Showers - 8	
9. How many are inoperative?	Toilets - Urinals - 2 Sinks - Showers - 2	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
11. How quickly are maintenance work orders completed?	2-3 days	
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	Acceptable (Water stain Soap Scum)
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	
15. Are the following <u>all</u> operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Phones # <u>6</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Laundry Facilities # <u>4</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Drinking Fountains # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Ice machines # <u>1</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Microwave(s) # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	

STAFF ACCOUNTABILITY												
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				YES NO								
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>				YES NO								
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>				YES NO								
19. How many officers are on duty per shift?				1 <sup>st</sup> - 1 2 <sup>nd</sup> - 1 3 <sup>rd</sup> - 1		} Rover						
20. Are officers performing security checks at staggered 30 min intervals? -Log observed <input checked="" type="checkbox"/>				YES NO								
21. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>				Per officer		Date 5-1 # 812						
						Date 5-2 # 4						
						Date 5-3 # 4						
ACCESS TO CIIC, PROGRAMS, STAFF												
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure				Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>								
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>				Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>		} <del>Handwritten</del>						
24. Is there a bookcase or satellite library on the unit?				Y <input type="checkbox"/> N <input checked="" type="checkbox"/>								
STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4-6	11:03	11:07	4-12	9:45	9:55	4-19	2:35	2:40	4-26	7:03	7:10
DWO	4-6	11:03	11:07	4-12	9:45	9:55	4-19	2:35	2:40	4-26	7:03	7:10
DWSS												
IIS	4-5	1:40	1:55	4-12	9:45	9:55	4-19	2:35	2:40	4-26	9:10	9:20
UMC	4-6	11:03	11:07	4-12	9:45	9:55	4-19	2:35	2:40			
ADDITIONAL COMMENTS (including inmate communication):												
<p><del>7/2004</del> April 5 - May 5</p>												

AREA INSPECTED: HOUSING DORMS

HOUSING UNIT: Hardin A1B

Inmate Count: 110 & 120  
= 230

		COMMENTS
1. What is the security classification and privilege level of the unit population?	<u>1 &amp; 2</u>	
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/>	Sanction <input type="checkbox"/> Other <input type="checkbox"/> GP <input checked="" type="checkbox"/>
3. Did staff make PREA announcement if necessary?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	<u>it was announced I was here in bunk area and bathroom</u>
<b>FACILITIES</b>		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
6. How clean are common areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - <u>8</u> Urinals - <u>8</u> Sinks - <u>15</u> Showers - <u>16 - 2 handicapped</u>	
9. How many are inoperative?	Toilets - <u>0</u> Urinals - <u>0</u> Sinks - <u>0</u> - few sinks run constantly Showers - <u>0</u>	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input type="checkbox"/> NO <input type="checkbox"/>	<u>N/A</u>
11. How quickly are maintenance work orders completed?		<u>a day or two - when they make a request it gets done</u>
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	<u>3x / day</u>
15. Are the following <u>all</u> operational? -Phones # <u>6</u> -Laundry Facilities # <u>4w 4d</u> -Drinking Fountains # <u>2</u> -Ice machines # <u>1</u> -Microwave(s) # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> N/A <input type="checkbox"/>	<u>-inmate reports 1 phone isn't working</u> <u>-1 isn't working well &amp; is getting replaced</u>

STAFF ACCOUNTABILITY												
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		<input checked="" type="radio"/> YES NO		The color of these looked better compared to c/d								
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>		<input checked="" type="radio"/> YES NO										
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>		<input checked="" type="radio"/> YES NO										
19. How many officers are on duty per shift?		1 <sup>st</sup> - 1 - 1 2 <sup>nd</sup> - 2 3 <sup>rd</sup> - 2		rounding								
20. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>		<input checked="" type="radio"/> YES NO										
21. How many shakedown are performed on each shift? -Log observed <input checked="" type="checkbox"/>		4		Date 5/6 # 14 - 1st & 2nd Date 5/7 # 10 - 2nd Date 5/8 # 12 - 1st 6 - 2nd								
ACCESS TO CIIC, PROGRAMS, STAFF												
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>										
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>		Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>										
24. Is there a bookcase or satellite library on the unit?		Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		-BOOKS on shelf under TV								
STAFF ROUNDS												
4/16 - 5/9 (new book started)												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4/19	10 <sup>23</sup>	10 <sup>33</sup>	4/26	5:50	555	5/6	10 <sup>20</sup>	10 <sup>30</sup>			
DWO	4/19	10 <sup>23</sup>	10 <sup>33</sup>	4/26	550	555	5/6	10 <sup>20</sup>	10 <sup>30</sup>			
DWSS												
IIS	4/19	10 <sup>23</sup>	10 <sup>33</sup>	5/3	10 <sup>20</sup>	10 <sup>30</sup>	5/9	850	900			
UMC	4/26	550	555									
ADDITIONAL COMMENTS (including inmate communication):												
* - Inmate complained to me about anatomy class/program ↳ talk to CA												

4/19 - 5/9

AREA INSPECTED: HOUSING DORMS

D-103

HOUSING UNIT: Hardin C/D

Inmate Count: C-108

		COMMENTS
1. What is the security classification and privilege level of the unit population?	1 & 2	
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input checked="" type="checkbox"/>	Sanction <input type="checkbox"/> GP <input type="checkbox"/> Other <u>Inter Faith</u> <input type="checkbox"/>
3. Did staff make PREA announcement if necessary?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	<u>because of female officer</u>
FACILITIES		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
6. How clean are common areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - 8 Urinals - 8 Sinks - 15 Showers - 16 - 2 handicap	
9. How many are inoperative?	Toilets - 0 Urinals - 0 Sinks - 0 Showers - 0	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input type="checkbox"/> NO <input type="checkbox"/>	<u>N/A</u>
11. How quickly are maintenance work orders completed?	<u>Within a day or two</u>	
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	<u>Floors were really clean</u>
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input checked="" type="checkbox"/> Weekly <input type="checkbox"/>	<u>3x a <del>day</del> day</u>
15. Are the following <u>all</u> operational?		
-Phones # <u>6</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Laundry Facilities # <u>4w4d</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Drinking Fountains # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Ice machines # <u>1</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Microwave(s) # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	



STAFF ACCOUNTABILITY													
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				YES NO									
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>				YES NO									
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>				YES NO									
19. How many officers are on duty per shift?				1 <sup>st</sup> - 1 2 <sup>nd</sup> - 2 3 <sup>rd</sup> - 2		- roover between 2 dorms							
20. Are officers performing security checks at staggered/30 min intervals? -Log observed <input checked="" type="checkbox"/>				YES NO									
21. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>				4 per shift		Date 5/6 # 6-1st		Date 5/4 # 4-1st					Date 5/5 # 4-1st
ACCESS TO CIIC, PROGRAMS, STAFF													
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure				Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/>		- deaf services staff photos <input checked="" type="checkbox"/>							
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>				Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>									
24. Is there a bookcase or satellite library on the unit?				Y <input checked="" type="checkbox"/> N <input type="checkbox"/>									
STAFF ROUNDS													
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out	
Ward	4/14	9:50	10:00	4/19	10:15	10:20	4/26	5:40	5:48	5/6	10:15	10:20	
DWO	4/14	9:50	10:00	4/19	10:15	10:20	4/26	5:40	5:48	5/16	10:15	10:20	
DWSS													
IIS	4/14	9:50	10:00	4/15	120	3:25	4/19	10:15	10:20	5/19	9:10	9:20	
UMC	4/19	10:15	10:20	5/3	10:25	10:38	5/6	10:15	10:20				
ADDITIONAL COMMENTS (including inmate communication): Deaf services inconsistently calls showers - kited many people about issue													

4/19-  
5/19

AREA INSPECTED: HOUSING DORMS

HOUSING UNIT: Marion ALB

Inmate Count: 101 + 120 = (231)

		COMMENTS
1. What is the security classification and privilege level of the unit population?	1 & 2	
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/> Sanction <input type="checkbox"/> Other <input type="checkbox"/> GP <input checked="" type="checkbox"/>	
3. Did staff make PREA announcement if necessary?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> - because a female officer was working	
FACILITIES		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	(what I was told was the reason)
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
6. How clean are common areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - 8 Urinals - 8 Sinks - 15 Showers - 16	
9. How many are inoperative?	Toilets - 0 Urinals - 0 Sinks - 0 Showers - 0 - a few sinks running	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A	
11. How quickly are maintenance work orders completed?	Couple days - nothing serious	
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	*were working on the drains
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	while I was in there
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	all the time - 3X a shift at least
15. Are the following all operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Phones # <u>6</u> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Laundry Facilities # <u>4w/4d</u> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Drinking Fountains # <u>2</u> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Ice machines # <u>1</u> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Microwave(s) # <u>3</u>	

STAFF ACCOUNTABILITY												
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				YES NO								
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>				YES NO								
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>				YES NO								
19. How many officers are on duty per shift?				1 <sup>st</sup> - 1 2 <sup>nd</sup> - 2 3 <sup>rd</sup> - 2		rotating						
20. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>				YES NO								
21. How many shakedown are performed on each shift? -Log observed <input checked="" type="checkbox"/>				4		Date 5/1 # 8-1st/2nd Date 5/2 # 10-1st/2nd Date 5/6 # 14-1st/2nd						
ACCESS TO CIIC, PROGRAMS, STAFF												
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure				Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>								
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>				Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>								
24. Is there a bookcase or satellite library on the unit?				Y <input checked="" type="checkbox"/> N <input type="checkbox"/>								
STAFF ROUNDS												
4/9-5/9												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4/14	1012	1020	4-19	1035	1045	4-25	1100	1109	5-6	1028	1035
DWO	4-14	1012	1020	4-19	1035	1045	4-25	1100	1109	5-6	1028	1035
DWSS												
IIS	4-14	1012	1026	4-19	1035	1045	4-25	1100	1109	5-3	980	1000
UMC	5-6	1028	1035									
ADDITIONAL COMMENTS (including inmate communication):												
more												

AREA INSPECTED: HOUSING DORMS

HOUSING UNIT: Marion 9D

Inmate Count: 223 - combined

		COMMENTS
1. What is the security classification and privilege level of the unit population?	1 & 2	
2. Is there a specific unit mission/focus?	Merit <input checked="" type="checkbox"/> Faith-Based <input type="checkbox"/>	Sanction <input type="checkbox"/> GP <input type="checkbox"/> Other <input type="checkbox"/>
3. Did staff make PREA announcement if necessary?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<b>FACILITIES</b>		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
6. How clean are common areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - 8 Urinals - 8 Sinks - 15 Showers - 16	
9. How many are inoperative?	Toilets - 0 Urinals - 0 Sinks - 0 Showers - 0 - 1 running constantly	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input type="checkbox"/> NO <input type="checkbox"/>	N/A
11. How quickly are maintenance work orders completed?	Same day whenever CP asks	
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	floors were okay
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	curtains really clean
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	2-3 times on 1st shift - probably around 6/day
15. Are the following <u>all</u> operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	

STAFF ACCOUNTABILITY												
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		<input checked="" type="radio"/> YES NO		looked good								
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>		<input checked="" type="radio"/> YES NO										
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>		<input checked="" type="radio"/> YES NO										
19. How many officers are on duty per shift?		1 <sup>st</sup> - 1 - 1 2 <sup>nd</sup> - 2 3 <sup>rd</sup> - 2		rowing								
20. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>		<input checked="" type="radio"/> YES NO										
21. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>		4		Date 5/1 # 5 - 1st shift Date 5/2 # 4 - 1st 4 - 2nd Date 5/5 # 12 - 1st/2nd								
ACCESS TO CIIC, PROGRAMS, STAFF												
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>										
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>		Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>										
24. Is there a bookcase or satellite library on the unit?		Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		in quiet room								
STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4/14	10 <sup>05</sup>	10 <sup>13</sup>	4/19	10 <sup>30</sup>	10 <sup>42</sup>	4/25	11 <sup>10</sup>	11 <sup>20</sup>	5/16	10 <sup>23</sup>	10 <sup>30</sup>
DWO	4/14	10 <sup>05</sup>	10 <sup>13</sup>	4/19	10 <sup>30</sup>	10 <sup>42</sup>	4/25	11 <sup>10</sup>	11 <sup>20</sup>	5/16	10 <sup>23</sup>	10 <sup>30</sup>
DWSS												
IIS	4/14	10 <sup>05</sup>	10 <sup>13</sup>	4/19	10 <sup>30</sup>	10 <sup>42</sup>	4/25	11 <sup>10</sup>	11 <sup>20</sup>	5/13	10 <sup>00</sup>	10 <sup>13</sup> more
UMC	5/6	10 <sup>23</sup>	10 <sup>30</sup>									
ADDITIONAL COMMENTS (including inmate communication):												

AREA INSPECTED: HOUSING DORMS

HOUSING UNIT: Morrow A/B

Inmate Count: 245

		COMMENTS
1. What is the security classification and privilege level of the unit population?	<u>Level 1+2</u>	
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/> Sanction <input type="checkbox"/> Other <u>found puppy</u> <input checked="" type="checkbox"/> GP <input checked="" type="checkbox"/>	
3. Did staff make PREA announcement if necessary?	YES <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>	
<b>FACILITIES</b>		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>	
6. How clean are common areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - <u>8</u> Urinals - <u>8</u> Sinks - <u>15</u> Showers - <u>18</u>	
9. How many are inoperative?	Toilets - <u>0</u> Urinals - <u>0</u> Sinks - <u>0</u> Showers - <u>0</u>	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> <u>N/A</u>	
11. How quickly are maintenance work orders completed?	<u>-relatively quick</u>	
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	
15. Are the following <u>all</u> operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Phones # <u>6</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Laundry Facilities # <u>4w+4D</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Drinking Fountains # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Ice machines # <u>1</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Microwave(s) # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	

STAFF ACCOUNTABILITY												
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				YES <input checked="" type="radio"/> NO <input type="radio"/>								
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>				YES <input checked="" type="radio"/> NO <input type="radio"/>								
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>				YES <input checked="" type="radio"/> NO <input type="radio"/>								
19. How many officers are on duty per shift?				1 <sup>st</sup> - 1 1/2 2 <sup>nd</sup> - 2 3 <sup>rd</sup> - 2		- cover on 1 <sup>st</sup>						
20. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>				YES <input checked="" type="radio"/> NO <input type="radio"/>								
21. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>				6		Date <u>5/3</u> # <u>5</u> Date <u>5/5</u> # <u>2</u> Date <u>5/7</u> # <u>2</u>						
ACCESS TO CIIC, PROGRAMS, STAFF												
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure				Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>								
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>				Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>								
24. Is there a bookcase or satellite library on the unit?				Y <input checked="" type="checkbox"/> N <input type="checkbox"/>								
STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4/12	9:35	9:45	4/19	2:15	2:25	4/26	7:10	7:17	Acting 5/6	9:25	9:31
DWO	4/12	9:35	9:45	4/19	2:15	2:25	4/26	7:10	7:17	Acting 5/6	9:25	9:31
DWSS	Acting 4/8	1:10	1:18	Acting 4/14	10:00	10:10	Acting 4/22	1:20	1:28	Acting 4/30	1:20	1:28
IIS	4/12	9:35	9:45	4/19	2:15	2:25	4/26	9:00	9:15	5/5	11:45	11:55
UMC	4/12	9:35	9:45	4/19	2:15	2:25	4/26	7:10	7:17	5/6	9:25	9:31
ADDITIONAL COMMENTS (including inmate communication):												

4/8  
through  
5/8

more

AREA INSPECTED: HOUSING DORMS

HOUSING UNIT: Morrow C/D Inmate Count: 220

		COMMENTS
1. What is the security classification and privilege level of the unit population?	Level 1+2	
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/>	Sanction <input type="checkbox"/> GP <input checked="" type="checkbox"/> Other <u>genesis Community</u> <input checked="" type="checkbox"/>
3. Did staff make PREA announcement if necessary?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A	
FACILITIES		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
6. How clean are common areas?	Exceptional <input checked="" type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - 8 Urinals - 8 Sinks - 15 Showers - 18	
9. How many are inoperative?	Toilets - 0 Urinals - 0 Sinks - 0 Showers - 0	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A	
11. How quickly are maintenance work orders completed?	- 2-3 days at max	
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	- minor water stains
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	
15. Are the following <u>all</u> operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	- 1 Dryer down
-Phones # <u>6</u>	Y <input type="checkbox"/> N <input checked="" type="checkbox"/> N/A <input type="checkbox"/>	
-Laundry Facilities # <u>4w+4D</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Drinking Fountains # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Ice machines # <u>1</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Microwave(s) # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	



STAFF ACCOUNTABILITY												
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		<input checked="" type="radio"/> YES NO										
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>		<input checked="" type="radio"/> YES NO										
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>		<input checked="" type="radio"/> YES NO										
19. How many officers are on duty per shift?		1 <sup>st</sup> - 1 1/2 2 <sup>nd</sup> - 2 3 <sup>rd</sup> - 2		- rover								
20. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>		<input checked="" type="radio"/> YES NO										
21. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>		6		Date 5/3 # 18		Date 5/5 # 10		Date 5/7 # 8				
ACCESS TO CIIC, PROGRAMS, STAFF												
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>										
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>		Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>										
24. Is there a bookcase or satellite library on the unit?		Y <input type="checkbox"/> N <input checked="" type="checkbox"/>										
STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4/12	9:30	9:40	4/19	2:00	2:12	4/26	7:10	7:15	5/6	9:20	9:25
DWO	4/12	9:30	9:40	4/19	2:00	2:12	4/26	7:10	7:15	5/6	9:20	9:25
DWSS	4/8	1:00	1:10	4/14	10:00	10:05	4/21	10:30	10:40	4/22	1:10	1:18
IIS	4/12	9:30	9:40	4/19	2:00	2:12	4/26	8:50	9:03	5/5	11:40	11:50
UMC	4/12	9:30	9:40	4/19	2:00	2:12	4/26	7:10	7:15	5/6	9:20	9:25
ADDITIONAL COMMENTS (including inmate communication):												

4/8  
Through  
5/8

more

AREA INSPECTED: HOUSING DORMS

HOUSING UNIT: Wyandot A/B

Inmate Count: 224

		COMMENTS
1. What is the security classification and privilege level of the unit population?	<u>Level 1 &amp; 2</u>	
2. Is there a specific unit mission/focus?	Merit <input checked="" type="checkbox"/> Faith-Based <input type="checkbox"/> Sanction <input type="checkbox"/> Other <input type="checkbox"/> GP <input type="checkbox"/>	
3. Did staff make PREA announcement if necessary?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> <u>N/A</u>	
<b>FACILITIES</b>		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
6. How clean are common areas?	Exceptional <input checked="" type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - <u>8</u> Urinals - <u>8</u> Sinks - <u>15</u> Showers - <u>18</u>	
9. How many are inoperative?	Toilets - <u>1</u> Urinals - <u>0</u> Sinks - <u>2</u> Showers - <u>0</u>	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
11. How quickly are maintenance work orders completed?	<u>- within 1-2 days</u>	
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	
15. Are the following <u>all</u> operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Phones # <u>6</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Laundry Facilities # <u>4w+4p</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Drinking Fountains # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Ice machines # <u>1</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
-Microwave(s) # <u>3</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	

STAFF ACCOUNTABILITY												
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				YES NO								
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>				YES NO								
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>				YES NO								
19. How many officers are on duty per shift?				1 <sup>st</sup> - 1 1/2 2 <sup>nd</sup> - 2 3 <sup>rd</sup> - 2								
20. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>				YES NO								
21. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>				6		Date 5/3 # 8		Date 5/5 # 4		Date 5/7 # 1		
ACCESS TO CIIC, PROGRAMS, STAFF												
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure				Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>								
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>				Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>								
24. Is there a bookcase or satellite library on the unit?				Y <input type="checkbox"/> N <input checked="" type="checkbox"/>								
STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	Acting 5/6	11:40	11:45	4/14	9:40	9:48	4/19	10:03	10:15	4/26	6:35	6:40
DWO	Acting 5/6	11:40	11:45	4/14	9:40	9:48	4/19	10:03	10:15	4/26	6:35	6:40
DWSS	Acting 4/8	2:00	2:08	Acting 4/14	10:30	10:40	Acting 4/22	10:10	10:18	Acting 4/30	1:45	1:50
IIS	5/9	9:35	9:45	4/14	9:40	9:48	4/19	10:03	10:15	5/3	10:40	10:50
UMC	4/14	9:40	9:48	4/19	10:03	10:15	4/26	6:35	6:40	5/6	11:40	11:45
ADDITIONAL COMMENTS (including inmate communication):												

4/8 through 5/8

more

AREA INSPECTED: HOUSING DORMS

HOUSING UNIT: Wyandott C/D

Inmate Count: <sup>(C) (D)</sup>  
112 + 115

		COMMENTS
1. What is the security classification and privilege level of the unit population?	Level 1+2	
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/>	Sanction <input type="checkbox"/> Other <input type="checkbox"/> GP <input checked="" type="checkbox"/>
3. Did staff make PREA announcement if necessary?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<b>FACILITIES</b>		
4. How clean are bunk areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
5. Are views of beds in dorms obstructed?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
6. How clean are common areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
8. Bathroom facility count	Toilets - 8 Urinals - Sinks - 16 Showers -	
9. How many are inoperative?	Toilets - Urinals - 0 Sinks - 0 Showers - 0	
10. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
11. How quickly are maintenance work orders completed?	2-3 days	
12. How clean are toilets/urinals?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	Some wear & tear, stained toilets
13. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	Some missing tile
14. How often are shower/toilet facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	
15. Are the following all operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Phones # 6 Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Laundry Facilities # 8 Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Drinking Fountains # 21 Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Ice machines # 2 Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> -Microwave(s) # 2	

STAFF ACCOUNTABILITY												
16. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				YES <input checked="" type="radio"/> NO <input type="radio"/>								
17. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>				YES <input checked="" type="radio"/> NO <input type="radio"/>								
18. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>				YES <input checked="" type="radio"/> NO <input type="radio"/>								
19. How many officers are on duty per shift?				1 <sup>st</sup> - 1 2 <sup>nd</sup> - 1 3 <sup>rd</sup> - 1		+ Room						
20. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>				YES <input checked="" type="radio"/> NO <input type="radio"/>								
21. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>				3 Per shift		Date 5-1 # 6 Date 5-2 # 15 Date 5-3 # 6						
ACCESS TO CIIC, PROGRAMS, STAFF												
22. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure				Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>								
23. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>				Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>								
24. Is there a bookcase or satellite library on the unit?				Y <input type="checkbox"/> N <input checked="" type="checkbox"/>								
STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4-19	10:00	10:10	4-26	6:40	6:45	5-6	10:00	10:08			
DWO	4-19	10:00	10:10	4-26	6:40	6:45	5-6	10:00	10:08			
DWSS												
IIS	4-19	10:30	10:10	5-3	10:55	11:08						
UMC	4-19	10:00	10:10	4-26	6:40	6:45						
ADDITIONAL COMMENTS (including inmate communication):  April 4/19 - May 8												

AREA INSPECTED: CELL BLOCKS/PODS

HOUSING UNIT: 2 house

Inmate Count: 72

		COMMENTS
1. What is the security classification and privilege level of the unit population?	Level 1's Level 2's	- Faith Based - limited movement - 24 (E)
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input checked="" type="checkbox"/>	Sanction <input type="checkbox"/> GP <input type="checkbox"/> Other Level 2's - limited movement (23)
<b>FACILITIES</b>		
3. How clean are common areas?	Exceptional <input checked="" type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
4. How many of the following are inoperative?	Toilets - 0 Sinks - 0 Showers - 0	All operable
5. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
6. How quickly are maintenance work orders completed?		work orders - within a day
7. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input checked="" type="checkbox"/>	
8. How often are shower facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	
9. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
10. Are the following <u>all</u> operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	Limited - Washes, id used phones - working operable Kiosk
<b>CELL SECURITY CHECK</b>		
11. How clean are cells?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	Limited Privilege - Pictures on wall
12. How many of the following:		
Cell wall window obstructed <u>N/A</u>	Cell door window obstructed <u>N/A</u>	
Towel on floor <u>N/A</u>	Material in lock <u>N/A</u>	
Inappropriate pictures <u>N/A</u>	Material in cuff port <u>N/A</u>	
Clotheslines <u>N/A</u>	Graffiti <u>N/A</u>	

STAFF ACCOUNTABILITY		
13. Are appropriate cleaning materials in locked container? -Container checked <input type="checkbox"/> -Bottles match inventory Y <input type="checkbox"/> N <input type="checkbox"/>	YES NO	Chemical box is out to be restocked
14. Is the first aid box secured? -First Aid box checked <input type="checkbox"/>	YES NO	
15. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>	YES NO	4-16-16 just checked
16. How many officers are on duty per shift? -Log observed <input checked="" type="checkbox"/>	1 <sup>st</sup> - 1 2 <sup>nd</sup> - (3 Shakedown) (Common & Reds) 3 <sup>rd</sup> -	4 shakedowns per shift
17. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>	YES NO	
18. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>		Date 5/1/16 # 4-1 <sup>st</sup> shift Date 5/2/16 # 4 Date 5/5/16 # 2

ACCESS TO CIIC, PROGRAMS, STAFF		
19. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	
20. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>	Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>	Stocked
21. Is there a bookcase or satellite library on the unit?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	

EXECUTIVE STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4/29/16	11:30	11:35	5/4/16	9:40	9:50						
DWO	4/29/16	11:30	11:35	5/4/16	9:40	9:50						
DWSS	4/27/16	1:20	1:27	5/4/16	12:40	12:45						
IIS	4/29/16	11:30	11:35	5/4/16	9:40	9:50						
UMC	4/29/16	8:03	8:07	5/2/16	5:20	5:35	6/8/16	2:37	2:45	6/9/16	10:00	

ADDITIONAL COMMENTS (including inmate communication):  
 Book starts 4/25/16  
 • Food Service - wkr (no Ben Dugan) / staff no longer working today  
 • 1 Dryer (works but takes awhile to heat up) PC - unit

AREA INSPECTED: CELL BLOCKS/PODS

HOUSING UNIT: 4 house

Inmate Count: 119

		COMMENTS
1. What is the security classification and privilege level of the unit population?	<u>level 2</u>	<u>Dogs</u>
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/>	Sanction <input type="checkbox"/> Other <input type="checkbox"/> GP <input checked="" type="checkbox"/>
<b>FACILITIES</b>		
3. How clean are common areas?	Exceptional <input checked="" type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	<u>Love the floor</u>
4. How many of the following are inoperative?	Toilets - <u>0</u> Sinks - <u>0</u> Showers - <u>0</u>	
5. If any of the above are inoperative, have maintenance work orders been submitted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
6. How quickly are maintenance work orders completed?		<u>within week</u>
7. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	<u>need Paint Vent</u>
8. How often are shower facilities cleaned?	Every shift <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	
9. What is the room temperature?	Acceptable <input type="checkbox"/> Too hot/cold <input type="checkbox"/>	
10. Are the following <u>all</u> operational? -Phones # <u>6</u> -Laundry Facilities # <u>3 need</u> -Drinking Fountains # <u>3</u> -Ice machines # <u>1</u> -Microwave(s) # <u>3</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	<u>3</u> <u>3</u> <u>1 washer/dryer</u>
<b>CELL SECURITY CHECK</b>		
11. How clean are cells?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
12. How many of the following:		
Cell wall window obstructed _____	Cell door window obstructed _____	
Towel on floor _____	Material in lock _____	
Inappropriate pictures _____	Material in cuff port _____	
Clotheslines _____	Graffiti _____	

*Jan 11*



STAFF ACCOUNTABILITY												
13. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		YES	NO									
14. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>		YES	NO									
15. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>		YES	NO	4/16								
16. How many officers are on duty per shift?		1 <sup>st</sup> -	1									
		2 <sup>nd</sup> -	1									
		3 <sup>rd</sup> -	1									
17. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>		YES	NO									
18. How many shakedowns are performed on each shift? -Log observed <input checked="" type="checkbox"/>				Date	5/1/16	#	4	5/4	4			
				Date	5/2/16	#	4	5/5	4			
				Date	5/3/16	#	4	5/6	4			
ACCESS TO CIIC, PROGRAMS, STAFF												
19. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	
20. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>		Kites	<input checked="" type="checkbox"/>	ICRs	<input checked="" type="checkbox"/>	HSRs	<input checked="" type="checkbox"/>					
21. Is there a bookcase or satellite library on the unit?		Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>									
EXECUTIVE STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	4/20/16	2 <sup>55</sup>	3 <sup>03</sup>	4/29/16	12 <sup>40</sup>	12 <sup>45</sup>	5/4/16	10 <sup>35</sup>	10 <sup>40</sup>			
DWO	4/20/16	2 <sup>55</sup>	3 <sup>03</sup>	4/29/16	12 <sup>40</sup>	12 <sup>45</sup>	5/4/16	10 <sup>35</sup>	10 <sup>40</sup>			
DWSS	4/22/16	8 <sup>40</sup>	8 <sup>55</sup>	5/4/16	1 <sup>55</sup>	2 <sup>00</sup>	4/27/16	12 <sup>20</sup>	12 <sup>40</sup>			
IIS	4/20/16	2 <sup>55</sup>	3 <sup>03</sup>	4/29/16	12 <sup>40</sup>	12 <sup>45</sup>	5/1/16	10 <sup>35</sup>	10 <sup>40</sup>			
UMC	4/21/16	10 <sup>02</sup>	10 <sup>07</sup>	4/29/16	5 <sup>12</sup>	5 <sup>12</sup>	5/5/16	2 <sup>15</sup>	2 <sup>30</sup>	5/9/16	2 <sup>20</sup>	2 <sup>30</sup>
ADDITIONAL COMMENTS (including inmate communication):												
Starts @ 4/15/16 - Logbook JPAs m & n - goes Down 2/ot												

AREA INSPECTED: CELL BLOCKS/PODS

HOUSING UNIT: 5house

Inmate Count: 143

		COMMENTS								
1. What is the security classification and privilege level of the unit population?	<u>level 1</u>									
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/>	Sanction <input type="checkbox"/> GP <input checked="" type="checkbox"/> Other <input type="checkbox"/>								
<b>FACILITIES</b>										
3. How clean are common areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>									
4. How many of the following are inoperative?	Toilets - <u>OK</u> Sinks - <u>OK</u> Showers - <u>OK</u>	<u>NO hot water</u> <u>Hot water tank out (service)</u>								
5. If any of the above are inoperative, have maintenance work orders been submitted?	<input checked="" type="radio"/> YES <input type="radio"/> NO									
6. How quickly are maintenance work orders completed?		<u>within couple days - no longer than week</u>								
7. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	<u>keep paint vents</u>								
8. How often are shower facilities cleaned?	Every shift <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>									
9. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>									
10. Are the following <u>all</u> operational?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	<u>2 in ed ch (w/asker idger)</u>								
<b>CELL SECURITY CHECK</b>										
11. How clean are cells?	Exceptional <input type="checkbox"/> <del>Good</del> <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>									
12. How many of the following:	<table border="0"> <tr> <td>Cell wall window obstructed _____</td> <td>Cell door window obstructed _____</td> </tr> <tr> <td>Towel on floor _____</td> <td>Material in lock _____</td> </tr> <tr> <td>Inappropriate pictures _____</td> <td>Material in cuff port _____</td> </tr> <tr> <td>Clotheslines _____</td> <td>Graffiti _____</td> </tr> </table> <p><u>Be bedrooms (w/ windows) writing on walls - Beyond</u> <u>Sinks / mirrors - need cleaned (floor)</u> <u>Showers (covered - PREA) need better</u></p>		Cell wall window obstructed _____	Cell door window obstructed _____	Towel on floor _____	Material in lock _____	Inappropriate pictures _____	Material in cuff port _____	Clotheslines _____	Graffiti _____
Cell wall window obstructed _____	Cell door window obstructed _____									
Towel on floor _____	Material in lock _____									
Inappropriate pictures _____	Material in cuff port _____									
Clotheslines _____	Graffiti _____									

STAFF ACCOUNTABILITY		
13. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	YES NO	First Aid Kit
14. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>	YES NO	In chemical box CPR
15. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input checked="" type="checkbox"/>	YES NO	4/16/16
16. How many officers are on duty per shift? 1st - 1 2nd - 1 3rd - 1		
17. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>	YES NO	
18. How many shakedowns are performed on each shift? -Log observed <input type="checkbox"/>		Date 4/4/16 # 4 Date # Date #

keyways will check  
(5-1-16 to 5-3-16) J/A

ACCESS TO CIIC, PROGRAMS, STAFF		
19. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	
20. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>	Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>	
21. Is there a bookcase or satellite library on the unit?	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	

4/5/16 3:35  
4/5/16 3:48  
4/7/16 3:48  
4/15/16 3:48

EXECUTIVE STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	2/3/16	3:50	4:00	2/19/16	7:10	7:20	2/25/16	10:48	10:58	3/2/16	3:5	3:25
DWO	2/3/16	3:50	4:00	2/19/16	7:10	7:20	2/25/16	10:48	10:58	3/2/16	3:5	3:25
DWSS	2/5/16	3:15	3:20	2/17/16	2:15	2:24	2/24/16	9:10	9:45	3/4/16	3:20	3:25
IIS	2/3/16	3:50	4:00	2/19/16	7:10	7:20	2/25/16	10:48	10:58	3/2/16	3:5	3:25
UMC	2/3/16	10:20	10:30	2/3/16	3:50	4:00	2/25/16	10:48	10:58	2/24/16	3:30	3:35

ADDITIONAL COMMENTS (including inmate communication):  
 5 hold - Inmates work-out (Health)  
 NO Hot Water Complaints - Accommodations to get guys to another Unit (contract - 2 companies have been)  
 Have to go thru wall in

AREA INSPECTED: CELL BLOCKS/PODS

HOUSING UNIT: 6 house

Inmate Count: 167

*cells*

		COMMENTS
1. What is the security classification and privilege level of the unit population?	<u>level 1</u>	
2. Is there a specific unit mission/focus?	Merit <input type="checkbox"/> Faith-Based <input type="checkbox"/>	Sanction <input type="checkbox"/> Other <input type="checkbox"/> GP <input checked="" type="checkbox"/>
3. Did staff make PREA announcement if necessary?	YES <input type="checkbox"/> NO <input type="checkbox"/>	<u>Make Sure Search ID</u>
<b>FACILITIES</b>		
4. How clean are common areas?	Exceptional <input checked="" type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	<u>W/ID</u>
5. How many of the following are inoperative? Toilets - Sinks - <u>one</u> Showers - <u>one</u>		<u>turn in/downt</u>
6. If any of the above are inoperative, have maintenance work orders been submitted?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
7. How quickly are maintenance work orders completed?		<u>within week</u>
8. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs improve <input checked="" type="checkbox"/>	<u>Need vents in showers Paint - need Repainted (clipped - scrubby)</u>
9. How often are shower facilities cleaned?	Every shift <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/>	
10. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
11. Are the following <u>all</u> operational? -Phones # <u>60</u> -Laundry Facilities # <u>3/2</u> -Drinking Fountains # <u>1</u> -Ice machines # <u>2</u> -Microwave(s) # <u>2</u>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>CELL SECURITY CHECK</b>		
12. How clean are cells?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
13. How many of the following:		
Cell wall window obstructed _____	Cell door window obstructed _____	
Towel on floor _____	Material in lock _____	
Inappropriate pictures _____	Material in cuff port _____	
Clotheslines _____	Graffiti _____	

windows - paper taped

to p24 - paper over lights

STAFF ACCOUNTABILITY		
15. Are appropriate cleaning materials in locked container? -Container checked <input checked="" type="checkbox"/> -Bottles match inventory Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	<i>IS left for chemicals ahead Soap - Returned 14 Feb</i>
16. Is the first aid box secured? -First Aid box checked <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	<i>Kept in chemical box</i>
17. Is the fire extinguisher receiving monthly inspections? -Extinguisher checked <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	<i>CPR mask</i>
18. How many officers are on duty per shift?	1 <sup>st</sup> - 4 2 <sup>nd</sup> - 4 3 <sup>rd</sup> - 4	<i>No fan - 4 Shakedowns / per shift COMMON AREAS</i>
19. Are officers performing security checks at staggered, 30 min intervals? -Log observed <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
20. How many shakedowns are performed on each shift? -Log observed <input type="checkbox"/>		Date 3/1/16 # 4 Date 3/2/16 # 4 Date 5/3/16 # 4

ACCESS TO CIIC PROGRAMS STAFF		
21. Are the following posted? -Current CIIC Memo -Prison Rape Elimination Act -Program Information -Staff Photos -Inmate Grievance Procedure	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	
22. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>	Kites <input checked="" type="checkbox"/> ICRs <input checked="" type="checkbox"/> HSRs <input checked="" type="checkbox"/>	
23. Is there a bookcase or satellite library on the unit?	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	

STAFF ROUNDS												
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out
Ward	2/3/16	4 <sup>00</sup>	4 <sup>10</sup>	2/9/16	7 <sup>00</sup>	7 <sup>10</sup>	2/25/16	10 <sup>55</sup>	11 <sup>04</sup>	3/2/16	3 <sup>20</sup>	3 <sup>28</sup>
DWO	2/3/16	4 <sup>00</sup>	4 <sup>10</sup>	2/9/16	7 <sup>00</sup>	7 <sup>10</sup>	2/25/16	10 <sup>55</sup>	11 <sup>04</sup>	3/2/16	3 <sup>20</sup>	3 <sup>28</sup>
DWSS	2/17/16	2 <sup>20</sup>	2 <sup>50</sup>	2/26/16	9 <sup>50</sup>	9 <sup>58</sup>	3/4/16	3 <sup>25</sup>	3 <sup>30</sup>	3/9/16	2 <sup>20</sup>	2 <sup>30</sup>
IIS	2/3/16	4 <sup>00</sup>	4 <sup>10</sup>	2/9/16	7 <sup>00</sup>	7 <sup>10</sup>	2/25/16	10 <sup>55</sup>	11 <sup>04</sup>	3/2/16	3 <sup>20</sup>	3 <sup>28</sup>
UMC	2/3/16	9 <sup>30</sup>	9 <sup>45</sup>	2/3/16	4 <sup>00</sup>	4 <sup>10</sup>	2/9/16	10 <sup>20</sup>	11 <sup>15</sup>	2/16/16	1 <sup>50</sup>	1 <sup>45</sup>

ADDITIONAL COMMENTS (including inmate communication):  
 2/25/16 10<sup>55</sup> 11<sup>04</sup>  
 2/26/16 3<sup>35</sup> 3<sup>42</sup>  
 Officers office - Computer  
 2-way (Gym)  
 Common Areas (maybe ident. of Area)

Inspector: Ogonek

Facility: NCC  
Date: 5/6

AREA INSPECTED: INMATE HEALTH SERVICES

*dental - 3*

11

11N

11N

FACILITIES				
	#	Clean?	Organized?	Comments:
Offices	6	Yes No	Yes No	
Nurses Station	1	Yes No	Yes No	
Exam Rooms	6	Yes No	Yes No	<i>that also have as office</i>
Infirmiry Beds	6	Yes No	Yes No	
X-ray		Yes No	Yes No	
Pharmacy	1	Yes No	Yes No	
Lab Area	1	Yes No	Yes No	
Crisis Cells	2	Yes No	Yes No	<i>mirror</i>
Records Area	1	Yes No	Yes No	
Waiting Area	1	Yes No	Yes No	
		Clean?	Soap Available?	
Inmate bathrooms	1	Yes No	Yes No	
Staff bathrooms		Yes No	Yes No	
Is the pharmacy: Secured? Yes No	Comments:			
Is the overall space available, sufficies? Yes No	Comments:			
Are staff in comprising positions in relation to safety? Yes No	Comments:			
SANITATION				
Documentation of cleaning schedule observed <input type="checkbox"/>				
Overall appearance of infirmiry.	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/>		Comments:	
Are appropriate measures taken to ensure sanitation?	Comments:			
Are clearly marked sharps/ biohazard containers present in all exam rooms? Yes No Observed <input type="checkbox"/>	Comments:			
Are officers making frequent checks of inmates housed in cells? Yes No Observe 4118 <input type="checkbox"/>	Comments:			

Inspector: Ogonek

Facility: NCCC  
Date: 5/1

EQUIPMENT					
Is all medical and dental equipment operational?  Yes No		What is in need of repair:		How long does it take to get repaired:	
The EMT bag is accessible and sealed? Observed <input type="checkbox"/>		Yes No		Comments:	
Any specialized or additional equipment needed? Yes No		Comments:			
STAFFING and ADMINISTRATION					
MD/ALP 2 FTE	<del>PA</del> PA 1 FTE	RN 15	LPN 4	DDS 2	
DDS Asst 3	Hygienist 1	Radiology x-ray tech - <del>RN</del>	Phlebotomy 1	HIT 3	
Diet Tech <del>1</del>	QIC 1	HCA 1	Assistant HCA 1	Optometrist ✓	Podiatrist 8 per WK
Do you have consistent physician/ALPs? (ALPs >1 year) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Comments:			
List any vacancies: (include length of time vacant) - full -					
List any contract staff: - opt/pod - providers - diet tech					
Are there any current concerns related to ALP performance? Yes <input type="checkbox"/> No <input type="checkbox"/>		Comments:			
In the past six months what has been the turnover? no					
What are some of the reasons nurses leave? How do you recruit nursing staff?					

Contract

Inspector: Ogonek

Facility: NCC  
Date: 5/10

**AREA INSPECTED: MENTAL HEALTH SERVICES**

FACILITIES				
	#	Clean?	Organized?	Comments
Offices	6	Yes No	Yes No	
Conference Rms		Yes No	Yes No	
Classrooms	1	Yes No	Yes No	
Records Areas	1	Yes No	Yes No	
Crisis Cells				
Number of crisis cells: 2 infirmary 2 TPU		Describe location: 4 MUI		Cells observed in use:  YES NO
How clean are the crisis cells?  Excellent <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/>		Comments:		
Documentation of 4118 correct and updated?  YES NO		Comments:		
Do crisis cells have clear visibility?  YES NO		Comments:		
Do cells have protective secure screening on the windows and are they intact?  YES NO		Comments:		
STAFFING				
Psychiatrist 1 - FTE	Psychologist 1	APN-MH	RN 1	Psych Asst.
LSW	LISW 2	SW	PC	MHA also serves as psych.



Inspector: Ogonek

Facility: NCCC  
Date: 5/16

QIC: <u>short</u>	HIT: <u>1</u>	Other:	Comments:
List any vacancies:	<u>not currently</u>		
List any contract staff:	<u>everyone mtc</u>		
Do you have difficulty getting qualified applicants? What techniques do you implore to recruit qualified individuals?			

CASELOAD			
Does your institution have any special missions (ITP, RTU, reception, etc)	Yes or No		
Total Caseload:	# <u>464</u>	Backlog?	
Number of C1/SMI:	# <u>199</u>	<u>C2</u>	
How many inmates are on the MH Caseload are in segregation?	# <u>16% RH are c1</u>	How many are C1/SMI?	#
How many inmates are on medication	#	Comments:	
Any inmates on mandated medications?	#	Types?	
Number of watches (constant, close, MHO in past year)	# of Constant	# of Close	# of MHO
Completed Suicides since January 2014	# <u>0</u>	Method:	
Suicide Attempts (past year) <u>April - Mar 31 2016</u>	# <u>4</u>	Most common method:	
Self-Injurious Behavior (past	#	Most common method:	

Inspector: \_\_\_\_\_

Facility: \_\_\_\_\_

Date: \_\_\_\_\_

complaints have you received in the past 6 months?  Tracking method observed <input type="checkbox"/>	
Are responses to informal complaints appropriate?      Yes      No Comments:	

PROGRAMMING		
How many evidence-based MH programs are currently offered to inmates?	#	What programs?
How many additional programs offered?	#	What programs?
How many inmates have participated in programming in the past 90 days?		Month 1 <i>4</i> Month 2 Month 3  *Unduplicated if possible      Total
How many treatment programs have been scheduled in the past 90 days?		Feb - 8 March - 8 Apr - 6
How many treatment programs have been conducted in the past 90 days?		cancelled Feb - 1 March - 1 April 0

*only*  
 2-MRT 5 programs

- new chairs for conference room  
 -

Inspector: Ogonek

Facility: NCCC  
Date: 5/10

**AREA INSPECTED: RECOVERY SERVICES PROGRAM AREA**

*conference area - 1*

*extra workshops - engagement*

*\* emphasis on engagement*

FACILITIES				
	#	Clean?	Organized?	Comments
Offices	3	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Class Rooms	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Records	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Are all records stored in a locked filing cabinet?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <input type="checkbox"/> Observed		
How often are records audited ensure they have all information required by 70-RCV-02?				
Is the space available sufficient to perform duties?	Yes <input type="checkbox"/> No <input type="checkbox"/>		Comments:	
STAFFING and ADMINISTRATION				
List all staff working in recovery services and length of employment:				
RSA: 1	Counselors: 3 counselors + 1 vacancy 1 person @ camp		HIT: 0	Other:
Are there any current vacancies:	How many?		Length of vacancy?	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	1			
Are contract staff utilized?	How many?			
Yes <input type="checkbox"/> No <input type="checkbox"/>				
Do you feel you have enough staff to meet inmate needs of service?	Comments: ideally would like + always advocating for more staff } above and beyond w/ reaching out			
Yes <input type="checkbox"/> No <input type="checkbox"/>				
Are inmate graduates used to facilitate programming?	How many?	How?		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	5/6 supervisor help facilitate	NA/AA → 12 step help w/ attendance tracking		
Are there any current concerns related to their performance?	Comments:			
Yes <input type="checkbox"/> No <input type="checkbox"/>				

*entire orientation (w/ lang) 2 hrs. RS 1 12 step meetings  
↳ application for IOP*

Inspector: Ogonek

Facility: NCCC  
Date: 5/16

Do you utilize volunteers? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	How many? 4 or 5 AA	For what?
How often? Weekly → Monday Night		
<b>INMATE OUTREACH AND PARTICIPATION</b>		
Describe the presence of the recovery service department at this institution?  - Keep everyone safer - connect w inmate who need	<ul style="list-style-type: none"> <li>- Active</li> <li>- visible</li> <li>- all staff have long-term corrections experience</li> <li>- strong reputation</li> <li>- security looks @ us as inmate for communication</li> </ul>	
Are there any designated recovery services housing units?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	How many beds?
	Comments? talked about on several occasions	
What efforts are made to retain inmates who stop participating in formal programming?		
Do you reach out to individuals who are found guilty of Rule #39?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	How? - security make formal referral plants seed
Do interdisciplinary meetings occur with the following departments?  * <i>www</i> good relationships w MIT & med supervisor * <i>improved status</i> - refer back Auth	Medical Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Frequency? quarterly
	Mental Health Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Frequency? quarterly
	Security Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Frequency?
	Are you involved in discussions about how to manage Rule #39 with security and administration?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you offer any SAMI groups? haven't as yet		

Inspector: ogontk

Facility: NCCC  
Date: 5/10

avg per yr 120 + put thru cycle

Check all formal recovery programs offered.	<input checked="" type="checkbox"/> Treatment Readiness Program <input checked="" type="checkbox"/> Intensive Outpatient Program <input checked="" type="checkbox"/> Recovery Maintenance Program <input checked="" type="checkbox"/> AOD Education Groups <input type="checkbox"/> Intensive Program Prison <input type="checkbox"/> Tobacco Cessation <i>↳ offer as needed</i>
How many inmates are currently enrolled in formal treatment programming? <i>staggered</i>	R0: R1: R2: <i>R2 → 28 IOP</i> R3: <i>25 continuing care</i> Total Enrolled =
	Is this an <i>just consist</i> Increase or <u>Decrease</u> since your last cohort Is this on track to be an increase or decrease for FY 2014
In FY 2015, how many inmates were enrolled in programming.	<b>PULLED FROM FY 2015 ANNUAL REPORT</b>
Number of treatment groups scheduled in the past 90 days?	113
Number of groups held in the past 90 days?	103
How many inmates in the entire institution population are assessed as:	R0: R1: R2: R3: Total # Assessed @ institution _____

1200 per month participating in PUP

18-25 Behavioral Modifier + Genesis  
15 are peer mentors  
60 mentors peer leaders → victims advocate

Inspector: Ogencik

Facility: NCC  
Date: 5/10

How many inmates are on the waitlist?	R0: R1: R2: 52 R3: 257		
	Total Waitlisted = 309		
How do you engage individuals on the waitlist in services, as they wait to enroll in formal programming?	participate in other activities AOD Education, 12 step, AA/NA		
Average monthly participation in the following ancillary programs	AA 36 per month	NA 34	Other: CA 26
How frequently are they offered?	↓ 3 per wk	↓ 2 WK	↓ 1 WK
Do you have any additional recovery services programming offered? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	How many? - relapse prevention - 12 step - AOD Education - Genesis - mgshps	How often?	Names of Programs?

RE-ENTRY PREPARATION	
How does your staff conduct outreach to family or incorporate them into recovery? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	How? on individual type basis 2 times per yr family program day
Describe the efforts to connect inmates with recovery resources in the community.	volunteers that help w/ reentry network to community

↳ connection to volunteers  
↳ 1st and 2nd yr  
↳ recovery community provision e last yr.

Inspector: Jackson

Facility: NCC  
Date: 5-9-16

AREA INSPECTED: FOOD SERVICES

DINING HALL		COMMENTS			
1. What is the atmosphere of the dining hall upon entrance?	Calm <input checked="" type="checkbox"/> Tense <input type="checkbox"/>				
2. How many staff are assigned to supervise inmates in the dining hall?	1 <sup>st</sup> - 2-3 2 <sup>nd</sup> - 2-3				
3. Menu on the day of the inspection.	Garden Salad, Black Bean Turkey Platter				
4. Inmates rated the meal:	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Needs Improve <input type="checkbox"/>	Acceptable <input checked="" type="checkbox"/>			
5. CIIC rated the meal:	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Needs Improve <input type="checkbox"/>	Acceptable <input checked="" type="checkbox"/>			
6. How clean is the dining area?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	Acceptable <input type="checkbox"/>			
7. What is the temperature of the food in the serving line?	Item	Before	During	After	
	Garden Salad	36			
	Turkey Platter	37			
	Black Bean	38			
8. Are trays scraped in a different area from the food serving line?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
KITCHEN PREP AREA (including tools and equipment)		COMMENTS			
9. How clean is kitchen area?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	Acceptable <input type="checkbox"/>			
10. Does the equipment appear to be clean?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
11. Is a chit system used to issue tools to inmate workers?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
-Chit closet observed <input checked="" type="checkbox"/>					
12. Is the quantity of the food served according to the menu?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
13. Is soap available in the inmate/staff bathroom?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
14. Are knives issued according to procedure?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
If so, are inmates supervised	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
15. What is the date of last fire equipment inspection?	DATE: <del>April</del> April 2016				
-Extinguisher checked <input checked="" type="checkbox"/>					
16. What is the date of the last two county health inspections? Did the facility pass?	DATE 1: 12-9-15 DATE 2: Main Issues/Concerns:	PASS PASS	FAIL FAIL		
	6 concerns - Plumbing & maintenance related to microwave not commercial grade				
17. What are the dates of the two most recent visits from the DRC Food Service Contract Monitor?	DATE 1: 4-14-16 DATE 2: Main Issues/Concerns:	Compliance Score: 71.0%			
	- Security / Chemicals Inventory - Staffing requirements met one				

Trinity  
came in in

(Comments last Acting Director)  
addressed → a few new staff will start. new P. P. will

Inspector: Jackson

Facility: NCCC  
Date: 5-9-16

18. How often is the cooking equipment sanitized?	<u>After each use</u>		
19. Monthly Inventory and Usage Report Maintained? -Previous month log observed <input type="checkbox"/>	YES	NO	
20. Are all chemicals secured? -Log observed <input checked="" type="checkbox"/>	<u>YES</u>	NO	
21. Are the surrounding walls, floors, and the receiving racks that hold washed meal trays clean and sanitized on a regular basis?	<u>YES</u>	NO	
22. Are there open trash containers near food preparation or dish wash areas?	<u>YES</u>	<u>NO</u>	
<b>FOOD STORAGE AND APPLIANCES</b>		<b>COMMENTS</b>	
23. The number of appliances?	Freezers- <u>2</u> Ovens- <u>7</u>	Coolers- <u>4</u> Kettles- <u>2</u>	Grilles/Skillets- <u>3</u> <u>trays</u>
24. Are any appliances in need of repair? -Service Call or work order requested <input type="checkbox"/>	<u>N/A</u>		
25. Are there any visible facility maintenance concerns?	YES	<u>NO</u>	
26. Are there any standing puddles of water on the ground?	<u>YES</u>	NO	<u>Coolers - Condensation</u>
27. Do the coolers and freezers appear orderly and clean? Is there ice on the floor of coolers?	<u>YES</u>	NO	
28. Is stored food wrapped and dated? Storage shelves observed <input checked="" type="checkbox"/>	<u>YES</u>	NO	
29. Are containers of food stored off of the ground?	<u>YES</u>	NO	
30. Is the shelf-life of non-perishable items less than 90 days?	<u>YES</u>	NO	
31. Is the shelf-life of perishable items less than 7 days?	<u>YES</u>	NO	
32. The date of the most recent delivery for the following items: Dairy-	<u>Tuesday = Dairy</u>		
	<u>Meat</u>		
33. Is a safe distance maintained from the top of the stored food to the ceiling?	<u>YES</u>	NO	
34. Are dishes/utensils washed/rinsed at appropriate temperatures (wash 150 degrees/rinse 180 degrees)?	<u>YES</u>	NO	

Delivers - Thursday = Produce  
Meat = Once a month



Inspector: Jackson

Facility: NCC  
Date: 5-9-16

LOADING DOCK		COMMENTS
50. Is the trash dock free of odors, loose garbage bags, and bugs?	YES <input checked="" type="radio"/> NO <input type="radio"/>	
51. Are there any current pest issues?	YES <input type="radio"/> NO <input checked="" type="radio"/>	
If yes, when was most recent issue?		
52. How often is the local exterminator used?	Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Bi-Monthly <input type="checkbox"/> Annually <input type="checkbox"/>	

STAFF AND INMATE CONCERNS		COMMENTS
53. Have there been any recent concerns regarding inmate health issues due to food? Are 72-hour test trays used?	YES <input type="radio"/> NO <input checked="" type="radio"/>	
54. Is a kite log maintained?	YES <input checked="" type="radio"/> NO <input type="radio"/>	
Inmates' biggest Concern(s) -Log observed <input checked="" type="checkbox"/>		
55. Contract staff biggest concerns?	None been here only 4 months	
56. Number of delayed servings in last 12 months <del>days</del>	1 daily 5 minutes	
57. Number of inadequate substitutions made in last 12 months?	0	

EXECUTIVE STAFF ROUNDS												
STAFF	DATE	IN	OUT	DATE	IN	OUT	DATE	IN	OUT	DATE	IN	OUT
Warden	2/8	3:15	3:30	2/9	6:00	6:27	2/11	9:11	9:18	2/17	11:15	11:30
DWO	2/4	11:44	11:50	2/11	9	9:18	2/17	11:15	11:30			
DWSS	2/5	11:35	12:00									
BM												
IIS	2/3	9:20	9:38	2/8	3:15	3:30	2/9	5:00	6:00	2/10	7	7:30

ADDITIONAL COMMENTS:  
 flow February  
 needs 60, 60  
 17 total staff  
 1 - At this direction (could) 4 months  
 5 - Hourly workers  
 Inmate Workers  
 Cant use  
 not room

Wat  
 fruits = Bergamini Food  
 Lot Food  
 Coffee Connection  
 National Food Group  
 Kellogg  
 Menta Butter ball  
 R... R... ..

OVERSIGHT AND ACCOUNTABILITY		
14. What is the area of most frequent complaint by inmates?	paperwork	Steps to reduce? Go to R+D + talk to staff
15. How frequently do executive staff discuss areas of concern?	weekly	How? ops + dept head/exec. staff
16. What specific actions, if any, have been taken as a result of the executive staff meetings?	N/A	
17. What areas have you specifically inspected within the past 90 days? <input type="checkbox"/> IIS Activity Report Rev'd	Education commissary barber SMU	Discrepancies in policy/practice? No.
18. What areas of the institution have you worked with staff to improve?	BZB on commissary	How? which staff have authority to decide who can shop.
19. How many complaints regarding staff retaliation for use of the IGP have you received in the past year?	None	Substantiated? N/A
20. How do you ensure that inmates are not retaliated against for using the IGP?	open office hours, being available	
21. Do you track the staff who are the most frequent subjects of inmate complaints? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Frequency? can run for red flag	What do you do with the information?
22. What oversight, if any, do you provide regarding the quality of responses to ICRs?	No issues - good supervisors w/ responses	
23. What suggestions do you have for how to improve the grievance procedure?		
24. What suggestions do you have for how to improve/enhance the Inspector's role in a prison?		

AREA INSPECTED: SEGREGATION

		COMMENTS
1. Inmate Count Tracking Mechanism/Roster <input checked="" type="checkbox"/>	95	
2. How many cells have more than two inmates?	- none have 2+ <del>none</del> - 5 have at least 1 person	
3. How many inmates are in segregation for refusal to lock due to safety concerns?	46	
4. What is the atmosphere of the unit upon entrance?	- a lot of brightness - somewhat hectic	
<b>FACILITIES</b>		
5. How clean are cells?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Needs Improve <input type="checkbox"/>	some mold in cracks gnats
6. How clean are hallways/rec areas?	Exceptional <input type="checkbox"/> Good <input checked="" type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
7. How often are inmates allowed to clean their cells/ toilets, sinks?	everyday on second shift	
8. How many of the following are inoperative? Toilets - 0 Sinks - 0 Showers - 0	Work order? Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	
9. How quickly are maintenance work orders completed?	if maintenance is here, within the hour	same day
10. How clean are shower facilities?	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	In cell
11. How often are shower facilities cleaned?	Every shift <input type="checkbox"/> Daily <input checked="" type="checkbox"/> Weekly <input type="checkbox"/>	CO said Monday-Fri on 2nd shift
12. How clean are crisis cells? # of crisis cells 2 (11 & 12)	Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improve <input type="checkbox"/>	
13. What is the room temperature?	Acceptable <input checked="" type="checkbox"/> Too hot/cold <input type="checkbox"/>	
14. What recreation equipment or space is available?  Sanitation issues? Y <input type="checkbox"/> N <input checked="" type="checkbox"/> some bird matter	Indoor rec on all 3 ranges w/ benches w/ program ability + pull up bar. 2 outdoor rec areas, 1 w/ ball hoop	

CELL SECURITY CHECK		
15. How many of the following: - Cell window obstructed _____ Cell door window obstructed _____ - Towel on floor _____ Material in lock _____ - Inappropriate pictures _____ Material in cuff port _____ - Clotheslines _____ Graffiti _____		
STAFF ACCOUNTABILITY		
16. Are appropriate cleaning materials in locked container and at least half full? - Match inventory <input checked="" type="checkbox"/> - Container checked <input checked="" type="checkbox"/>	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	- 1 bottle of floor finisher was empty - 1 other bottle wasn't completely full
17. Is the first aid box secured? - First Aid box checked <input checked="" type="checkbox"/>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	(less than Y2)
18. Is the fire extinguisher receiving monthly inspections? - Extinguisher checked <input checked="" type="checkbox"/>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	b/m w/ cleaning supplies
19. How many officers are on duty per shift?	1 <sup>st</sup> - 3 2 <sup>nd</sup> - 3 3 <sup>rd</sup> - 2	
20. Are officers performing security checks at staggered 30 min intervals? - Log observed <input checked="" type="checkbox"/>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
21. How many shakedowns are performed on each shift? - Log observed <input checked="" type="checkbox"/>	2 per shift	Date _____ # _____ Date _____ # _____ Date _____ # _____ all done
22. Are individual log sheets maintained and up to date? - Log observed <input checked="" type="checkbox"/>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
23. How often are medical rounds conducted? - Log observed <input checked="" type="checkbox"/>	Daily	Dates: 4/30, 5/1, 5/2, 5/3, 5/4, 5/5, 5/6, 5/7, 5/8, 5/9
24. How often are mental health rounds conducted? - Log observed <input checked="" type="checkbox"/>		Dates in log book: log book only has "meals passes"; I didn't see any "MH rounds"
25. How frequently do uses of force occur in the segregation unit? - not so much anymore - maybe once a month	What were the circumstances of the last use of force? 2 days ago → inmate was flooding cell and throwing things	
26. How frequently is meal/food loaf used in the segregation unit? rare - CO has seen only a few in 4 years	What were the circumstances of the last time that meal/food loaf was given? - long time ago - inmate was throwing food	
27. How frequently do inmates flood the range or otherwise cause a disturbance? twice a month	What were the circumstances of the last time?	

ACCESS TO CIIC, PROGRAMS, STAFF		
28. Is the current CIIC memo posted?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Right next to PREA
29. Describe inmates' access to the library:	Bookcase? Y <input checked="" type="checkbox"/> N <input type="checkbox"/> -2 book cases full of books	Dates in log book: -log book only had 4/30-5/9 -none
30. Describe inmates' access to religious services personnel	Describe: chaplain comes around weekly	
31. Any special programs/activities?	Candy guides	
32. Are the following forms in stock on the unit? -Forms observed <input checked="" type="checkbox"/>	Kites Y <input checked="" type="checkbox"/> N <input type="checkbox"/> ICRs Y <input checked="" type="checkbox"/> N <input type="checkbox"/> HSRs Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
33. Are there telephones in the unit? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Number: 1	Describe access: after 30 days if they stay ticket free
34. Is the PREA poster visible? Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Posted outside all doors	When was last sexual assault allegation?	How would inmates be able to report sexual assault? -there's a large poster saying how to report it outside control center
35. How do inmates have access to the following: - 5120-9 series of ARs - 56-DSC-01 - Inmate rules of conduct - Pen/pencil	Describe: Binder in CO's area	

4/30-5/9

STAFF ROUNDS													
Staff	Date	In	Out	Date	In	Out	Date	In	Out	Date	In	Out	
Ward	5-6	8:15	8:38	4/15	8:52	9:00	4/21	9:00	9:14	4/25	9:55	10:07	
DWO	5-6	8:15	8:38	4/14	12:05	12:20	4/21	9:00	9:15	4/25	9:55	10:07	
DWSS	acting 4/19	10:45	?										
IIS	4/18	12:30	12:40	4/25	9:55	10:07							
Major	5-6	11:55	12:13	5-9	9:20	9:27	4/15	8:52	9:06	4/21	9:00	9:14	more
Chap	5-3	12:35	12:45	5-6	8:00	9:50	4/12	8:45	9:00	4/9	9:00	9:15	more
Edu													

- JPay not working
- a number of guys say they're in seg for extended time due to security reviews

State Computers - Only 3 available  
 ORAS  
 E-Forms

Facility: NCCC  
 Date: 5-11-11

Reentry Coordinator  
 Reentry Interview Questions

Brittany Keller

PURPOSEFUL ACTIVITIES		
1. How frequently do your inmates have opportunity to be away from their cell or bunk to participate in reentry programs or activities?	<input checked="" type="checkbox"/> All the time except for lockdown at night and count <input type="checkbox"/> Frequently <input type="checkbox"/> Rarely <i>Programming going All Day every day</i>	
2. What percent of inmates have access (based on assignment or schedule) to some type of structured programming (educational, Thinking for a Change, etc.) on a daily basis?	95% <i>Restrictive Housing - every Guidelines (writing list)</i>	
3. What are the barriers to access purposeful activities and reentry programming at your institution?	<i>Have to train new staff (Reentry Programing)</i>	
4. Are you aware of incentives for inmates to complete reentry-approved programs?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
5. Do you think that these incentives are effective?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If not, what incentives would be more effective? <i>Just</i>
6. Are the inmates fully aware of the incentives to complete reentry-approved programs?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<i>Let them know when enroll</i>
7. How frequently are recreational activities disrupted or shut down?	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Never	<i>(maybe)</i>
8. Do most inmates have access to a job that involves more than two hours of work each day?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
9. What additional programs, information, or resources do you feel are needed to provide reentry assistance to inmates?	<i>getting More In-Reach Community agencies here.</i> <i>Talking w/ Tim Horton's right now</i> <i>Need Printer for Reentry Resource Resumes</i>	
CONTACT WITH COMMUNITY		
10. How easy is it for inmates to keep in contact with family/friends?	<input checked="" type="checkbox"/> Very easy <input type="checkbox"/> Easy <input type="checkbox"/> Difficult <input type="checkbox"/> Very difficult	
11. What barriers exist to inmates communicating with family, friends, or the community at this institution?	<i>Community people willing to come in</i> <i>Phones - need more</i> <i>JPay - need more (more in every day room)</i> <i>Bigger Space for visitation</i>	

STAFF ACCOUNTABILITY and REENTRY		
12. Do you, as Reentry Coordinator, meet with individual inmates to discuss what <u>recommended programs</u> they should complete during their incarceration to prepare for reentry?	<input checked="" type="radio"/> YES <input type="radio"/> NO	Case Manager DO OM / One of Reentry Coordinator Double check
13. Do you routinely and regularly meet with inmates to discuss finding <u>housing, job placement</u> , etc, after their release?	<input checked="" type="radio"/> YES <input type="radio"/> NO	If yes, how are discussions documented? → Documented If yes, are follow-up steps taken after the discussions? Routine (persistent) If yes, how often do you meet with inmates?
14. Do you provide inmates with <u>written materials</u> and information on how to find housing, job placement, etc?	<input checked="" type="radio"/> YES <input type="radio"/> NO	What written materials are provided? Reentry Resource Area Unit Staff
15. Do you confirm that inmates actually know <u>where to find additional information or resources</u> to find housing, job placement, etc?	<input checked="" type="radio"/> YES <input type="radio"/> NO	How do you confirm inmates have knowledge and skills to acquire needed information and resources? Discuss w/ R Plans Facility Informer
16. What steps do you take to assure inmates are aware of the <u>M.U.S.C.L.E. (Reentry Resource Guide)</u> with county/community information?	<input checked="" type="radio"/> YES <input type="radio"/> NO	R Plans, Discuss & ensure Reentry Resource
17. How do you track what information the inmate has received to help him find housing, a job, etc, after release?	<input type="radio"/> YES <input type="radio"/> NO	Do you use a system to track the number and percent of inmates per housing unit who do not have a completed F4443/RPLAN sheet at 30 days prior to release? Please describe: Room

SUMMARY and RECOMMENDATIONS	
18. Overall, how well do you feel that the institution has prepared inmates for post-release reentry?	<input type="checkbox"/> Exceptional (Why?) <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> In need of improvement (Why?)
19. How could this institution better prepare <u>all</u> inmates for reentry?	
Additional comments:	

Mr. Craig, UMC

Facility: NCCC  
Date: 5/11/16

Unit Management Chief (UMC) Reentry Interview Questions

CLASSIFICATION REVIEWS	
1. How many inmates are past due for their classification reviews? • Ask UMC to run report of past due security classifications. Highlight all of those over one month past due. Ask UMC for reasoning of those highlighted.	Number inmates on Past Due Report: <u>29</u> # More than one month Past Due: <u>0</u> # Reasons for overdue reviews: <u>Transfers</u> (5 transfers) 1 OTC
STAFFING	
2. Current Staffing: <u>12</u> CM <u>5</u> UM <u>11</u> Correctional Counselor/Sergeant / Assoc. DW - which is (Hendings only has one)	3. How many vacancies? <u>0</u>
UNIT PROGRAMS	
4. Who leads these programs? Reentry approved program numbers (See attached table) <u>4</u> Running T for Code Mgrs. / Victim Awareness / Waiting on (Money Smart) / trying facilitator Case / Your Rage, Inside Out Dads,	5. How many programs are unit staff expected to facilitate? (2 / Year) (2 week Break Start back up)
6. Describe initiatives to increase inmate enrollment in reentry approved programs? Waiting list earned credit, Judicial	& Run Other groups, programs
7. Describe initiatives to increase inmate completions in reentry approved programs?	earned Judicial Release Hygiene Incentives (quarterly movie night / popcorn) Pizza (light for good deeds) Document in OPAS
8. How do you track inmate enrollment/completions of reentry program? Special services tracks	
9. Describe communication between security staff and unit staff. Very good	
PURPOSEFUL ACTIVITIES	
Request list of additional unit-based activities or purposeful activities available to the inmate population.	10. Which of these programs promote reading skills? All Deep Club
	11. Which of these programs promote work skill attainment? Solutions, CBL, Genesis, Resumption, Recycling, Mentorship
12. Overall, what are the barriers to access to purposeful activities and reentry programming at your institution? • Wait list for inmates not with good behavior	13. How can access be improved? No barriers for meaningful Activities Reentry Approved Barriers low Risk level



<p>14. How many additional activities are unit staff expected to facilitate?</p>	<p>List/Describe <u>Group (Program)</u>  <u>Meaningful activities</u></p>
<p>15. Do you have any inmate facilitated programs?</p>	<p><u>YES</u>          NO</p> <p>List of programs</p>
<p>16. Do you have any inmate groups/organizations?</p>	<p><u>YES</u>          NO</p> <p>Name of programs and current enrollment</p>
<p>17. Have you completed your most recent Needs Assessment Survey? YES NO          *Request copy</p> <p><u>1/20/2016</u></p>	<p>What were the major take-away findings? Anything you would like mentioned in the report?  <u>TRAINING for STAFF (2 Victim Awareness) June</u>  <u>Tracking Database for ORAS</u>  <u>Quality Assurance for ORAS</u>  <u>Can't get Institution (state) Computers - only 3</u></p>
<p><b>CONTACT WITH COMMUNITY</b></p>	
<p>19. What does the institution do to promote inmate communication with family, friends and the community?</p>	<p><u>GED, Recovery Services, graduation, Religious Service - Worship Day w/ family, Keiras, Prison Fellowship, Reentry Day</u></p>
<p>20. What barriers exist to inmates communicating with family, friends, or the community at this institution?</p>	<p><u>1) More phones</u>  <u>2) Travel for visitors</u>  <u>3) limited space for visitors</u></p>
<p>21. Do you have a local reentry coalition?</p>	<p>23. Who attends these? How often are the meetings?</p>
<p>22. What other county reentry coalition meetings do you attend?</p>	<p>24. What do you do with the information that you receive from these meetings?</p>
<p>25. Describe the level of in-reach from local community service providers or agencies.</p>	<p>*Request number of current volunteers (report from DOTS)</p>
<p>26. When was your last job fair?</p>	<p>27. What groups/agencies/providers attended (# attended)?</p>

Edwards  
 Action  
 Sell  
 Vocational  
 EDW

Medicaid - Child Support  
 - BMV  
 OBB  
 TASK - Lucas County - (house) Jobs

Volunteers (114)  
 108 - Active  
 Units, Recovery  
 Educat

Post Reentry  
 Resource CM  
 for Pass  
 Out

Postings to Notify  
 All Inmates were able

Camp Afternoon  
 ALSO

<p>28. Request list of community service activities available to the inmate population.</p>	<p>29. Which of these programs promote reading skills?                  All</p> <p>30. Which of these programs promote work skill attainment?                  ADL, Solutions</p>
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**REENTRY**

<p>31. RPLAN Review: What percentage of inmates released within the past 60 days had a completed RPLAN when they left the institution?                  21</p> <ul style="list-style-type: none"> <li>Ask UMC to run report of all inmates released within the past 60 days. Randomly select 20 inmates and ensure that their RPLAN was completed before their release.</li> <li>Make sure the inmates were not released on Judicial Release</li> </ul> <p>X Reviewed 21 All good</p>	<p>32. What accountability system is in place to oversee the completion of each item or service on the RPLAN per inmate?                  Reentry Coordinator checks RPlans                  Units DO ALL RPlans                  RPL (30 day list)</p> <p>For example:                  * UMC filtering a list of 60-day, 30-day inmates on the 1<sup>st</sup> of each month and distributing to each Case Mgr for interaction/completion.</p> <p>* Required date-driven checkpoint meetings at 120, 90, 60, or 30 days between Case Mgr and inmate(s)?</p> <p>* Unit Management 'tracking board' that is updated weekly for remaining tasks per inmate w/ less than one week.</p>
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<p>33. What special programs or activities does this institution have to prepare inmates for reentry?</p> <p>④ OBB monthly                  ⑤ BMV                  ⑥ Job/Employees for reentry - Job Fair</p>	<p>① Reentry Approved Programs                  ② Medicines                  ③ Solutions</p>
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**SUMMARY AND RECOMMENDATIONS**

<p>34. How could this institution better prepare all inmates for reentry?</p> <ul style="list-style-type: none"> <li>More Reentry Computers needed for Reentry Center (population)</li> <li>Gettin more Agencies</li> </ul>	<ul style="list-style-type: none"> <li>Programming Needed Come In</li> <li>RPlans</li> </ul>
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Additional comments:  
 (Brittany Reentry Coordinator) - working

— Culinary Arts - Cleveland "EDWINIS"  
 Apartments → work for him

Revised 5/22/15

Active/Volunteers - 114 (108 religious Units Educated Reentry)

Mr. Cedar

30/30 Corrections Analyst: Adams

Facility: NCCC  
Date: 5-10-16

**PRINCIPAL INTERVIEW**

**EDUCATIONAL PROGRAM EVALUATION (ORC 103.73) [for feedback to Principal]**

CIIC CLASSROOM REVIEW	
1. Name of teacher/program facilitator	<u>Mr. Lapkin, Mr. Veckow, Ms. Ruscini</u>
2. Overall, classroom management and student behavior were rated as:	Exceptional <input checked="" type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/>
3. Overall, instructional strategies and teaching methods were rated as:	Exceptional <input checked="" type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/>
4. Overall, classrooms were appropriate in size, acoustics, lighting, temperature, etc.	Exceptional <input checked="" type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Improvement <input type="checkbox"/>

**EDUCATIONAL ADMINISTRATOR INTERVIEW**

STUDENT POPULATION and ACCESS	
5. Current educational staff	1 Principal; 1 Assistant Principal 12 Teachers (6 Academic, 6 C-T, 1 AJT, etc.) 1 Guidance Counselor 1 Educational Specialist 1 Intervention Specialist
6. Current vacancies (0 total)	Positions:
7. What is the average or approximate student/teacher ratio?	Academic <u>(1 to 20)</u> Career/Tech <u>(1 to 20)</u> Other <u>AJT (1 to 20)</u>
8. Number certified inmate tutors?	Academic <u>45</u> Career/Tech <u>8</u> Other <u></u>
9. Are there plans to expand the training/use of certified inmate tutors in delivering education?	<u>JUST incorporated Fast Track Program Math / English - work w/ trained tutors</u>
10. What initiatives have been implemented to increase access to educational programs and/or increase GED attainment?	<u>Fast Track</u> • Fast Track (Tutors) - work w/ waiting list to prepare students for GED's • Solutions: Advisor - Mr. Cedar MTC - provided computers (facilitators @ DL, Basic Keyboarding, Spanish, Accounting, Ethics)
11. Describe education delivery to segregation (to assure delivery no later than 60 days after segregation placements, per Policy 57-EDU-02.)	11a. What tracking system do you use to assure that segregation inmates are receiving educational programming? <u>Segregation - take work there</u>
STAFF PROFESSIONAL DEVELOPMENT	
12. Describe opportunities and support for staff professional development:	<ul style="list-style-type: none"> <li>• Membership in association, trade, or professional group</li> <li>• Attendance at association, trade, professional conferences</li> <li>• Tuition support for continuing education or development</li> </ul>
13. Describe opportunities for internal evaluation and improvement:	<ul style="list-style-type: none"> <li>• Principal evaluation of teachers</li> <li>• Informal peer teacher feedback</li> </ul>

↳ Kite to Mr. Cedar - writing list, interview, & set up classes  
 solutions - voluntary (have done graduations)  
 Free Visits Family Court  
 CAP & Gown Graduations (want GED → computers, 1 year program, opportunities)

Corrections Analyst: \_\_\_\_\_

Facility: Mecc  
Date: 5/10/2016

INSTITUTIONAL NEEDS ASSESSMENT	
14. Date of last annual institutional needs assessment: <u>1/20/2016</u> *Request copy	15. What positives, negatives, or other 'take away' findings emerged? <u>(19) Program Asst. Heating/Air Conditioning Horticulturist Animal Trainer</u>
SPECIALIZED EDUCATIONAL PROGRAMMING	
16. What educational programming does your institution offer? <input checked="" type="checkbox"/> Pre-GED <input checked="" type="checkbox"/> GED <input type="checkbox"/> ABE <input type="checkbox"/> Literacy <input type="checkbox"/> Special Education <u>Electrician Plumbers Carpenter</u>	
Does your institution offer any of the following specialized educational programs: <input checked="" type="checkbox"/> Vocational Programs (career-tech, career enhancement): <u>(3) Culinary Arts (Auto Detailing) Horticulture (19) Welding</u>	
<input type="checkbox"/> Advanced Job Training (college courses): <u>Marion Technical College</u>	
<input type="checkbox"/> Apprenticeship Programs: <u>Management Tech-A, Cook-A, Electrician-A</u>	
<input type="checkbox"/> Title 1 (for educationally disadvantaged under 21 years) <u>N/A</u> <u>Horticulturist-A Animal Trainer-A</u>	
<input type="checkbox"/> Transitional Education Program (TEP) <u>N/A</u> <input type="checkbox"/> Education Intensive Prison Program (EIPP) <u>N/A</u>	
Are there any additional specialized educational programs available? <u>Reentry Resource Centers More Apprentices</u>	
INSTRUCTIONAL MATERIALS and TECHNOLOGY	
17. Overall, are instructional materials provided to every student? <u>Books, Papers</u>	<input checked="" type="radio"/> YES <input type="radio"/> NO
18. Describe inmate student use of technology, if any. <u>IRS, DVDs</u>	Academic - <u>Computers</u> Career/Tech - <u>Computers</u> Other - <u>Projectors, Visual aids</u>
19. To what degree is all technology currently working?	Are repairs pending? <u>Reentry Resource Computer work</u>
20. What additional technology is planned? <u>Tablets</u>	<u>None</u>
OVERALL	
21. Overall, how well is the institution providing inmates with academic instruction and preparing them to take the GED?	<u>Doing a good job</u>
22. What are you particularly proud of in terms of education at your facility?	<u>Overall Culture in Education</u> <u>(Bionic) Tech Communication</u>
23. What are the biggest challenges confronting academic instruction? <u>Technology</u>	
ADDITIONAL COMMENTS: <u>Get it. New Updated equipment</u> <u>Complaints from inmates are non-existing Pretty much</u>	

Inspector: (P Adams) Reentry need to contact S. Justice  
 Facility: NCC  
 Date: 5/10/2016

AREA INSPECTED: LIBRARY/LAW LIBRARY

Ms. McKenna

FACILITIES	
1. Does the area appear to be clean and well-maintained? <input checked="" type="radio"/> YES <input type="radio"/> NO	Describe library facilities: <u>Very nice, orderly, clean</u>
2. What is the seating capacity in the library? _____ chairs _____ tables	
3. Is there a limit on the number of inmates who may use the library at one time? <u>50</u> <input checked="" type="radio"/> YES <input type="radio"/> NO	Cap/limit #: <u>50</u> Rationale: <u>too many people</u>
4. Total number of materials in library: *request copy of most recent monthly report <u>16,859</u>	Date: <u>4/2016</u> What types of materials does this include? <u>see report</u>
5. How many subscriptions are maintained for magazines <u>15</u> , newspapers <u>30</u> ?	How are they selected? <u>Big Cities</u> <u>Request Library Advisory Committee</u>
6. Are there any other media alternatives? <u>N/A</u>	<u>CAMP DOES MOVIES</u>
7. How often are new materials added to the library? <u>once every 2 mths</u>	What are your sources for new library materials? <u>Inter loan library</u> / <u>Donations</u> <u>HAMILTON BOOKS</u>
8. How many computers/typewriters are available for inmates' use? # total # of PCs <u>8</u> # LexisNexus <u>3</u> # Word Processor <u>4</u> # Reentry <u>1</u> # typewriters <u>2</u>	How many are inoperable currently? <u>Reentry - 2 weeks</u> Have work orders been submitted? <u>Yes 2/couple</u> <u>(Could use a couple more Reentry laptops)</u>
9. How many inmate workers are assigned to the library/law library?	<u>30</u> total # of workers <u>2</u> # of law clerks <u>1</u> # of volunteers <u>5 workers @ Day</u> <u>1 law clerk @ Camp</u>
10. Do you have any post-secondary educational materials? <input checked="" type="radio"/> YES <input type="radio"/> NO	Describe: <u>Job Skills, Jobs Resource</u> <u>Good, Pre-GED, technical</u> <u>BOOK</u>
11. Do you have a specific ethnic/urban section within your library? <input checked="" type="radio"/> YES <input type="radio"/> NO	Describe: <u>Popularity titles</u>
12. Do you have a specific foreign language section within your library? <input checked="" type="radio"/> YES <input type="radio"/> NO	Describe: <u>Swedish</u>
ACCESS	
*Request copy of library schedule	13. What is the average amount of time that an inmate has to use the library per week?
14. How do you ensure new inmates are aware of how to use the library?	<u>Orientation / Library Handbook</u> <u>workers - assist process</u> <u>Standard Operating Procedure Manual</u>

Book Club

Inspector: Adams

Facility: UCC  
Date: 9-10-16

15. What is the most frequent use of the library by the inmates?	Legal Section / books, magazines, newspapers
16. How often do you go to segregation? <i>When receive kits</i>	17. How do you ensure all inmates in segregation have their desired library materials? <i>(Weekly)</i>
18. Do you offer any special programs or unique initiatives for the inmate population? - i.e.: book clubs, literature circles, tracking inmate interests, specialty programs	Book Club Friends of Library - Donations Poetry & short stories contest Guest speaker - Author
19. What complaints have inmates relayed regarding access to library?	

**LEGAL/LAW LIBRARY AREA**

20. What complaints have inmates relayed regarding access to legal materials?	• Officers getting pulled • Reentry computer
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**REENTRY**

21. Do you have a specific section of the library dedicated to reentry?  <input checked="" type="radio"/> YES <input type="radio"/> NO	What materials are located there? <input checked="" type="checkbox"/> Resume, cover letter prep <input checked="" type="checkbox"/> Employment, job searches <input checked="" type="checkbox"/> Vocational education (apprenticeships) <input checked="" type="checkbox"/> Other, <i>Papers, Music, Appliances</i>
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22. Do you have the most recent CIIC inspection report? Where is it?	<i>YCD - Legal (2014)</i>
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25. What improvements would you like to make to the library's Reentry Resource Center?	<i>Get Reentry Resource Center up &amp; running</i> • Looking @ printing resumes
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27. Ask Inmates: One positive aspect of library? <i>Legal Materials</i> <i>BOOKS - good source</i>	28. Ask Inmates: One negative aspect of library? How can services be improved? • Mouse stolen - shut down computers • Reentry Resource Center not working
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ADDITIONAL COMMENTS:  
• One more DVD Player & TV needed @ Camp  
• Legal Computer taken away (stole computers)

*Scanned taken away to scan ID badges*  
*Got rid of hard drive on all computers*  
• Starting Adult Basic Library Education Course for workers

*Computer scanner with camera*

**ENVIRONMENTAL SUSTAINABILITY CHECKLIST**

Inspector: Jacobson

Facility: NCCC

Date: 5-9-16

Energy Conservation										
1. Who is your designated Energy Conservation or Recycling Coordinator (position title only)?	<i>Energy - Finance Manager, <del>Warden</del> Recycling - DWO Maintenance Manager</i>									
2. What staff comprises the committee to evaluate the energy usage throughout the year (position titles only)?	<i>See above (#1)</i>									
3. What staff member is the designated building operator?	<i>Maintenance Manager</i>									
4. Was the most recent sustainability audit completed by June 15, 2015? Date:										
5. What energy conservation strategies were developed in the most recent sustainability audit?	<i>Revised the recycling program - recycled over 40 tons of material reduced amount of water usage - waterless urinals</i>									
6. What was the annual usage for the following utilities in FY 2014 and 2015?	<table border="0"> <tr> <td>Natural Gas</td> <td>2014: +0.85%</td> <td>2015: -12.46%</td> </tr> <tr> <td>Water</td> <td>2014: +5.11%</td> <td>2015: -11.47%</td> </tr> <tr> <td>Electricity</td> <td>2014: -6.93%</td> <td>2015: -2.77%</td> </tr> </table>	Natural Gas	2014: +0.85%	2015: -12.46%	Water	2014: +5.11%	2015: -11.47%	Electricity	2014: -6.93%	2015: -2.77%
Natural Gas	2014: +0.85%	2015: -12.46%								
Water	2014: +5.11%	2015: -11.47%								
Electricity	2014: -6.93%	2015: -2.77%								
7. What were the annual costs for the following utilities in FY 2014 and 2015?	<table border="0"> <tr> <td>Natural Gas</td> <td>2014: 2611%</td> <td>2015: -33.97%</td> </tr> <tr> <td>Water</td> <td>2014: 15.71%</td> <td>2015: -3.24%</td> </tr> <tr> <td>Electricity</td> <td>2014: -4.51%</td> <td>2015: 8.53%</td> </tr> </table>	Natural Gas	2014: 2611%	2015: -33.97%	Water	2014: 15.71%	2015: -3.24%	Electricity	2014: -4.51%	2015: 8.53%
Natural Gas	2014: 2611%	2015: -33.97%								
Water	2014: 15.71%	2015: -3.24%								
Electricity	2014: -4.51%	2015: 8.53%								
8. Are institution staff made aware of the institution's waste reduction and energy conservation goals? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>										
If so, how?	<i>Announcements - As needed (e-mail) New hire training Annual in-service training</i>									
9. Are inmates made aware of and trained regarding the institution's waste reduction and energy conservation goals? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>										
If so, how?	<i>Each door has some Re-claims 2 re-claims per door</i>									

**ENVIRONMENTAL SUSTAINABILITY CHECKLIST**

Inspector: Jackson

Facility: NCCC

Date: 5-9-16

Waste Reduction	
10. What were the noticeable trends in waste disposal for the previous 12 months?	<i>Funneled over 80 tons out of the waste system into recycling.</i>
11. What waste diversion tactics were developed as a result of the audit?	<i>_____</i>
12. How is food waste diverted? <i>Waste Removal</i> Does the institution have a composting operation? <i>No</i>	
13. How is the information tracked?	<i>Excel Spreadsheets - Microsoft</i>
14. Were local agencies, such as the health department, were used to assist in the audit? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If so, which agency was used?	
Recycling	
15. What is the most recycled item at the institution? Paper <input type="checkbox"/> Plastic <input type="checkbox"/> Card board <input type="checkbox"/> Metal/Aluminum cans <input type="checkbox"/>	
16. How much money did the institution earn through its recycling program?	
17. Did the institution have access to 50% of the earnings? Yes <input type="checkbox"/> No <input type="checkbox"/> If so, what was the money used for? <i>N/A</i>	
18. Does your facility have a material compactor? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If not, what institution is the closest in proximity to recycle your items?	
19. How do you dispose of recycled materials?	<i>Local recycling company disposes once per month.</i>



## D. GLOSSARY OF TERMS

### A

- Administrative Assistant (AA) – Staff member who is an assistant to the Warden and typically responsible for reviewing RIB (Rules Infraction Board) decisions and RIB appeals.
- Adult Basic Education (ABE)/Literacy – Literacy classes are for student with reading levels at 226 and below the CASAS. The ABE/Literacy Unit consist of two afternoon sessions. Students attend school approximately 1 ½ hours each day on Monday – Thursday. Students work individually or in small groups with tutors and focus on improving their reading and math skills. All tutors in the ABE/Literacy Unit are certified through a 10 hour training course.

### B

- Brunch – Served on weekends as a cost savings initiative.
- Bureau of Classification – Office located at the DRC Operation Support Center responsible with the ultimate authority for inmate security levels, placement at institutions, as well as transfers.
- Bureau of Medical Services – Office located at the DRC Operation Support Center responsible for direct oversight of medical services at each institution.
- Bureau of Mental Health Services – Office located at the DRC Operation Support Center responsible for direct oversight of Mental Health Services at each institution.

### C

- Case Manager – Staff member responsible for assisting inmates assigned to their case load and conducting designated core and authorized reentry programs.
- Cellie/Bunkie – An inmate's cellmate or roommate.
- Chief Inspector – Staff member at the DRC Operation Support Center responsible for administering all aspects of the grievance procedure for inmates, rendering dispositions on inmate grievance appeals as well as grievances against the Wardens and/or Inspectors of Institutional Services.
- Classification/Security Level – System by which inmates are classified based on the following: current age; seriousness of the crime; prior offenses; most recent violence (not including the current offense); gang activity before going to prison; and present and past escape attempts.
- Close Security – See Level 3
- Computer Voice Stress Analysis (CVSA) – A device, which electronically detects, measures, and charts the stress in a person's voice following a pre-formatted questionnaire. Used as a truth seeking device for investigations.
- Conduct Report/Ticket – Document issued to inmate for violating a rule.
- Contraband – items possessed by an inmate which, by their nature, use, or intended use, pose a threat to security or safety of inmates, staff or public, or disrupt the orderly operation of the facility. items possessed by an inmate without permission and the location in which these items are discovered is improper; or the quantities in which an allowable item is possessed is prohibited; or the manner or method by

which the item is obtained was improper; or an allowable item is possessed by an inmate in an altered form or condition.

## D

- Deputy Warden of Operations (DWO) – Staff member at each institution in charge of monitoring the Major, custody staff, the Unit Management Administrator, Unit Managers, Case Managers, and the locksmith. Other areas include count office, mail/visiting, Rules Infraction Board, segregation unit, and recreation. The Deputy Warden of Operations is also responsible for reviewing use of force reports and referring them to a Use of Force Committee when necessary for further investigation.
- Deputy Warden of Special Services (DWSS) – Staff member at each institution in charge of monitoring education, the library, inmate health services, recovery services, mental health services, religious services, Ohio Penal Industries, and food service.
- Disciplinary Control (DC) – The status of an inmate who was found guilty by the Rules Infraction Board and his or her penalty is to serve DC time. An inmate may serve up to 15 days in DC.

## F

- Food Service Administrator – An employee within the Office of Administration Services educated in food service management and preparation, to manage DRC food service departments.

## G

- GED/PRE-GED – Pre-GED classes are for those who have a reading score between a 227 through 239 on level C or higher of the CASAS test. GED classes are for those who have a reading score of 240 on level C or higher on the CASAS test. Students attend class 1 ½ hours each day, Monday – Thursday. Students study the five subjects measured by the GED. In addition to class work, students are given a homework assignment consisting of a list of vocabulary words to define and writing prompt each week. All GED and Pre-GED tutors are certified through a 10-hour training course.
- General Population (GP) – Inmates not assigned to a specialized housing unit.

## H

- Health Care Administrator (HCA) – The health care authority responsible for the administration of medical services within the institution. This registered nurse assesses, directs, plans, coordinates, supervises, and evaluates all medical services delivered at the institutional level. The HCA interfaces with health service providers in the community and state to provide continuity of care.
- Hearing Officer – The person(s) designated by the Managing Officer to conduct an informal hearing with an inmate who received a conduct report.
- Hooch – An alcoholic beverage.

**I**

- Industrial and Entertainment (I and E) Funds – Funds created and maintained for the entertainment and welfare of the inmates.
- Informal Complaint Resolution (ICR) – The first step of the Inmate Grievance Procedure (IGP). Inmates submit ICRs to the supervisor of the staff member who is the cause of the complaint. Staff members are to respond within seven calendar days. Timeframe may be waived for good cause.
- Inmate Grievance Procedure (IGP) – The inmate grievance procedure is a three step administrative process, established in DRC Administrative Rule 5120-9-31. The grievance procedure allows for investigation and nonviolent resolution of inmate concerns. The first step is an informal complaint resolution, which the inmate submits to the supervisor of the staff person or department responsible for the complaint. The second step is a notification of grievance, submitted to the Inspector. The final step is an appeal of the Inspector's disposition to the Chief Inspector at the DRC Operation Support Center.
- Inspector of Institutional Services (IIS) – Staff person at the institution in charge of facilitating the inmate grievance procedure, investigating and responding to inmate grievances, conducting regular inspections of institutional services, serving as a liaison between the inmate population and institutional personnel, reviewing and providing input on new or revised institutional policies, procedures and post orders, providing training on the inmate grievance procedure and other relevant topics, and any other duties as assigned by the Warden or Chief Inspector that does not conflict with facilitating the inmate grievance procedure or responding to grievances.
- Institutional Separation – An order wherein two or more inmates are not assigned to general population in the same institution due to a concern for the safety and security of the institution, staff, and/or other inmates.
- Intensive Program Prison (IPP) – Refers to several ninety-day programs, for which certain inmates are eligible, that are characterized by concentrated and rigorous specialized treatment services. An inmate who successfully completes an IPP will have his/her sentence reduced to the amount of time already served and will be released on post-release supervision for an appropriate time period.
- Interstate Compact – The agreement codified in ORC 5149.21 governing the transfer and supervision of adult offenders under the administration of the National Interstate Commission.

**K**

- Kite – A written form of communication from an inmate to staff.

**L**

- Local Control (LC) – The status of an inmate who was referred to the Local Control Committee by the Rules Infraction Board. The committee will decide if the inmate has demonstrated a chronic inability to adjust to the general population or if the inmate's presence in the general population is likely to seriously disrupt the orderly operation of the institution. A committee reviews the inmate's status every 30 days for release consideration. The inmate may serve up to 180 days in LC.

- Local Separation – An order wherein two or more inmates are not permitted to be assigned to the same living and/or work area, and are not permitted simultaneous involvement in the same recreational or leisure time activities to ensure they are not in close proximity with one another.

## N

- Notification of Grievance (NOG) – The second step of the Inmate Grievance Procedure (IGP). The NOG is filed to the Inspector of Institutional Services and must be responded to within 14 calendar days. Timeframe may be waived for good cause.

## M

- Maximum Security – See Level 4
- Medium Security – See Level 2
- Mental Health Caseload – Consists of offenders with a mental health diagnosis who receive treatment by mental health staff and are classified as C-1 (SMI) or C-2 (Non-SMI).
- Minimum Security – See Level 1

## O

- Ohio Central School System (OCSS) – The school district chartered by the Ohio Department of Education to provide educational programming to inmates incarcerated within the Ohio Department of Rehabilitation and Correction.
- Ohio Penal Industries (OPI) – A subordinate department of the Department of Rehabilitation and Correction. OPI manufactures goods and services for ODRC and other state agencies.

## P

- Parent Institution – The institution where an inmate is assigned to after reception and will be the main institution where the inmate serves his or her time. The parent institution is subject to change due to transfers.
- Protective Control (PC) – A placement for inmates whose personal safety would be at risk in the General Population (GP).

## R

- Reentry Accountability Plan (RAP) – Plan for inmates, which includes the static risk assessment, dynamic needs assessment, and program recommendations and participation.
- Residential Treatment Unit (RTU) – The Residential Treatment Unit is a secure, treatment environment that has a structured clinical program. All offenders enter at the Crisis and Assessment Level (Level 1). This level is designed to assess conditions and provide structure for the purpose of gaining clinical information or containing a crisis. The disposition of the assessment can be admission to the treatment levels of the RTU, referral to OCF, or referral back to the parent institution.

- Rules Infraction Board (RIB) – A panel of two staff members who determine guilt or innocence when an inmate receives a conduct report or ticket for disciplinary reasons.

## S

- Security Control (SC) – The status of an inmate who is pending a hearing by the Rules Infraction Board for a rule violation, under investigation or pending institutional transfer and needs to be separated from the general population. Inmates may be placed in SC for up to seven days. The seven day period can be extended if additional time is needed.
- Security Level/Classification – System by which inmates are classified based on the following: current age; seriousness of the crime; prior offenses; most recent violence (not including the current offense); gang activity before going to prison; and present and past escape attempts.
  - Level 1A Security (Minimum) – The lowest security level in the classification system. Inmates classed as Level 1 have the most privileges allowed. Inmates in Level 1 who meet criteria specified in DRC Policy 53-CLS-03, Community Release Approval Process, may be eligible to work off the grounds of a correctional institution. Level 1A inmates may be housed at a correctional camp with or without a perimeter fence and may work outside the fence under periodic supervision. Level 1A replaces the classification previously known as “Minimum 1 Security.”
  - Level 1B Security (Minimum) – The second lowest level in the classification system. Level 1B inmates may be housed at a correctional camp with a perimeter fence and may work outside of the fence under intermittent supervision. However, Level 1B inmates who are sex offenders are not permitted to work or house outside of a perimeter fence. Level 1B inmates may not work off the grounds of the correctional institution. Level 1B replaces the classification previously known as “Minimum 2 Security.”
  - Level 2 Security (Medium) – A security level for inmates who are deemed in need of more supervision than Level 1 inmates, but less than Level 3 inmates. Level 2 replaces the classification previously known as “Medium Security.”
  - Level 3 Security (Close) – This is the security level that is the next degree higher than Level 2, and requires more security/supervision than Level 2, but less than Level 4. Level 3 replaces the classification previously known as “Close Security.”
  - Level 4 Security (Maximum) – This is the security level that is the next degree higher than Level 3, and requires more security/supervision than Level 3, but less than Level 5. It is the security level for inmates whose security classification score at the time of placement indicates a need for very high security. It is also a classification for those who are involved in, but not leading others to commit violent, disruptive, predatory or riotous actions, and/or a threat to the security of the. Level 4 replaces the classification previously known as “Maximum Security.”

- Level 4A Security (Maximum) – A less restrictive privilege level, which inmates may be placed into by the privilege level review committee with the Warden/Designee’s approval, after a review of the inmate’s status in level 4.
- Level 4B Security (Maximum) – The most restrictive privilege level assigned to an inmate classified into level 4.
- Level 5 Security (Supermax) – A security level for inmates who commit or lead others to commit violent, disruptive, predatory, riotous actions, or who otherwise pose a serious threat to the security of the institution as set forth in the established Level 5 criteria. Level 5 replaces the classification previously known as “High Maximum Security.”
- Level 5A Security (Supermax) – A less restrictive privilege level, which inmates may be placed into by the privilege level review committee with the Warden/Designee’s approval, after a review of the inmate’s status in level 5.
- Level 5B Security (Supermax) – The most restrictive privilege level assigned to an inmate classified into level 5.
- Security Threat Group (STG) – Groups of inmates such as gangs that pose a threat to the security of the institution.
- Separation – See Institutional Separation and Local Separation
- Seriously Mentally Ill (SMI) – Inmates who require extensive mental health treatment.
- Shank – Sharp object manufactured to be used as a weapon.
- Special Management Housing Unit (SMHU)/Segregation – Housing unit for those assigned to Security Control, Disciplinary Control, Protective Control, and Local Control.
- Supermax Security – See Level 5

## T

- Telemedicine – A two-way interactive videoconferencing system that allows for visual and limited physical examination of an inmate by a physician specialist while the inmate remains at his/her prison setting and the physician specialist remains at the health care facility. It also includes educational and administrative uses of this technology in the support of health care, such as distance learning, nutrition counseling and administrative videoconferencing.
- Transitional Control – Inmates approved for release up to 180 days prior to the expiration of their prison sentence or release on parole or post release control supervision under closely monitored supervision and confinement in the community, such as a stay in a licensed halfway house or restriction to an approved residence on electronic monitoring in accordance with section 2967.26 of the Ohio Revised Code.
- Transitional Education Program (TEP) – Learn skills to successfully re-enter society. Release dated within 90-180 days.

## U

- Unit Management Administrator (UMA) – Staff member responsible for overseeing the roles, responsibilities and processes of unit management staff in a decentralized or centralized social services management format. The UMA may develop

centralized processes within unit management, while maintaining the unit based caseload management system for managing offender needs. The UMA shall ensure that at least one unit staff member visits the special management areas at least once per week and visits will not exceed seven days in between visits.

- Unit Manager (UM) – Staff member responsible for providing direct supervision to assigned unit management staff and serving as the chairperson of designated committees. Unit Managers will conduct rounds of all housing areas occupied by inmates under their supervision.
- Use of Force – Staff is authorized to utilize force per DRC Policy 63-UOF-01 and Administrative Rule 5120-9-01, which lists six general circumstances when a staff member may use less than deadly force against an inmate or third person as follows:
  1. Self-defense from physical attack or threat of physical harm.
  2. Defense of another from physical attack or threat of physical attack.
  3. When necessary to control or subdue an inmate who refuses to obey prison rules, regulations, or orders.
  4. When necessary to stop an inmate from destroying property or engaging in a riot or other disturbance.
  5. Prevention of an escape or apprehension of an escapee.
  6. Controlling or subduing an inmate in order to stop or prevent self-inflicted harm.

Administrative Rule 5120-9-02 requires the Deputy Warden of Operations to review the use of force packet prepared on each use of force incident, and to determine if the type and amount of force was appropriate and reasonable for the circumstances, and if administrative rules, policies, and post orders were followed. The Warden reviews the submission and may refer any use of force incident to the two person use of force committee or to the Chief Inspector. The Warden must refer an incident to a use of force committee or the Chief Inspector. The Warden **must** refer an incident to a use of force committee or the Chief Inspector in the following instances:

- Factual circumstances are not described sufficiently.
- The incident involved serious physical harm.
- The incident was a significant disruption to normal operations.
- Weapons, PR-24 strikes or lethal munitions were used.

## **W**

- Warden – Managing officer of each correctional institution.

## Ohio Department of Rehabilitation and Correction Institution Acronyms

Allen Oakwood Correctional Institution.....	AOCI
Belmont Correctional Institution .....	BECI
Chillicothe Correctional Institution .....	CCI
Correctional Reception Center .....	CRC
Dayton Correctional Institution .....	DCI
Franklin Medical Center .....	FMC
Grafton Correctional Institution.....	GCI
Lake Erie Correctional Institution .....	LAECI
Lebanon Correctional Institution.....	LECI
London Correctional Institution.....	LOCI
Lorain Correctional Institution.....	LORCI
Madison Correctional Institution .....	MACI
Mansfield Correctional Institution .....	MANCI
Marion Correctional Institution.....	MCI
Noble Correctional Institution .....	NCI
North Central Correctional Complex.....	NCCC
Northeast Reintegration Center.....	NERC
Ohio Reformatory for Women .....	ORW
Ohio State Penitentiary .....	OSP
Pickaway Correctional Institution .....	PCI
Richland Correctional Institution.....	RICI
Ross Correctional Institution .....	RCI
Southeastern Correctional Complex-HCF	SCC-HCF
Southeastern Correctional Complex-SCI .....	SCC-SCI
Southern Ohio Correctional Facility.....	SOCF
Toledo Correctional Institution.....	TOCI
Trumbull Correctional Institution.....	TCI
Warren Correctional Institution.....	WCI



## E. ENDNOTES

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- <sup>i</sup> Ohio Department of Rehabilitation and Correction, North Central Correctional Complex website. Accessed at <http://www.drc.ohio.gov/Public/ncci.htm>
- <sup>ii</sup> Commission on Accreditation for Corrections, Standards Compliance Accreditation Audit, February 25-27, 2013, p. 2.
- <sup>iii</sup> Ohio Department of Rehabilitation and Correction, "Institution Counts: NCCI," May 9, 2016.
- <sup>iv</sup> Ibid.
- <sup>v</sup> Provided by institutional staff on May 10, 2016.
- <sup>vi</sup> Commission on Accreditation for Corrections. p.19.
- <sup>vii</sup> Bureau of Internal Audits and Standards Compliance, Full Internal Management Audit Report for NCCC Correctional Institution, March 8, 2016.
- <sup>viii</sup> Ibid.
- <sup>ix</sup> Significant Incident Summary reports provided by the North Central Correctional Complex for the following period: January 2015 – December 2015.
- <sup>x</sup> Significant Incident Summary reports provided by the North Central Correctional Complex for the following period: January 2014 – December 2014.
- <sup>xi</sup> Significant Incident Summary reports provided by the North Central Correctional Complex for the following period: January 2015 – December 2015.
- <sup>xii</sup> Significant Incident Summary reports provided by the North Central Correctional Complex for the following period: January 2014 – December 2014.
- <sup>xiii</sup> Serious Misconduct in DRC Prisons, 2016 Annual Report, Ohio Department of Rehabilitation and Correction, April 29, 2016.
- <sup>xiv</sup> Ibid.
- <sup>xv</sup> Ibid.
- <sup>xvi</sup> Ibid.
- <sup>xvii</sup> Significant Incident Summary reports provided by the North Central Correctional Complex for the following period: January 2015 – December 2015.
- <sup>xviii</sup> Significant Incident Summary reports provided by the North Central Correctional Complex for the following period: January 2014 – December 2014.
- <sup>xix</sup> Information provided by the Department of Rehabilitation and Correction, March 13, 2015.
- <sup>xx</sup> Ibid.
- <sup>xxi</sup> Significant Incident Summary reports provided by the North Central Correctional Complex for the following period: January 2015 – December 2015.
- <sup>xxii</sup> Significant Incident Summary reports provided by the North Central Correctional Complex for the following period: January 2014 – December 2014.
- <sup>xxiii</sup> Information provided by the Department of Rehabilitation and Correction, March 19, 2015 and August 17, 2015.
- <sup>xxiv</sup> Information provided by the Department of Rehabilitation and Correction, January 24, 2014 and October 8, 2014.
- <sup>xxv</sup> Information provided by the Department of Rehabilitation and Correction, March 19, 2015 and August 17, 2015.
- <sup>xxvi</sup> North Central Correctional Complex, staff interviews and survey results, May 10, 2016.
- <sup>xxvii</sup> Ibid.
- <sup>xxviii</sup> Ibid.
- <sup>xxix</sup> Serious Misconduct in DRC Prisons, 2016 Annual Report, Ohio Department of Rehabilitation and Correction, April 29, 2016.
- <sup>xxx</sup> PREA Audit: Auditor's Summary Report Adult Prisons and Jails. Accessed at [http://drc.ohio.gov/web/PREA/NCCC\\_PREA\\_Sept2015.pdf](http://drc.ohio.gov/web/PREA/NCCC_PREA_Sept2015.pdf).
- <sup>xxxi</sup> Ohio Department of Rehabilitation and Correction, Recovery Services FY 2015 Annual Report.
- <sup>xxxii</sup> North Central Correctional Complex, staff communication, May 9, 2016..
- <sup>xxxiii</sup> North Central Correctional Complex Overview by the DRC Food Service Contract Monitor, conducted on April 7, 2016.
- <sup>xxxiv</sup> North Central Correctional Complex Employee Sign-in log, February 2016. Reviewed on May 9, 2016.

- xxxv North Central Correctional Complex, personal communication, May 9, 2016.  
xxxvi Ibid.  
xxxvii Ibid.  
xxxviii Ibid.  
xxxix North Central Correctional Complex, staff communication, May 9, 2016.  
xl Ibid.  
xli Ibid.  
xlii Ibid.  
xliii Ibid.  
xliv Ibid.  
xlv Ibid.  
xlvi Ibid.  
xlvii Ibid.  
xlviii North Central Correctional Complex, staff interviews, May 9-10, 2016.  
xlix North Central Correctional Complex, staff survey results, May 9, 2016.  
l Ibid.  
li North Central Correctional Complex, staff communication, May 9-10, 2016.  
lii Ibid.  
liii Ibid.  
liv Ibid.  
lv Ibid.  
lvi Ibid.  
lvii Ibid.