



Ohio Reformatory For Women

May 16-17, 2011

**Adam Jackson,
Report Coordinator**

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**CORRECTIONAL INSTITUTION INSPECTION COMMITTEE REPORT
ON THE INSPECTION AND EVALUATION OF
OHIO REFORMATORY FOR WOMEN**

SECTION I. INSPECTION PROFILE AND INSTITUTIONAL OVERVIEW

A. INSPECTION PROFILE

| | |
|---|---|
| Date of Inspection: | May 16-17, 2011 |
| Type of Inspection: | Unannounced |
| CIIC Member and Staff Present: | Senator Edna Brown Representative Carlton Weddington Joanna Saul, Director Darin Furderer, Inspector Gregory Geisler, Inspector Jamie Hooks, Inspector Adam Jackson, Inspector Carol Robison, Inspector Molly Yeager, Inspector |
| Facility Staff Present: | Warden Ginine Trim CIIC spoke with many additional staff at their posts throughout the course of the inspection. |
| Areas/Activities Included in the Inspection: | |
| Staff Focus Group | Recreation |
| Housing Units | Ohio Penal Industries (OPI) |
| Segregation | Medical |
| Kitchen | Mental Health |
| Inmate Dining Hall | Commissary |

B. INSTITUTION OVERVIEW

Ohio Reformatory for Women is a 257 acre facility, which opened in 1916. The facility houses female inmates from level one to level four and Death Row. The institution's budget is \$40,983,304 and the daily cost per inmate is \$46.66.¹

Ohio Reformatory for Women received its most recent American Correctional Association (ACA) accreditation on August 2, 2010. The audit was conducted by the ACA from May 10, 2010 to May 12, 2010. According to the ACA Accreditation report, Ohio Reformatory for Women was 100 percent compliant on mandatory standards and 98.2 percent compliant on non-mandatory standards. The ACA found Ohio Reformatory for Women to be non-compliant in eight areas regarding rated capacity. The institution was granted waivers on five of the eight non-compliance issues.²

C. COST SAVINGS INITIATIVES

In the 129th General Assembly biennium, one of CIIC's goals is to identify cost savings across the DRC. Staff relayed the following cost savings measures brainstormed by a special committee on cost-savings initiatives at the Ohio Reformatory for Women. It should be noted that these are ideas only and that no measurements for actual cost-savings impact were relayed to CIIC.

- Regionalize Health and Safety Officers
- Regionalize Network Administrators
- Regionalize tele-comm tech
- Eliminate one ACCT-2 in the Business Office
- Downsize maintenance to one employee in each skill trade discipline and add 1 or 2 MRW-3s: contract out major work
- Eliminate OPI and move warehouse to OPI move the fence in so that deliveries don't go through post one, yet internal deliveries don't go through post one
- Utilize computers in warehouse for officer's posts and require roll-call from post reducing late relief OT
- Sell property
- Close Lincoln, move inmates to B-corridor, Harmon East and other locations, eliminate wild life program
- Sgts and UM do more programming altering their hours to nights and weekends
- Streamline hearing officer process to two or three SGTs for all inmates
- Expand electronic filing of grievances to OEA and OCSEA: 1199 currently does it
- Move stitching post and close Washington
- Increase the contractual time allotted to OB/GYN at ORW thereby eliminating trips to CMC for female preventative medicine
- Eliminate podium pick at ORW
- Mailroom officers take care of courier duties

¹ Ohio Reformatory for Women website. <http://www.drc.state.oh.us/Public/orw.htm>. May 17, 2011.

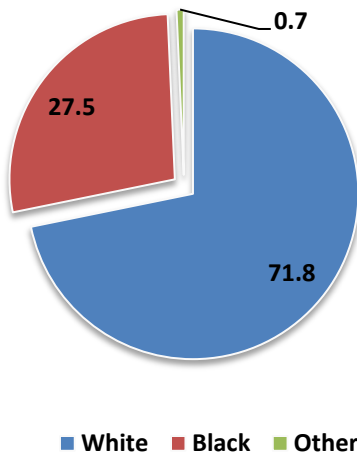
² ACA Accreditation Report for Ohio Reformatory for Women, August 2, 2010.

- Eliminate the office of prisons staffing review for funded positions and allow the institutions to fill vacancies decreasing 2 weeks off process
- Move reception to FPRC and bring inmates back and make MCC the medically fragile dorm
- Purchase an ultrasound machine for medical thereby reducing trips
- CFS becomes like Burger King you can have it your way thereby reducing waste
- Shift supervisors going to 12 or 13.3 hour days reducing OT; Chillicothe, Ross and Lucasville currently do so
- Utilize the form database for RFLs and other timekeeping forms reducing paperwork; must be set up like entrance authorization system
- For those inmates that the judge sends just for a number do it electronically and release from the county
- Increase co-pays for inmate medical
- Intra-agency resource sharing; e.g. secure supplies, equipment, etc. from other institutions

D. INMATE POPULATION

The rated capacity for Ohio Reformatory for Women is 1,641. The inmate count as of May 16, 2011 was 2,611. There were 1,132 minimum security (Level 1) inmates, 922 medium security (Level 2) inmates, 552 close security (Level 3) inmates, four maximum (Level 4) inmates, and one Death Row inmate. The average length of sentence for the inmates currently is 4.28 years. The average length of stay is 2.43 years.³ Table 1 in the Appendix provides information about the DRC population and prison rated capacity per institution as of May 2, 2011.

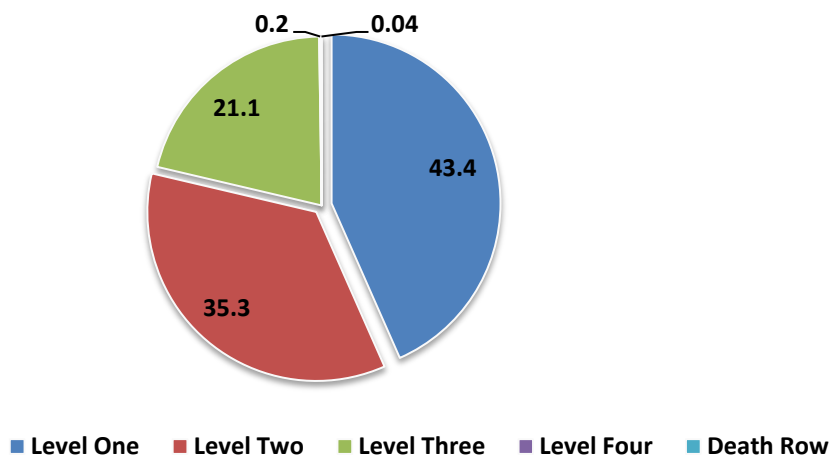
Chart 1
Breakdown of Inmate Population by Race⁴
May 16, 2011



³ Institution Statistics, Ohio Reformatory for Women Records Office, May 16, 2011.

⁴ Ibid.

Chart 2
Breakdown of Inmate Population by Security Classification⁵
May 16, 2011



1. Security Threat Groups

There are 14 identified security threat groups at the institution and 22 STG-affiliated inmates. STG-affiliated inmates are broken up into three groups based on their participation level. There were 21 inmates listed as passive (level 1), one inmate listed as active (level 2), and no inmates were listed as disruptive (level 3).⁶ The top four most prevalent security threat groups at the Ohio Reformatory for Women are as follows:

| | |
|--------------------------|---|
| Folks | 6 |
| Bloods | 2 |
| Crips | 2 |
| Folks/Gangster Disciples | 2 |

E. STAFF DEMOGRAPHICS

According to the DRC Monthly Staffing Report, there were 485 total staff at Ohio Reformatory for Women as of May 1, 2011, 249 (51.3 percent) were female and 236 (48.7 percent) were male. Of the total staff, 399 (82.3 percent) were classified as white, 75 (15.5 percent) as black, and 11 (2.3 percent) other.⁷ Table 2 of the Appendix provides more information about the staff population. There are 46 vacancies at the institution.⁸ The vacancies consist of the following:

⁵ Ibid.

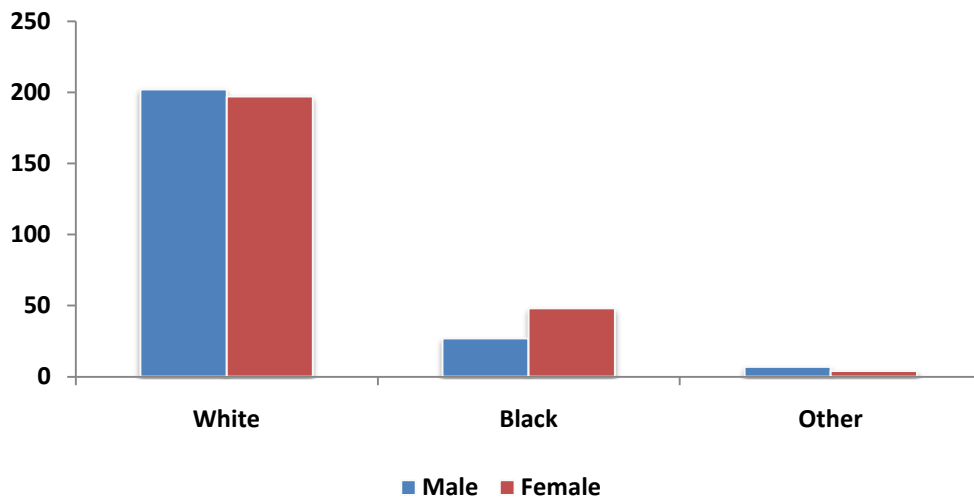
⁶ Security Threat Groups (STG) list provided by Ohio Reformatory for Women staff. May 16, 2011.

⁷ DRC Staffing Report, May 1, 2011. <http://www.drc.state.oh.us/web/Reports/reports20.asp>.

⁸ Ohio Reformatory for Women Table of Organization, April 2011.

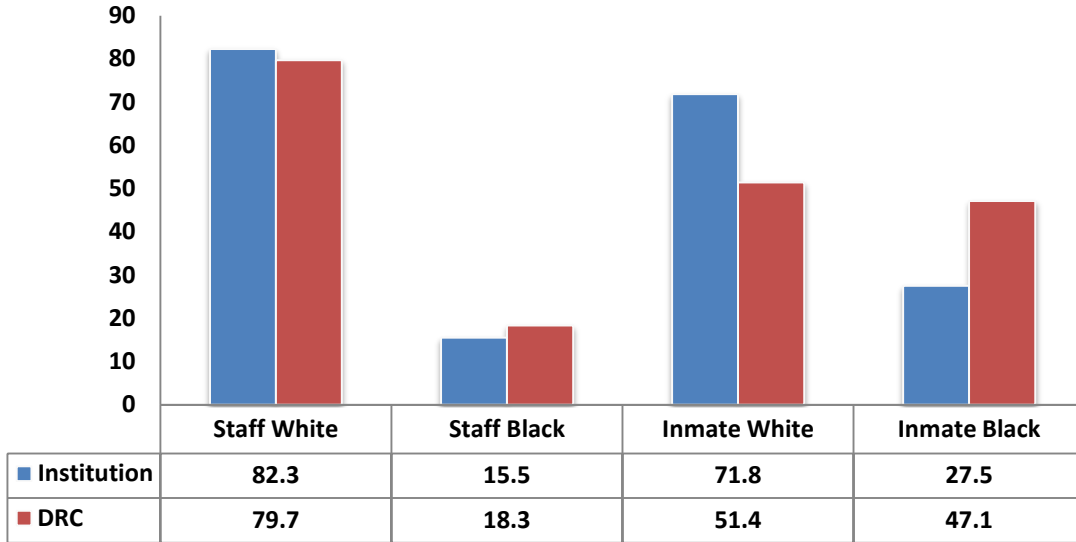
| | |
|----|--|
| 19 | Correctional Officers |
| 4 | Nurses |
| 3 | Psych/MR Nurses |
| 2 | Health Information Technician |
| 2 | Lieutenants |
| 2 | Storekeeper |
| 1 | Administrative Assistant (Assistant Health Care Administrator) |
| 1 | Chaplain |
| 1 | Correctional Program Specialist |
| 1 | Correctional Nurse Practitioner (Part-Time) |
| 1 | Correctional Sergeant |
| 1 | Food Services Coordinator |
| 1 | LPN |
| 1 | Maintenance Repair |
| 1 | Phlebotomist |
| 1 | Physician |
| 1 | Physician Administrator |
| 1 | Psychologist |
| 1 | Psychology Nurse Supervisor |
| 1 | Secretary |

Chart 3
Breakdown of Staff Population⁹
May 1, 2011



⁹ DRC Staffing Report, May 1, 2011. <http://www.drc.state.oh.us/web/Reports/reports20.asp>

Chart 4
Staff and Inmate Comparison by Percentage of Race¹⁰
May 1, 2011



1. Staff Focus Group

A staff focus group was conducted during the inspection where representative staff members from various departments at Ohio Reformatory for Women were able to relay any concerns, issues, or points of pride. The more serious staff communications are included in the Initial Report (see Section II).

Staff provided the following communication to CIIC during the focus group:

- **Staffing** – Almost every staff person mentioned that staffing was a concern, both in regard to the number of staff, as well as the prospective privatization of Health Information Technicians and Mental Health Secretaries.
- **Education** – As in other inspections, staff relayed concerns regarding behavior problems with mandatory students (generally students that are under 22 or who are within six months of their release dates), as well as the lack of funding for GED testing. One suggestion was to allow inmates to test who have the funds to pay for the testing; although this would create an economic-based disadvantage between students, allowing some students to test may be better than none. Staff also relayed concerns regarding the length of time that it can take for Central Office to verify prior schooling – sometimes up to three months’ time is wasted by a student sitting in a GED class who already has a high school diploma.

¹⁰ DRC Monthly Fact Sheet, May 2011. <http://www.drc.state.oh.us/web/Reports/FactSheet/.pdf>

- **Work Keys** – One staff relayed that employers in Ohio should be encouraged to use the “Work Keys” system, which identifies employment-related inmate strengths. This system is employed in other states and allows employers to readily see whether inmates have the skills necessary for the job.
- **Food Services** – Staff relayed that the DRC is adding in more low-cost, high-carbohydrate foods to the menu such as pizza and cake, which is a move away from the DRC’s “heart healthy” menu. Staff recommended that the Commissary stock healthier options such as cottage cheese and yogurt, which are not currently offered.
- **Medical Services** – Staff reported that the facility is often sent unstable inmates from county jails, which creates costly, emergency situations that the facility staff must then manage. Staff relayed that inmates may also arrive from county jails without medical records, which may affect the quality of care given to them.
- **Mental Health** – Staff expressed serious concern regarding the number of Psychiatrists on staff to handle the approximately 1700 women on the caseload at the facility. DRC has also made a decision to close the female beds at Oakwood Correctional Facility, which is the DRC’s mental health hospital, meaning that ORW will now need to find space and resources to care for these severely mentally ill inmates. Staff relayed that DRC has decreased the mental health formulary, even when an inmate has shown to be successful on a particular medication. In general, DRC Mental Health Services is facing extreme cuts in the FY2012 and FY2013 budget, which will affect services.

SECTION II. CRITICAL CONCERNS AND POINTS OF PRIDE

The following initial report was provided to the DRC Director, Assistant Director, Chief of Staff, North Regional Director, and the Ohio Reformatory for Women Warden on May 18, 2011. DRC provided a response to the identified critical concerns, which is reproduced below in a shaded box after the applicable CIIC concern.

Initial Report of the CIIC Inspection of the Ohio Reformatory for Women May 16-17, 2011

On May 16 and 17, 2011, State Senator Edna Brown, State Representative W. Carlton Weddington, CIIC Director Joanna Saul, CIIC Inspector Darin Funderer, CIIC Inspector Gregory Geisler, CIIC Inspector Jamie Hooks, CIIC Inspector Adam Jackson, CIIC Inspector Carol Robison, and CIIC Inspector Molly Yeager inspected the Ohio Reformatory for Women. The following highlights the critical concerns and the points of pride observed during the inspection.

CRITICAL CONCERNS

FACILITY MAINTENANCE

Several inmates relayed serious concerns regarding the conditions of the bathrooms in the Lincoln, Rogers, and Shirley housing units. According to inmates, the bathrooms contained gnats, mold, mildew, rust, and soap scum. Although staff reportedly power wash the bathrooms once a week, bathrooms in these housing units were in need of serious cleaning. The conditions of the Rogers and Shirley housing units were especially concerning since the units are less than two years old.

During the inspection of Hale Cottage, an inmate made the CIIC inspection team aware of five ceiling fans in a row of beds that were not functioning. Ironically, all the ceiling fans above a row of empty space were fully operating. Inmates in Hale Cottage also relayed concerns regarding the lack of ventilation in their bathrooms.

ORW Response:

Of the 734 toilets in use within the facility, 13 were inoperable at the time of the inspection. They were in the following units: Hale (3), Rogers 2 (4), Shirley 1 (2), MCC (2), C-Corridor (1), Kennedy 1 (1). Several of these toilets have been repaired since the inspection. Others will be repaired as soon as parts that have been purchased arrive.

The maintenance department and safety officer will jointly be taking steps to remove the presence of gnats in the bathrooms. The mold present in the MCC bathrooms has been removed and the ventilation system has been remedied. The maintenance department will also assess the ceiling fans in MCC and Hale and follow up as needed.

The unit staff of each unit will assess their housecleaning plan and adjust as needed. This assessment will include the number of porters, duties of those porters, porter schedules,

supplies and equipment, and supervision of the porters by housing unit officers and unit staff.

The unit managers and their staff will conduct regular inspections of the bathrooms in their housing units and address any discrepancies as needed. The Unit Management Administrator and Deputy Warden of Operations will also check these areas during weekly rounds.

SAFETY AND SECURITY

Inmates in Hale Cottage, which houses Level 3 (close) security inmates, relayed concerns regarding the open-dormitory environment. Many inmates believe that thefts and assaults would be reduced if Level 3 inmates were in a celled environment. Inmates who were previously incarcerated at the Ohio Reformatory for Women reported that the number of inmate-on-inmate assaults has increased. Staff relayed that posts in Hale Cottage are not considered to be desirable by staff and therefore, through the “pick a post” system, less experienced staff are often placed in Hale Cottage, which may also affect the level of security.

Staff also relayed concerns about safety and security in general across the compound, stating a need for additional cameras, a modified recreation yard schedule, enforcement of inmate discipline, and additional posts in key security areas, including Hale Cottage, Recreation, and Food Services.

ORW response:

There are two possible solutions to this concern. As part of a budget impact response, the Ohio Department of Rehabilitation and Correction will be changing some prisons’ missions. One of the present plans is to switch the Dayton Correctional Institution from male offenders to female offenders. It anticipated that the approximately 200 level 3 female offenders who reside in Hale Cottage will be transferred to DCI. DCI is a celled facility. The second solution is included with this response in the form of an attachment. A housing committee presented a plan of action to the administration detailing a housing change for the more troublesome level 3 offenders. This plan will be carried out if DCI does not absorb ORW’s level 3 offenders.

MEDICAL SERVICES

Of the 79 inmates interviewed, 26 relayed a concern regarding medical services. Some of these concerns were related to a recent DRC policy change that requires inmates to purchase over-the-counter medication through the Commissary rather than receiving it free of charge through the Infirmary; however, inmates also alleged that they do not receive assistance in a timely manner. One inmate relayed that she kited medical services to see the Optometrist in March 2011, but was just recently seen. Other inmates relayed similar concerns in regard to the waitlist to see the Doctor.

Staff relayed that the institution has a high turnover in nursing staff and currently has several vacancies in nursing positions. Although the institution uses contract nurses to fill in, the turnover rate alone may account for the waitlist to see medical staff. According to staff, the turnover rate and the current vacancies are due to a lack of qualified applicants, as well as due to a lack of professionalism among some of the nurses, who subsequently have been dismissed.

Some inmates relayed that they have been removed from their medication without notification. Although the inmates were aware that the DRC is directing inmates to purchase their medications from the commissary, their concern is that they allegedly were not notified that their prescription would be discontinued.

ORW Response:

The Operation Support Center has issued a directive as well as a formulary change indicating that offenders must pay for any over the counter medication in lieu of having medical staff issuing it to them. The offenders at the Ohio Reformatory for Women do not want to pay for their over-the-counter medication. Attached is the policy and prices, which detail the items that we do sell all items required by policy in the commissary and their costs. This list has previously been provided to the CIIC based on an offender inquiry.

Our agency is currently facing hiring constraints due to budget issues and the pending sale of three prisons to private agencies. We are filling any registered nurse vacancy with agency staff.

The current practice for sick call is the offender submits a health service request to medical via the medical mailbox. Staff can also call extension 2112 for nurse inquiries. An inmate is referred to nurse sick call within 5 days, and the nurse refers the inmate to a physician, if appropriate. ORW is currently in the process of developing a plan to allow better access and reduce the time frame that it takes any offender to see the nurse.

LACK OF ACCESS TO PROGRAMMING

Long-term inmates reported that they are unable to access current programs. As of March 2011, the facility had a waitlist of 486 inmates for academic programs alone. The inmates stated that inmate assaults would be reduced if programs were available to everyone, particularly the Level 3 inmates. Inmates would like for the Ohio Reformatory for Women to develop programs that teach life skills, increase their education, and provide proper parenting tips.

ORW Response:

Placement into educational programming is compiled in accordance with DRC Policy, 57-EDU-01, Inmate Assessments and Placement into Educational Programs (attached).

For Mental Health groups inmates are assigned group and individual programming based on their diagnosis. A treatment plan is developed which assigns what types of groups the

inmates will attend and what type of individual therapy. Security level of offender does not matter.

Many of the programs offered at ORW are available to level 3 offenders. Attached is a level 3 specific program schedule. In addition, level 3 offenders are permitted in educational classes, mental health groups, and substance abuse groups, excluding Tapestry.

ORW has continuously work to efficiently and effectively utilize the staff resources available to provide programming to the offenders in need.

STAFF/INMATE RELATIONS

Many inmates alleged that staff address them in a disrespectful tone and make provoking statements without reason. During the inspection, the CIIC inspection team observed several instances of staff yelling at inmates and making comments toward inmates that could be considered disrespectful. For example, a staff person made fun of an inmate's hair color and her weight, telling her that she needed to get a new ID card, in front of the CIIC inspection team. Inmates relayed that officers often use female-specific curse words to refer to inmates.

ORW Response:

The administration does not tolerate staff speaking to offenders in a derogatory manner. The Employee Code of Conduct prohibits it. Warden Trim and her executive staff provide orientation to incoming offenders each Wednesday afternoon. Part of the message to the offenders includes that we do not expect the staff to call them outside of their names and the proper steps to take if that occurs. Offenders are also provided with an orientation on the inmate grievance procedure. New to all prisons who house female offenders this year, as part of all employees in-service, a 6-hour block was dedicated to Effective Supervision of Female Offenders in Prison.

POINTS OF PRIDE

ABC NURSERY

The ABC nursery continues to be a point of pride for the Ohio Reformatory. The program enables inmates with a sentence of less than 18 months to maintain custody of their infants once they are born. Proper parenting skills are provided to the inmates in a nurturing environment.

CULINARY ARTS PROGRAM

The culinary arts program is one of the vocational programs at ORW. Culinary Arts enrolls 12 inmates at a time and meets twice each week. The program is structured in 10-week segments throughout one year. Upon completion, the inmates receive a Certificate of Completion from Columbus State Community College. There are currently 25 inmates on the wait list to enter the Culinary Arts program. Inmates relayed they like the program and believe it will help them reenter and secure employment.

DOG PROGRAM

The dog program located in JG cottage includes over 50 dogs. Some of the dogs are trained to work as service dogs and some will be adopted. Reportedly, some of the dogs are owned by staff and are cared for by the inmates during the day as part of a “doggie day care.”

TAPESTRY PROGRAM

The Tapestry Therapeutic Community, located in Arn-2, is a residential treatment program that focuses on substance abuse. The program provides therapeutic treatment to inmates through peer evaluation and positive reinforcement. The program reportedly has a very low incidence of recidivism among its inmates who have completed the program. Staff relayed that the Tapestry program will celebrate its 20th anniversary in July.

WILDLIFE PROGRAM

The Ohio Reformatory for Women offers inmates an opportunity to care for animals donated from the Ohio Wildlife Center. On the day of the inspection, there were 148 animals in the program. The inmates reportedly enjoy working as a team to address the animals’ needs.

SECTION III. CIIC STATUTORY REQUIREMENTS

A. ATTEND A GENERAL MEAL PERIOD

Pursuant to Section 103.73 of the Ohio Revised Code, a general meal period was attended on the day of the Inspection. The menu consisted of sliced beef mixed with onions and green peppers, green beans, white rice, one slice wheat bread, apple sauce or peach slices, cake with frosting and water. CIIC rates this meal as poor. Inmates rated this meal as poor.

During the inspection, inmates complained that the food needs more seasoning and that portions are too small. Inmates also relayed concern that only water was served during the meal. Milk is only served during the breakfast meal and Kool-Aid has been removed from the meal plans.

B. ATTEND AN EDUCATIONAL OR REHABILITATIVE PROGRAM

Ohio Revised Code Section 103.73 also requires attendance at an educational or rehabilitative program. During the inspection, CIIC observed the “Tapestry” program that was held in the dayroom of the Arn-2 housing unit. Tapestry is a substance abuse recovery services program made available through the collaboration of the Ohio Department of Alcohol and Drug Addiction Services, the Comp Drug Corporation, and the Ohio Department of Rehabilitation and Correction.

On the day of the inspection, there were approximately 70 inmates and one facilitator observed in the unit. Residents of Tapestry are considered “family” and conduct group sessions that are similar to family interventions. Inmates were seated in several rows of chairs in a circle with one inmate in a designated “speaker’s seat.” The inmate in the “speaker’s seat” provided testimony regarding the actions that lead to her incarceration and how it affected her family.

The “family” members provided feedback that was intended to be direct and honest, yet spoken with respect to the inmate speaker. The role of the facilitator was observed as one of guiding the direction of the dialogue toward deeper insights, monitoring the group for respectful communication, and ensuring that the group was attentive and compliant with general rules of expected social behavior in such a program.

C. EVALUATE THE INMATE GRIEVANCE PROCEDURE

Pursuant to Section 103.73 of the Ohio Revised Code, the CIIC is required to evaluate the inmate grievance procedure at each state correctional institution.

The inmate grievance procedure is a three step administrative process, established in DRC Administrative Rule 5120-9-31. The grievance procedure allows for investigation and nonviolent resolution of inmate concerns. The first step is an informal complaint resolution, which the inmate submits to the supervisor of the staff person or department responsible for the complaint. The second step is a notification of grievance, submitted to the Inspector. The final step is an appeal of the Inspector’s disposition to the Chief Inspector in DRC Central Office.

The Inspector's Activity Report for January 1, 2010 through December 31, 2010 is provided in Table 3 of the Appendix. According to the Inspector's report there were 163 grievances filed during the year. The report also indicates that there were 1,305 informal complaints received. Of the 153 grievances completed, 88 were denied, and 65 were granted.¹¹ The top three categories with the most grievances were Personal Property with 78 grievances, Health Care with 40 grievances, and Staff/Inmate Relations with 7 grievances.¹²

¹¹ Inspector's 2010 Activity Report provided by Ohio Reformatory for Women staff on May 17, 2011.

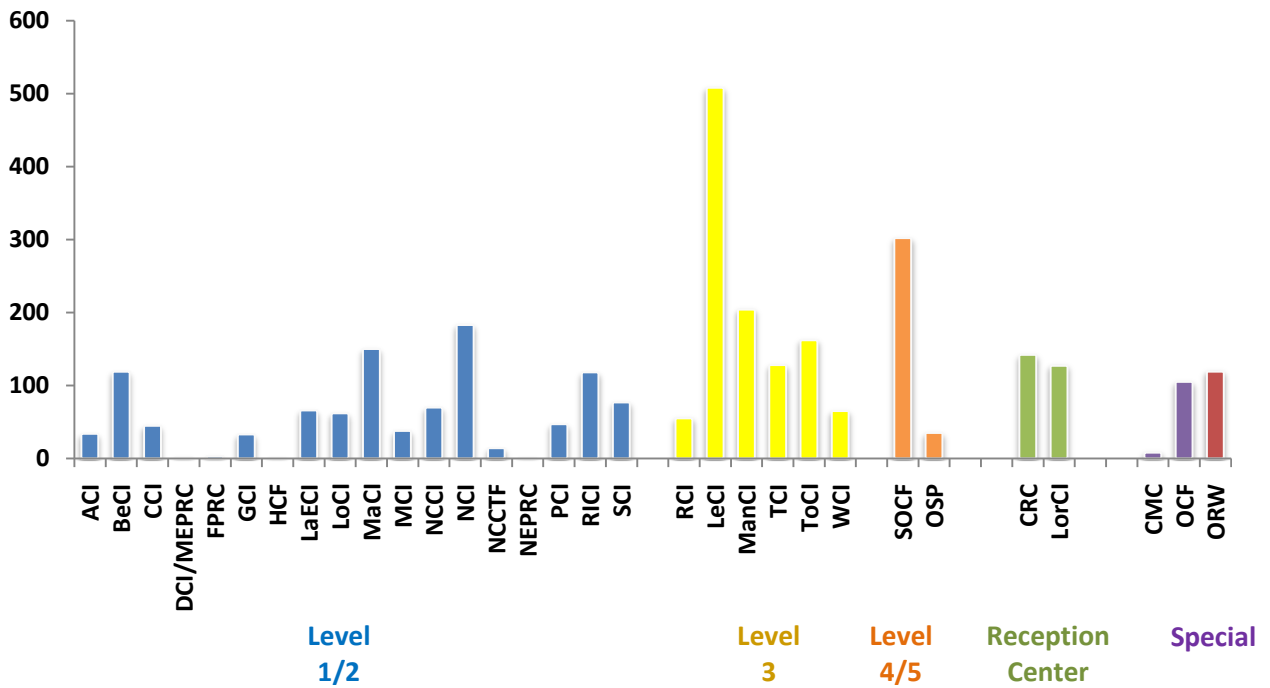
¹² Ibid.

SECTION IV. KEY STATISTICS

A. USE OF FORCE

The facility reported 119 Use of Force incidents from November 2010 through April 2011. There were 56 incidents involving white inmates, 52 involving black inmates, and 11 involving an inmate of another race. Tables 4 and 5 of the Appendix provide an explanation of Use of Force and a breakdown of the use of force incidents from November 2010 through April 2011.¹³

Chart 4
Use of Force by Institution¹⁴
November 2010 to April 2011



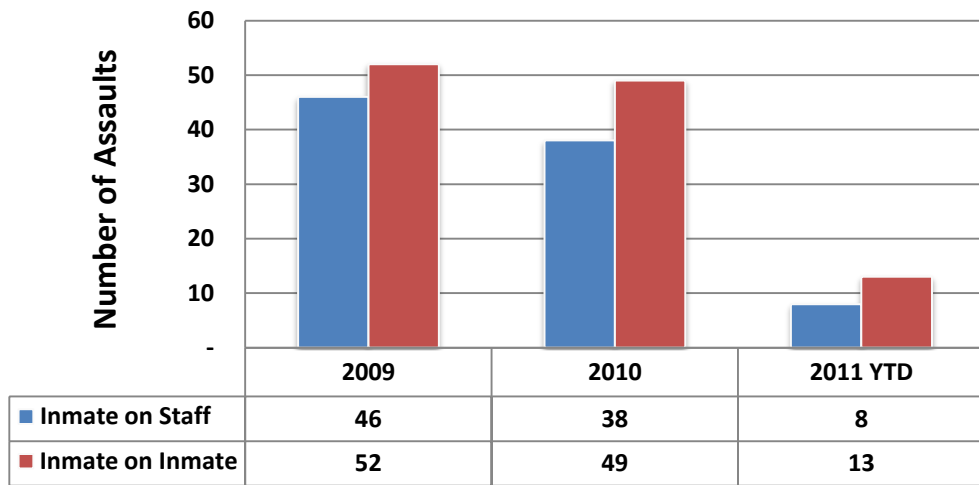
¹³ Report of Racial Breakdown and Use of Force monthly reports provided by Ohio Department of Rehabilitation and Correction, November 2010- April 2011.

¹⁴ Ibid.

B. ASSAULTS

According to assault data from January 2009 to May 16, 2011, there were 114 inmate on inmate assaults. During the same time period, there were 92 inmate on staff assaults. Of the 114 total inmate on inmate assaults, 94 (82 percent) were physical assaults, 18 (16 percent) were harassment assaults, and two (two percent) were sexual assaults. Of the 92 inmate on staff assaults, 46 (50 percent) were harassment assaults, 40 (43 percent) were physical assaults, five (five percent) were inappropriate physical contact, and one (one percent) was a sexual assault. Tables 6 and 7 provide a breakdown of the assault data by type at Ohio Reformatory for Women from January 2009 to May, 16, 2011.¹⁵

Chart 5¹⁶
Total Assaults
November 2010 to April 2011



C. SUICIDES AND SUICIDE ATTEMPTS

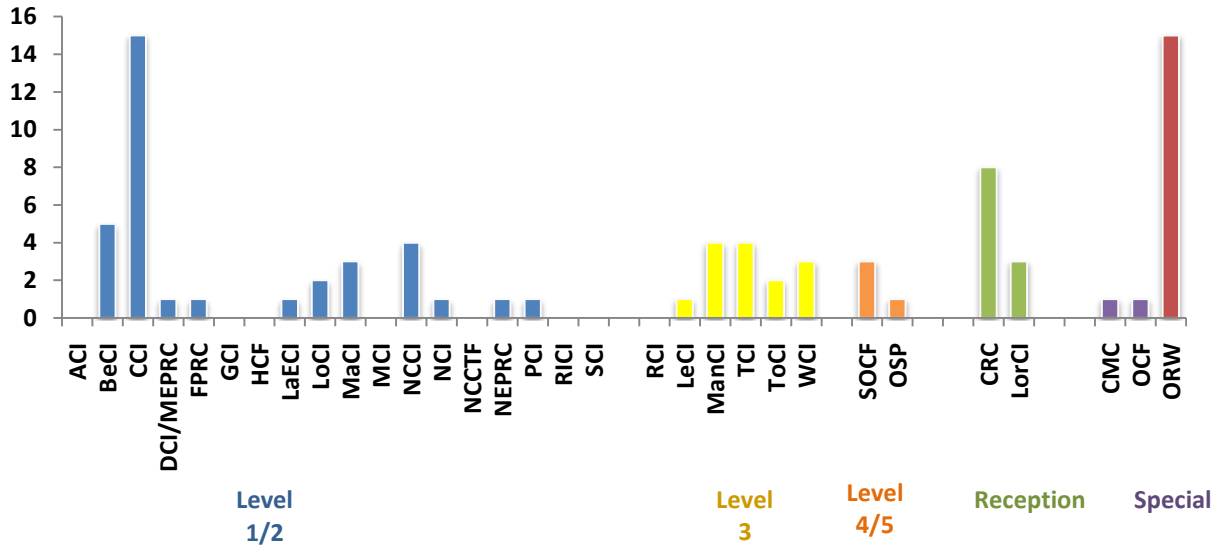
The Ohio Department of Rehabilitation and Correction reportedly experienced 81 attempted suicides from May 2010 through April 2011. Ohio Reformatory for Women had 15 suicide attempts during this period, tied with Chillicothe Correctional Institution for the highest number across the DRC.¹⁷ Table 8 of the Appendix outlines the suicide attempts per month for each institution.

¹⁵ Inmate-on-staff assaults provided by Ohio Reformatory for Women Department Offender Tracking System. May 16, 2011.

¹⁶ Ibid.

¹⁷ Monthly Suicide Reports. Ohio Department of Rehabilitation and Correction. May 2010- April 2011.

Chart 6
Suicide Attempts by Institution¹⁸
May 2010 to April 2011



D. INVESTIGATOR DATA

The role of the Institutional Investigator is an essential component to ensuring the safety and security of the institution. Investigators are generally focused on investigating illegal substances, assaults, or issues regarding the professional misconduct of staff members. Investigator-initiated investigations do not constitute the total number of investigations conducted regarding contraband or any other matter in the institution, which may be initiated by other staff persons. From May 2010 to April 2011, the Investigator initiated 34 investigations. The majority of the activity involved staff/inmate relationships, staff misconduct, and drug related investigations. In January 2011, the Investigator initiated six cases involving staff/inmate relationships, which was the highest total during this period.¹⁹

The reports show that five mail or package items were confiscated from May 2010 to April 2011. However, the reports also show there were no major contraband items confiscated during this period.

Table 9 in the Appendix provides a breakdown of cases by type.

¹⁸ Ibid.

¹⁹ Investigator’s Monthly Caseload. Ohio Reformatory for Women. May 2010- Apr. 2011.

SECTION V. OPERATIONS

A. MEDICAL SERVICES

The infirmary was included in the inspection, with all areas appearing clean and orderly. The infirmary includes six exam rooms, four holding cells, two crisis cells, and a total of 14 beds.

The composition of medical staff consist of: one medical operations manager, one assistant health care administrator, ten licensed practical nurses, nine registered nurses, one nurse practitioner, one registered nurse supervisor, one chief medical officer, one OBGYN, one general practitioner, two health information technicians, and one diet technician for a total of 29 state employees.²⁰

The institution contract staff includes a physician, 12 nurses, three health information technicians, one x-ray technician, and the pharmacy staff.²¹

According to monthly medical services reports provided by the institution, during the time period of November 2010 and April 2011, nurses performed a total of 3,004 Sick Calls and Assessments. Doctors performed a total of 2,818 Sick Calls.²²

During the same time period, there were 49 incidents where inmates were sent to a local emergency room and 31 occurrences where inmates were sent to OSU. Medical staff treated a total of 2,128 inmate emergencies on site.²³

The Dentist conducted 4,073 scheduled appointments and 179 emergency visits, for a total of 4,252 appointments.²⁴

Specialty care at Ohio Reformatory for Women includes both podiatry and optometry. The Optometrist conducted 496 appointments and the podiatrist conducted 69 appointments.²⁵

The Pharmacy filled a total of 67,445 prescriptions during the six month period.²⁶

There were 1,154 inmates tested for tuberculosis during the six month period. There were no HIV positive inmates housed at Ohio Reformatory for Women.²⁷

Table 10 of the Appendix provides more information about the medical services at Ohio Reformatory for Women.

²⁰ Personal communication, Ohio Reformatory for Women staff, May 17, 2011.

²¹ Ibid.

²² Medical Monthly Institutional Statistics Summary. Ohio Reformatory for Women. Nov. 2010- Apr. 2011.

²³ Ibid.

²⁴ Ibid.

²⁵ Ibid.

²⁶ Ibid.

²⁷ Ibid.

The dental staff is contracted through Mid-America Dental and consists of one dentist, one hygienist, and one assistant. The institution also contracts a podiatrist, an optometrist, and one radiology technician.²⁸

In relation to the medical concerns stated in section II of the report, staff also relayed that there is a decreased focus on chronic care, infectious disease, and women's health issues. Until recently, there had been a separate nurse assigned to coordinate the care for each of these areas. With staffing shortages, nurses relayed that they have been drawn away from these important primary responsibilities. The staff reported that this has resulted in backlogs and delays in treatment in each of these respective areas.²⁹

To fill vacancies, the utilization of private agency nurses is becoming more prevalent. Staff relayed that these nurses have little to no experience in correctional facilities. An agency nurse relayed that there is little time dedicated to orienting them to facility's practices, policies and procedures.³⁰

Staff relayed that they lack essential medical equipment to perform their jobs such as basic diagnostic equipment. Instead they rely on older, out of date equipment that does not reflect the technology used in the private sector. Nurses also relayed that they do not have other basic equipment such as IV pumps to administer antibiotics. This results in costly outside hospital trips instead of providing these treatments onsite.³¹

There was also concern expressed for the lack of electronic medical records and an up to date electronic charting system. According to staff this results in redundancies in care, lack of continuity, and poor documentation. Taken together, these may contribute to increased medical costs.³²

B. MENTAL HEALTH SERVICES

According to the Ohio Reformatory table of organization, the total number of mental health staff is 39. The mental health staff includes one Mental Health Administrator, two psych supervisors, three physician administrators, five psychologists, four psych assistants, one psych/MR nurse supervisor, 11 psych/MR nurses, six social workers, two activity therapists, two mental health secretaries, and one RTU secretary.³³

There were 12,400 mental health prescriptions issued from November 2010 through April 2011.³⁴

²⁸ Personal communication, Ohio Reformatory for Women staff, May 17, 2011.

²⁹ Ibid

³⁰ Ibid

³¹ Ibid

³² Ibid

³³ Ibid

³⁴ Department of Rehabilitation and Correction monthly statistics, Ohio Reformatory for Women has the highest number of serious mentally ill inmates and total inmates on the caseload.

There were 1,250 inmates on the mental health caseload on the day of the inspection, which is greater than the average institutional caseload. Of those inmates, 582 were listed as Seriously Mentally Ill (SMI), which is greater than the average institutional SMI population.³⁵

Table 11 of the Appendix gives a snapshot of the mental health caseload per institution while Table 12 provides information about the amount of SMI inmates per institution.

The Residential Treatment Unit, located in the Arn-3 housing unit, was included in the inspection. The atmosphere was calm and the living area appeared to be very clean. Staff relayed that some rooms had broken lights and cabinet locks that needed to be repaired. Work orders had been placed by staff. There were no major maintenance concerns.

The institution offers a wide range of mental health-related programs to serve its population, including the following:

- Anger Management 13 participants
- Anxiety 8 participants
- Bipolar Group 11 participants
- Boundaries 7 participants
- Conscious Living 11 participants
- Coping Skills 10 participants
- Depression 10 participants
- Depression-Post Partum Depression 4 participants
- Eating Disorder 4 participants
- Grief and Loss 11 participants
- House of Healing 10 participants
- Medication Compliance 35 participants
- Mental Health Wellness 6 participants
- PTSD 10 participants
- Re-entry Group 11 participants
- Relaxation Group 24 participants
- SAMI 11 participants
- Schizoaffective Group 8 participants
- Self-Awareness 11 participants
- Self-Esteem 7 participants
- Sex Offender Comprehensive Group 8 participants
- Sex Offender Mandatory Group 12 participants
- Trauma 11 participants

³⁵ Ibid.

C. FOOD SERVICES

Kitchen Prep Area and Washroom

As of 2010, the average cost per inmate/meal at the Ohio Reformatory for Women was \$0.82; the institutional average across the DRC was \$1.00.³⁶ The conditions of the kitchen prep area ranged from above average to average. There were considerable puddles of water on the floor underneath a dish rack where the recently used serving bins were drying. The bins are washed by hand and then stacked in an area that is easily accessible by staff to use for the next meal.

The wash room area had small puddles of water on the floor, which was expected considering the number of trays served during the lunch meal. The trays were pre-washed at the required 160-degrees, and rinsed at 180-degrees.³⁷

All tools were neatly stored and secured in the storage closets in the kitchen. Ohio Reformatory for Women follows the chit system used to issue tools to inmates. Knives are used by inmates under the close supervision of staff. Each knife that is distributed by staff is chained to a food prep table and documented in a log sheet.

The kitchen consisted of four coolers and two freezers. All of the coolers and freezers were clear of any debris and odors. Each cooler is used for a specific purpose. The first cooler is used to store meals that are made one day in advance, the second cooler is used for leftovers, the third cooler is used for juice and canned fruit, and the fourth cooler is used to store dietary snacks. During the inspection, CIIC made staff aware of a box that was stacked too high in one of the coolers. Staff immediately moved the box to a lower shelf.

Each cooler appeared to have a significant amount of space as staff relayed that food is ordered for only one week. According to staff, food is ordered in small quantities to prevent waste. The freezer stores the “test trays,” which are left over portions that are stored for 72 hours to evaluate the forms of bacteria that may occur. The trays help staff determine if the previous meal could play a role in causing inmate sickness.

Although there were no maintenance concerns regarding the freezers or coolers, staff relayed that two kettles and two skillets were inoperable. According to staff, one of the kettles had been broken for nearly eight months. Work orders were reportedly submitted to a local company for repairs. However, there was no estimated time as to when the repairs would be made.

Dry Storage

Ohio Reformatory for Women has two dry storage areas. One area is used for dry goods and one area is used for paper products. The area used for paper products is connected to the loading dock and is used to accept the weekly deliveries.

³⁶ Evaluation of Correctional Food Services. Correctional Institution Inspection Committee. February 14, 2011. <http://www.ciic.state.oh.us/>.

³⁷ Personal communication with Ohio Reformatory for Women staff. May 16, 2011.

The food boxes in the dry good storage area were neatly stacked on shelves, with their labels facing outward and clearly visible to staff. According to staff, dry goods are delivered on Thursdays. In addition, bread is delivered on Tuesdays and Fridays; milk and meat are delivered on Wednesdays from the Pickaway Correctional Institution.

Loading Dock

The loading dock was clean and clear of any debris. CIIC observed the dumpster placed next to the loading dock. CIIC has relayed concerns regarding the placement of the dumpsters at the institutions. In previous inspections, CIIC has found that institutions with pests and vermin concerns often have their dumpster next to or on top of their loading dock. However, staff relayed that they have not had any issues with pests or vermin issues and trash is collected twice a week by a local company.

Serving Line

Food particles appeared underneath the serving line as inmate workers were keeping pace with the constant flow of inmates through the line. Each individual, including the CIIC, wore the required hairnet and gloves. On the day of the inspection, food service had 360 inmate workers.

According to staff, Ohio Reformatory for Women passed its most recent health inspection in April 2010.

D. HOUSING UNITS

Ohio Reformatory for Women has 15 housing units that are assigned to inmates based on security classification and program participation. Nine units are assigned to Level 1 and 2 general population inmates. The remaining housing units are assigned to Level 3 inmates, Level 4 inmates, segregation, Tapestry Therapeutic Community, Residential Treatment Unit, the reception/nursery, and Death Row. The following is a breakdown of the 15 housing units by classification.

| Classification | Housing Unit | Design |
|---------------------------------------|---------------------|------------------------|
| General Population: | Arn-1 | Open Dorm |
| Level 1 Offenders (Minimum Security): | JG | Open Dorm |
| Level 2 Offenders (Medium Security): | Lincoln | Open Dorm |
| | Shirley I, II | Open Dorm |
| | Rogers I, II | Open Dorm |
| | Kennedy I, II | Open Dorm |
| Level 3 Offenders (Close Security): | Hale | Open Dorm |
| Level 4A Offenders (Maximum): | C-Corridor | Single-celled |
| Death Row: | | Single-celled |
| Segregation: | Arn-4 | Single-celled |
| Tapestry Therapeutic Community: | Arn-2 | Single & Double-celled |
| Residential Treatment Unit: | Arn-3 | Single-celled |
| Reception/ Nursery: | MCC | Open Dorm |

Bathrooms

As stated in the initial report, the majority of the concerns regarding the bathrooms were relayed by inmates from the Rogers, Shirley, and Lincoln housing units. The concerns relayed by the inmates were also visible to CIIC during the inspection. There were 13 inoperable toilets including four in Rogers II, three in Hale, two each in Shirley I and Reception, and one each in C-Corridor and Kennedy I. Additionally, two showers in Kennedy I and one shower in reception were inoperable as well. According to staff, maintenance work orders were submitted but there was no date as to when the repairs would occur.

Inmates relayed that the bathrooms in the reception unit have holes in the wall, black spots in the toilets and often have standing water. One inmate referred to the reception bathrooms as “disgusting.”

The bathroom conditions have been an issue at Ohio Reformatory for Women for several years. Inmates relayed similar concerns to CIIC during the previous inspection of the facility. According to the January 10, 2010 CIIC inspection report, inmates stated that “half of the toilets don’t work,” and “five of the sinks don’t turn off/on and only two have cold water.”³⁸

In follow-up communication, Ohio Reformatory informed CIIC that facility maintenance changes would be made to improve the plumbing and ventilation. The following is the February 9, 2010 response to the concerns relayed during the previous inspection:

“We acknowledge that there are significant plumbing issues. These issues pertain to the structure of the building which makes the maintenance of the plumbing difficult. Specifically, plumbing is behind cinder block walls and under concrete slab, which makes access to plumbing very difficult and cost incurring. We are requesting through the C1 process to receive CAM money to remedy the situation for these plumbing issues. During the interim, we will make every effort to rectify the operation of the showers, sinks and toilets in the area. In the spring 2010, we are planning to revamp the ventilation system to the bathrooms to assist in alleviating the condensation in the bathroom; however it will not be a complete solution.”³⁹

Level One and Two Housing Units

Despite the conditions of the bathrooms, the housing units were clear of any debris on the floor except for inmate shoes. Staff relayed that cleaning materials are kept in a secured lockbox near the operations desk. Staff performs regular security checks once every 30 minutes and random shakedowns are performed during each shift.

³⁸ Ohio Reformatory for Women. Correctional Institution Inspection Committee. May 6, 2010. www.ciic.state.oh.us/.

³⁹ Ibid.

According to staff, kites and informal complaints are available for inmates in each unit at the operations desk or upon request. Commissary, program, and library schedules were posted on the dayroom bulletin boards. While some housing units displayed the CIIC memo from the 128th Biennium, the majority of the units did not have CIIC information posted. In the 129th Biennium, CIIC issued new memorandums to all institutions with expectation that it be displayed in each unit.

Reception

The MCC unit houses both the reception inmates and the ABC nursery. Two Correctional Officers monitor both sides of the unit. The atmosphere in reception was calm as staff performed the morning population count. However, the unit became more active once the count was completed. The living areas were clean and clear of debris. The floors of the unit appeared to be old and in need of repair.

ABC Nursery

As expected, the atmosphere in the nursery was calm. On the day of the inspection there were nine mothers and infants living in the unit. The typical room consisted of at least one bed and one crib. Some rooms had two beds and two cribs as some inmates may share a room with another inmate. The dayroom area consisted of a George Foreman grille, microwave, refrigerator, and sink.

Inmates attend their meals in two shifts. Inmates relayed that the ones that are left behind, watch each other's children during the meal. Inmates relayed that theft is a common occurrence. However, the issue is usually addressed and corrected after reviewing the security cameras.

Two nannies are assigned to the area for assistance. The nannies are pre-screened by staff and assist by watching the children so the mother can attend school, programming, medical appointments, etc.⁴⁰

Segregation

The segregation count on the day of the inspection was 70 with 37 inmates under Security Control (SC) status, 17 inmates in Local Control (LC) and 16 inmates under Disciplinary Control (DC).⁴¹ The conditions of segregation were good as the area appeared to be clean and orderly. No inmates relayed any concerns specific to the segregation unit. The concerns that were relayed were about safety and facility maintenance issues in their permanent housing unit. These issues were the same as the issues stated in the initial report.

C-Corridor/ Death Row

C-Corridor is a two-story building that houses Death Row inmates, maximum security (Level 4) inmates and protective control inmates. On the day of the inspection, there was one inmate on

⁴⁰ Ibid.

⁴¹ Personal communication with Ohio Reformatory for Women staff. May 16, 2011.

Death Row. According to the institution population count list, there were 24 inmates housed in C-Corridor on May 16, 2011. However, CIIC only observed five inmates including the Death Row inmate.

The atmosphere was calm as most inmates were sleeping or reading in their cells. The area was very clean as an inmate porter mopped the floor. Although the toilet in the dayroom area was inoperable, the shower in the dayroom appeared to be clean. Staff relayed that the toilets and shower facilities are cleaned and sanitized daily. The CIIC memo from the 128th Biennium was posted in the dayroom.

E. OHIO PENAL INDUSTRIES (OPI)

The Ohio Penal Industries shops available at Ohio Reformatory include the flag shop, optical lab, embroidery, mops, socks, and flag partnership. The OPI staff consists of one OPI Manager and two specialists. On the day of the inspection, there were 64 inmates working in OPI including 42 in the flag shop and 22 in the optical lab. According to staff, there is a capacity for 94 inmates and the average monthly wage is \$70 to \$90 per month.⁴²

Staff relayed that maintenance is often needed on the equipment, particularly the optical equipment, because parts can be hard to find. The institution is implementing new computer software that will expand the embroidery work. Staff relayed that in January 2011, the institution experienced a computer malfunction in optical that lasted six weeks. However, the institution has caught up with the orders.

Staff believes that production could be increased, which could lead to an increase in efficiency. Staff stated renovation is in progress in the old telemarketing area. Staff would like to see an increase in staff once the renovations are complete. Other ideas relayed by staff included changes made in state purchasing, bidding their own contracts, use of open markets, and combining purchasing with other state agencies.

F. COMMISSARY

The Commissary area was also included during the inspection. To order Commissary items, the inmates must turn in their Commissary sheet, which is a form indicating items they wish to purchase. From there an inmate worker will fill the order, charge the inmate account, and give the items to the inmate. Inmates are permitted to spend \$120 every two weeks at the Commissary and the profits are placed in the institution's Industrial and Entertainment (I and E) funds, which are reinvested back into the institution. All inmate property must fit within a 2.4 cubic foot storage box.⁴³

During the inspection there were 15 inmates assigned to work in the Commissary. Staff relayed that the number of workers would be increased to 20 by the end of the week. Inmates are classified as L1 and L2 workers. L1 workers earn up \$20 per month, while L2 workers earn \$22

⁴² Personal communication with Ohio Reformatory for Women staff. May 17, 2011.

⁴³ Ibid.

per month. Staff relayed that commissary prices rarely increase. However, when items increase, items are only increased by a few cents.⁴⁴

The most popular items ordered by inmates include coffee, creamer, sugar, summer sausage, cheese blocks, rice, popcorn, and scented oil. Staff will consider possibly adding bread and dried fruits to the commissary list as well.

Although there have been some incidents involving theft, staff relayed that they have not had any serious issues. Inmates are strip-searched after their shift. Inmates are also spot checked before their shift to ensure they have not brought any items from their housing unit.

Staff relayed concern regarding the delivery of over-the-counter medications. According to staff, the medication is delivered to a warehouse located outside of the compound before they are delivered to the prison. The process causes some delays in receiving the medication. As a result, staff often order the medication a few weeks in advance.

G. RECREATION

The conditions of the recreational facilities were clean. The indoor recreation included a gymnasium with a basketball court with volleyball net, an MP3 machine, and a bathroom with two stalls. The gym is often used for activities such as “American Idol” and "open mike" nights. Other recreational activities include yoga and aerobics.

The outdoor recreation included a softball diamond in the middle of the courtyard. The outdoor recreation activities include kickball and softball intramurals. There is a separate fenced area next to the MCC building for the reception and nursery inmates. Reception inmates are not permitted outside of the nursery area.

Despite the number of activities available, staff relayed that most of the population is not interested in participating in the recreational activities.

The recreation schedules are listed below⁴⁵:

Recreation Services

| Time | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------|------------------------------|---------------|--|------------------|---|---------------|--|
| 8:00 am | 8:15 Step Express | | 8:30-9:20 C-2 Half-Court Sports | | 8:30-9:20 GP Basketball | | 8:15 Total Body Workout |
| 9:00 am | 9:15 Yoga | | 9:30-10:30 GP Half-Court | | 9:30-10:30 GP Walk & | | 9:15 Zumba |

⁴⁴ Ibid.

⁴⁵ Personal Communication with Ohio Reformatory for Women staff. May 23, 2011.

| | | Sports | | | Music | | |
|-----------------|------------------------------------|--|--|--|--|--------------------------------|---|
| 10:00 am | | | | | | | |
| 11:00 am | | | | | | | |
| 12:00 pm | 12-2:00 Half-Court Sports | | 12-12:50 pm MCC Half-Court Sports | | 12-12:50 MCC Basketball | | 12-12:50 C2 Half-Court Sports |
| 1:00 pm | | 1:10 C-1 Dodgeball | 1:10 C-1 Half-Court Sports | 1:10-2:00 C2 Walk & Jog | 1:10-2:00 C2 Aerobics Walk & Jog | 1:10-2:00 C1 Aerobics | 1:10-2:00 3-on-3 Volleyball |
| 2:00 pm | 2:15-3:15 Open Gym Softball | 2:30-3:35 Dance Practice | 2:30-3:35 Hale Volleyball/Basketball Practice | 2:30-3:35 New Aerobic Instructors Class | 2:30-3:35 Hale Volleyball/Basketball Practice | 2:30-3:35 Hale Aerobics | 2:30-3:35 8-week Body Weight Strength Training |
| 3:00 pm | | | | | | | |
| 4:00 pm | | | | | | | |
| 5:00 pm | | 5-5:50 Step Express | 5-5:50 Pilates | 5-5:50 Absolater | 5-5:50 Fit 'N Fab | 5-5:50 Pure Energy | |
| 6:00 pm | | 6-6:50 Yoga | 6-6:50 Dance/Signs Of Worship | 6-6:50 Yoga | 6-6:50 8-week Body Weight Strength Training | 6-6:50 Yoga | |
| 7:00 pm | | 7-8:20 3-on-3 Volleyball League | 7-8:20 Church Bingo | 7-8:20 Basketball Softball | 7-8:20 Half-Court Sports | 7-8:20 Softball | |

Arts and Crafts

| Time | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---------------------------|--------|----------------------|-------------------------|--|--|--------------|----------|
| 1:00 pm To 3:30 pm | | A1 JG Lincoln | K1 K2 C-Corridor | Staff Training No Art& Crafts | Staff Training No Art& Crafts | R1 R2 | |

SECTION VI. PROGRAMS

Inmate programming falls under several categories, which may include academic (secondary, post-secondary or college, GED/ABE or ABLE), vocational, career-technical, community service, rehabilitative, recovery, or reentry. Quality of programming is considered an important issue for Ohio legislators, as demonstrated by the CIIC statutory obligation to include an educational or rehabilitative program as part of the inspection.

In recent years, however, access to programming has arisen as an additional concern, as prison overcrowding resulted in lengthy waitlists for programs. Lack of access to programs has serious consequences: It both impedes the reentry effort and results in inmates finding other, potentially less beneficial, ways to pass the time.

A. EDUCATIONAL/VOCATIONAL PROGRAMMING

According to the April 2011 monthly reports, there were 65 inmates enrolled in the Literacy program and 154 year-to-date enrollees with no inmates on the waitlist. The monthly report indicated that there were 78 inmates enrolled in the ABLE (Adult Basic and Literacy Education) with 158 inmates on the waitlist. There are 184 inmates enrolled in the Pre-GED program with 244 inmates on the waitlist and 228 inmates enrolled in the GED program with 183 inmates on the waitlist.⁴⁶

Overall, there were 556 inmates enrolled in academic/GED preparatory programs and 585 inmates on the waitlist. Most of the inmates on the waitlist, none of whom have a GED or high school diploma, will not receive a GED before release.⁴⁷ This is particularly true given the recent lack of funding for GED testing (see Staff Communication). For a full breakdown of inmate enrollment in educational and vocational programs for April 2011, see Table 15 of the Appendix.

B. REENTRY/UNIT PROGRAMS

Reentry programming focuses on skill development in dealing with issues as conflict and confrontation, or employment skills. The reentry programs at Ohio Reformatory for Women include:

- Criminal Thinking Errors 18 participants
- Life Group [not provided]
- Money Smart 40 participants
- Price of Freedom 14 participants
- Responsible Family Life Skills 16 participants
- RFLS 13 participants
- SISTERS 57 participants
- Thinking for a Change 20 participants
- Toastmasters [not provided]

⁴⁶ Monthly Education Enrollment, Ohio Reformatory for Women. April 2011.

⁴⁷ Ibid.

- Turning Points 9 participants
- Victim Awareness 40 participants

Unit programs also include activities such as yoga, a self-awareness group, an HIV/AIDS awareness group, GED tutoring, and a wellness group.

C. RECOVERY SERVICES

Recovery services programming focuses on inmates who have experienced problems with substance abuse. The Recovery Services staff consists of one Supervisor, three counselors, and one secretary. Ohio Reformatory for Women has a variety of recovery services programming⁴⁸, which includes:

- After Care⁴⁹
- Alcoholics Anonymous⁵⁰ 118 participants (average)
- Alcohol and Other Drugs (Short-Term Offenders) 13 participants
- Alcohol and Other Drugs (Level One Offenders) 5 participants
- ABC⁵¹ 36 participants
- CODA⁵² 147 participants (average)
- HEARTS⁵³ 46 participants
- Narcotics Anonymous 128 participants (average)
- Recovery Life Study 15 participants
- WRAP⁵⁴ 15 participants

⁴⁸ All recovery services information was provided by the staff of Ohio Reformatory for Women on May 16, 2011.

⁴⁹ This program is a follow-up to inmates who have completed the HEARTS and Tapestry program. It is an ongoing support group for the inmates, giving them the opportunity to share with each other the struggles and obstacles of staying sober while facing the stressors of daily life. These inmates are required to consistently attend AA, NA, CODA, or CA meetings in order to attend.

⁵⁰ Alcoholics and Narcotics Anonymous: These are regular fellowship meetings that provide support and education on staying sober and clean. These are open group meetings and provided to all inmates in general population as well as those in programming.

⁵¹ Anything Besides Codependency: This program is a treatment approach that directly deals with the addiction of enabling others that leads people to a loss of self-identity and /or criminal behavior. This program utilizes group counseling, psychotherapeutic techniques, role plays, and visualization to overcome this divesting behavior and way of life. It is a Cognitive Behavior based program.

⁵² Codependents Anonymous Fellowship Meetings: This is a regular fellowship meeting for inmates that recognize they struggle with helping others too much and losing their self-identity. This fellowship utilizes group accountability and support to maintain healthy behaviors for individuals struggling with this issue.

⁵³ Healing, Encouraging, & Recovery Through Sobriety: This program is designed to help incarcerated females understand chemical dependency, the consequences of drug use, the consequences of enabling others in drug chemical depend use and to assist time in living a drug free, crime free life. Inmates chosen to participate in this program have to qualify by their score on mandatory TCU test, their out-date, and their attendance at meetings.

⁵⁴ Wellness Recovery Action Plan: This program is an eight-week program that addresses both substance abuse and mental health issues. This program assists clients in understanding how and what signs to look for if they begin to decompensate from their mental illness which leads them back to drug use in order to stop the cycle of addiction. Anytime of mental health issues are appropriate for this group and clients do not have to be on the Mental Health caseload to be involved in this group. Clients will take with them an Action Plan that will assist them in maintaining sobriety and mental wellness that they will be able to utilize in the community. This plan will assist them with community resources available to help them.

D. RELIGIOUS PROGRAMS

According to DRC policy 72-REG-02, the DRC “seeks to meet all inmates’ religious needs within the unique parameters of the correctional setting.” Ohio Reformatory for Women offers religious programming for the following faith groups: Catholic, Protestant and Muslim. Furthermore, faith-based volunteers often come into the institution to provide faith-based studies.

Per House Bill 113 of the 127th General Assembly, CIIC monitors the DRC’s use of volunteers. According to institutional staff, Ohio Reformatory for Women has 554 volunteers that come into the institution on a monthly basis to provide faith-based activities for the inmates.⁵⁵

E. LIBRARY SERVICES

Each institution has a library and a law library. Access to both remains a primary issue of concern for CIIC, as numerous letters have indicated inmates’ dissatisfaction with the number of hours allowed, particularly when inmates wish to perform legal research. According to staff, the library provides the following schedule for inmates:⁵⁶

| Day | Time | Unit |
|------------------|--------------------------------|--------------|
| Sunday | Off | |
| Monday | Off | |
| Tuesday | 12:30 p.m. to 1:00 p.m. | RTU |
| | 1:30 p.m. to 3:45 p.m. | Open |
| | 4:45 p.m. to 7:45 p.m. | Open |
| Wednesday | 12:30 p.m. to 1:00 p.m. | Arn-3 |
| | 1:30 p.m. to 3:45 p.m. | Open |
| | 4:45 p.m. to 7:45 p.m. | Open |
| Thursday | 8:15 a.m. to 10:45 a.m. | Open |
| | 11:45 a.m. to 3:45 p.m. | Open |
| Friday | 8:15 a.m. to 10:45 a.m. | Open |
| | 11:45 a.m. to 3:45 p.m. | Open |
| Saturday | 8:15 a.m. to 10:45 a.m. | Open |
| | 12:00 p.m. to 3:45 p.m. | Open |

The library was closed on the day of the inspection.

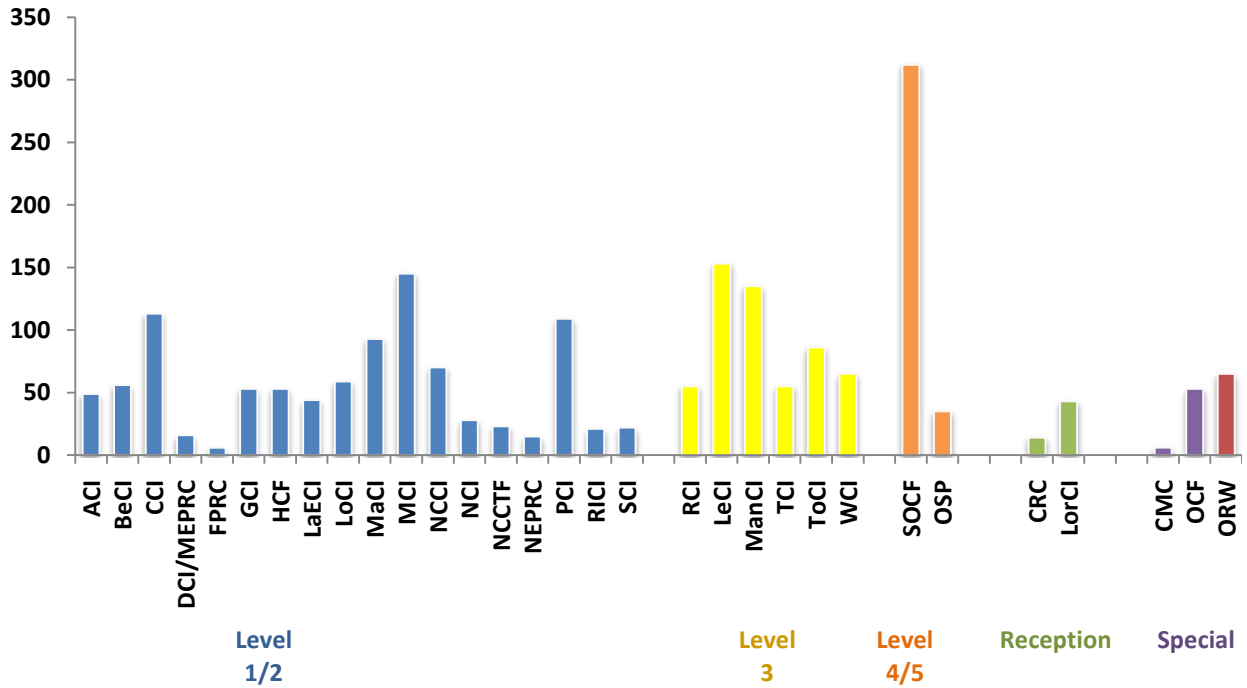
⁵⁵ Institution Volunteer List provided by Ohio Reformatory for Women staff. May 16, 2011.

⁵⁶ Personal communication with Ohio Reformatory for Women staff. May 16, 2011.

SECTION VII. CIIC CONTACTS AND CONCERNS

From January 1, 2010 through December 31, 2010, CIIC received 65 contacts from or regarding inmates at Ohio Reformatory for Women, of which 160 concerns were reported. The institution tied for 10th among all DRC institutions for total number of contacts.⁵⁷

Chart 7
CIIC Contacts with Institutional Breakdown (DRC)⁵⁸



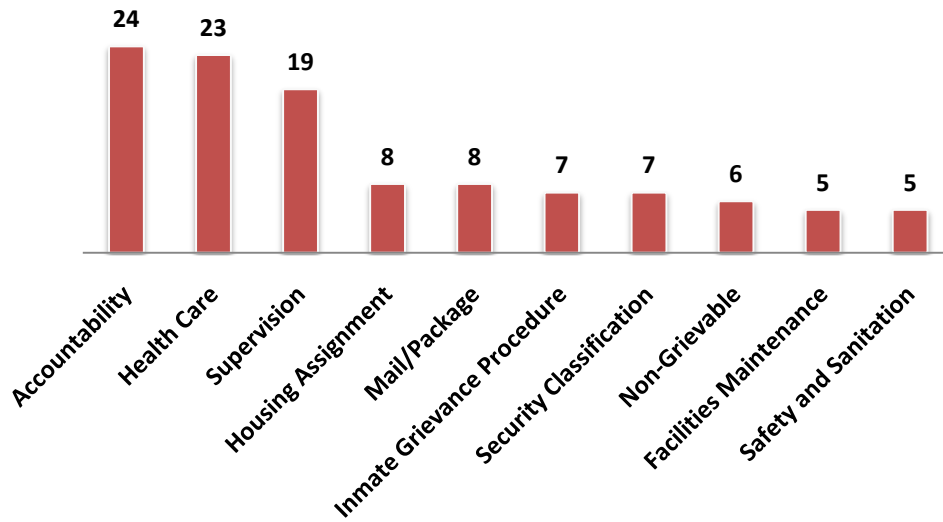
The top three concerns reported to CIIC regarding the Ohio Reformatory for Women were: Staff Accountability (24), Health Care (23), and Supervision (19).⁵⁹ Tables 18 and 19 of the Appendix provide information about the concerns relayed to CIIC regarding Ohio Reformatory for Women.

⁵⁷ CIIC database tracking information. January 2010- December 2010.

⁵⁸ Ibid.

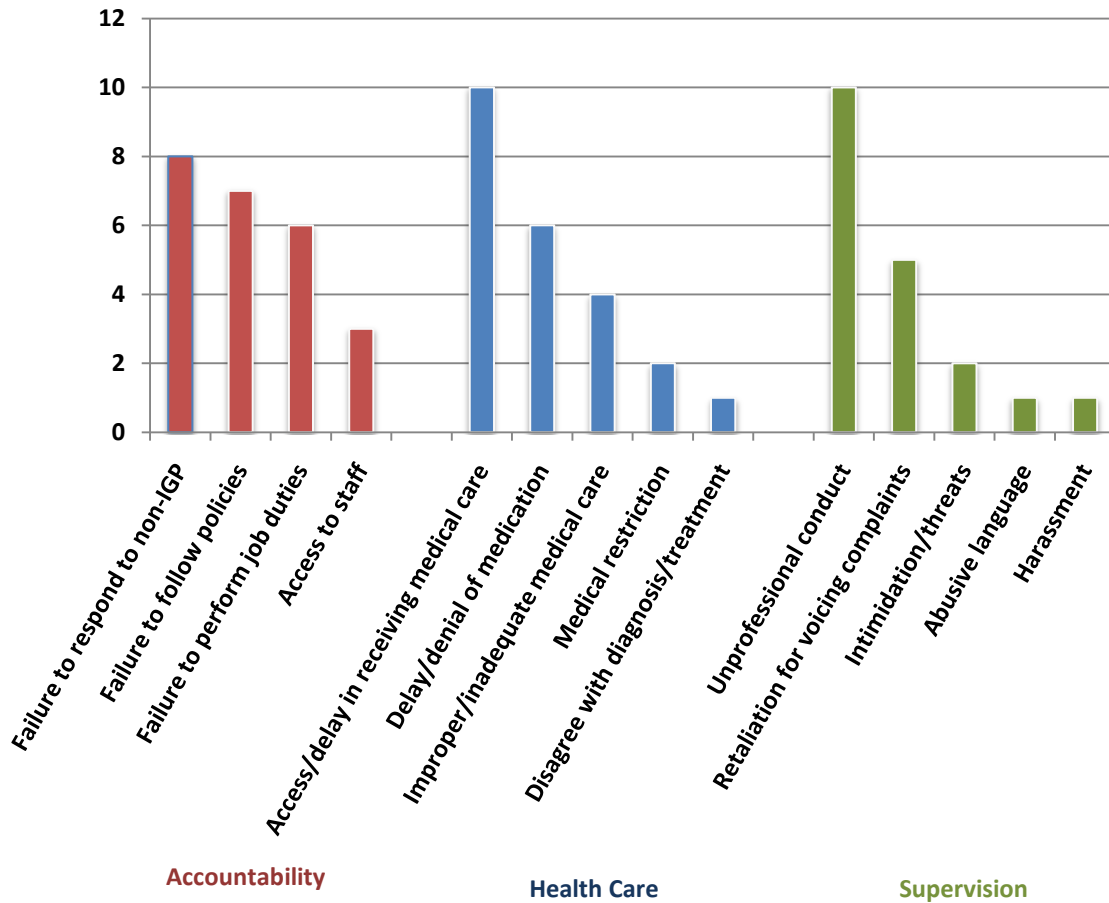
⁵⁹ Ibid.

Chart 8
Top Ten Reported Concerns to CIIC (Ohio Reformatory for Women) ⁶⁰
January 1, 2010 through December 31, 2010



⁶⁰ CIIC database tracking information. January 2010- December 2010.

Chart 9
Breakdown of Top Three Reported Concerns (Ohio Reformatory for Women) ⁶¹
January 1, 2010 through December 31, 2010



A. INQUIRIES

Written inquiries are conducted for the most serious concerns communicated to CIIC such as personal safety, medical, and use of force. From November 2010 to April 2011, CIIC conducted eight written inquiries regarding inmates at Ohio Reformatory for Women. The inquiries were in regard to the following concerns:

- **Excessive Use of Force:**
 An officer used excessive force to break up a fight between two inmates.

⁶¹ CIIC database tracking information. January 2010- December 2010.

- **Lack of Supervision of Inmates:**

An inmate alleged that staff allows inmates to make decisions on bed moves and use the staff computer equipment. Inmate also alleged that inmates are celled together in cells for consensual sexual relationships.

- **Over-The-Counter Medication and Inadequate Medical Care:**

Inmate relayed that the medical staff discontinued her prescription and instructed her to purchase the over-the-counter medication. However, the over-the-counter medication she needs is reportedly not available at the institution.

Two inmates stated they were either removed from or denied pain medication that they previously received before coming to Ohio Reformatory. One of the inmates stated that she suffers from swelling and infections in her groin, armpits, neck, feet, and hands. Staff directed her to the commissary to purchase ibuprofen.

Another inmate stated that the medical staff removed her from medication despite being a chronic care inmate.

- **Personal Safety:**

An inmate was allegedly assaulted by another inmate as a correctional officer watched the incident occur. The attacked inmate suffered several injuries and was placed in PC. Staff's main advice to her was to "watch your back."

- **Poor Facility Conditions in Hale Cottage:**

Inmate stated that a toilet in Hale cottage contains black mold and has been backed up for the second consecutive weekend. The inmate also reported constant leaks from the toilets and sinks, clogged pipes and drains, exposed pipes from inside the walls, and three inoperable sinks due to leaks from the pipes inside the wall.

SECTION VIII. APPENDIX

A. DATA TABLES

| Table 1. Prison Rated Capacity with Population and Percent of Capacity May 2011 | | | |
|--|-----------------------|------------------------------------|--------------------------------|
| Institution | Rated Capacity | Count as of May 2, 2011 | Percent of Capacity |
| LorCI | 756 | 1556 | 206 |
| LeCI | 1481 | 2730 | 184 |
| CRC | 900 | 1594 | 177 |
| CCI | 1673 | 2910 | 174 |
| WCI | 807 | 1400 | 173 |
| ManCI | 1536 | 2481 | 162 |
| GCI | 939 | 1512 | 161 |
| ORW | 1641 | 2596 | 158 |
| MCI | 1666 | 2629 | 158 |
| ACI | 844 | 1329 | 157 |
| HCF | 298 | 444 | 149 |
| TCI | 902 | 1339 | 148 |
| BeCI | 1855 | 2595 | 140 |
| RCI | 1643 | 2234 | 136 |
| RiCI | 1855 | 2505 | 135 |
| NCI | 1855 | 2427 | 131 |
| NCCI | 1855 | 2304 | 124 |
| SCI | 1358 | 1530 | 113 |
| MaCI | 2167 | 2388 | 110 |
| NCCTF | 660 | 693 | 105 |
| OCF | 191 | 200 | 105 |
| ToCI | 1192 | 1248 | 105 |
| DCI | 482 | 488 | 101 |
| LoCI | 2290 | 2309 | 101 |
| LaECI | 1498 | 1494 | 100 |
| FPRC | 480 | 470 | 98 |
| SOCF | 1540 | 1405 | 91 |
| MePRC | 352 | 312 | 89 |
| PCI | 2465 | 2125 | 86 |
| OSP | 734 | 606 | 83 |
| NEPRC | 640 | 506 | 79 |
| CMC | 210 | 126 | 60 |
| Total | 38,765 | 50,485 | 130 |

| Table 2. Staff Population Breakdown May 1, 2011 | |
|--|------------|
| Total Staff | 485 |
| Total Male Staff | 236 |
| White | 202 |
| Black | 27 |
| Other | 7 |
| Male Unknown Race | 0 |
| Total Female Staff | 249 |
| White | 197 |
| Black | 48 |
| Other | 4 |
| Female Unknown Race | 0 |
| Total CO | 241 |
| Total Male CO | 144 |
| White | 128 |
| Black | 13 |
| Other | 3 |
| Male CO Unknown Race | 0 |
| Total Female CO | 97 |
| White | 76 |
| Black | 21 |
| Other | 0 |
| Female CO Unknown Race | 0 |

| Table 3. Inspector's Report January 2010 through December 2010 | |
|---|------------|
| Grievance Numbers | |
| Total Number of Grievances Filed During Year | 163 |
| Total Number of Inmates Who Filed Grievances During Year | 128 |
| Highest Number of Grievances Filed by Single Inmate | 6 |
| Grievances on Hand at Beginning of This Period | 21 |
| Grievances Received during this period | 163 |
| Total | 184 |
| Grievances Completed During This Period | 153 |
| Grievances on Hand at End of This Period | 31 |
| Total | 184 |
| ICR Summary | |

| | | | | |
|--|--------------|-------------|------------|--------------|
| Number of Informal Complaints Received | 1,305 | | | |
| Number of Informal Complaint Responses Received | 902 | | | |
| Number of Informal Complaint Responses Untimely | 725 | | | |
| Granted | | | | |
| | W | B | O | Total |
| Granted – Problem Corrected | 10 | 4 | 0 | 14 |
| Granted – Problem Noted, Correction Pending | 6 | 2 | 0 | 8 |
| Granted – Problem Noted, Report/Recommendation to the Warden | 23 | 20 | 0 | 43 |
| Subtotal Granted | 39 | 26 | 0 | 65 |
| Denied | | | | |
| Denied – Insufficient Evidence to Support Claim | 18 | 14 | 0 | 32 |
| Denied – Staff Action Was Valid Exercise of Discretion | 1 | 3 | 0 | 4 |
| Denied – No Violation of Rule, Policy, or Law | 29 | 10 | 1 | 40 |
| Denied – Not within the Scope of the Grievance Procedure | 5 | 6 | 0 | 11 |
| Denied – False Claim | 1 | 0 | 0 | 1 |
| Denied – Failure to Use Informal Complaint Procedure | 0 | 0 | 0 | 0 |
| Denied – Not within Time Limits | 0 | 0 | 0 | 0 |
| Subtotal Denied | 54 | 33 | 1 | 88 |
| Withdrawn at Inmate’s Request | 0 | 0 | 0 | 0 |
| Pending Disposition | 0 | 1 | 0 | 1 |
| TOTALS | 93 | 60 | 1 | 154 |
| Percent | 60.4 | 39.0 | 0.6 | 100.0 |
| Extensions | | | | |
| 14-Day Extensions | 111 | | | |
| 28-Day Extensions | 77 | | | |
| Total | 188 | | | |

Table 4.
Use of Force with Racial Breakdown
November 2010 through April 2011

| | Black | White | Other | Total |
|---|--------------|--------------|--------------|--------------|
| Use of Force Incidents | 52 | 56 | 11 | 52 |
| Percentage | 43.7 | 47.1 | 9.2 | 43.7 |
| Action Taken on Use of Force Incidents: | | | | |
| Assigned to Use of Force Committee for Investigation | 27 | 30 | 7 | 27 |
| Logged as “No Further Action Required” | 24 | 26 | 4 | 24 |
| Referred to the employee disciplinary process | 0 | 0 | 0 | 0 |
| Referred to the Chief Inspector | 0 | 0 | 0 | 0 |
| Number of investigations not completed within 30 days and extended | 19 | 23 | 7 | 19 |

| | | | | |
|---|-----------|-----------|-----------|-----------|
| Number of extended investigations from previous month that were: | | | | |
| Completed | 31 | 33 | 12 | 31 |
| Not Completed | 11 | 18 | 0 | 11 |

| | | | | |
|---|--------------|--------------|--------------|--------------|
| Table 5. Use of Force with Racial and Monthly Breakdown November 2010 through April 2011 | | | | |
| | Black | White | Other | Total |
| November | 6 | 6 | 5 | 17 |
| December | 7 | 9 | 6 | 22 |
| January | 15 | 13 | 0 | 28 |
| February | 8 | 8 | 0 | 16 |
| March | 4 | 11 | 0 | 15 |
| April | 12 | 9 | 0 | 21 |
| Total | 52 | 56 | 11 | 119 |

Staff is authorized to utilize force per DRC Policy 63-UOF-01 and Administrative Rule 5120-9-01, which lists six general circumstances when a staff member may use less than deadly force against an inmate or third person as follows:

1. Self-defense from physical attack or threat of physical harm.
2. Defense of another from physical attack or threat of physical attack.
3. When necessary to control or subdue an inmate who refuses to obey prison rules, regulations, or orders.
4. When necessary to stop an inmate from destroying property or engaging in a riot or other disturbance.
5. Prevention of an escape or apprehension of an escapee.
6. Controlling or subduing an inmate in order to stop or prevent self-inflicted harm.

Administrative Rule 5120-9-02 requires the Deputy Warden of Operations to review the use of force packet prepared on each use of force incident, and to determine if the type and amount of force was appropriate and reasonable for the circumstances, and if administrative rules, policies, and post orders were followed. The Warden reviews the submission and may refer any use of force incident to the two person use of force committee or to the Chief Inspector. The Warden must refer an incident to a use of force committee or the Chief Inspector. The Warden **must** refer an incident to a use of force committee or the Chief Inspector in the following instances:

- Factual circumstances are not described sufficiently.
- The incident involved serious physical harm.
- The incident was a significant disruption to normal operations.
- Weapons, PR-24 strikes or lethal munitions were used.

Table 6.
Assaults: Inmate on Inmate
January 1, 2009 to May 16, 2011

| Category of Assault | 2009 | 2010 | 2011 YTD |
|---------------------|-----------|-----------|-----------|
| Physical Assault | 44 | 38 | 12 |
| Harassment Assault | 6 | 11 | 1 |
| Sexual Assault | 2 | 0 | 0 |
| Total | 52 | 49 | 13 |

Table 7.
Assaults: Inmate on Staff
January 1, 2009 to May 16, 2011

| Category of Assault | 2009 | 2010 | 2011 YTD |
|--------------------------------|-----------|-----------|----------|
| Harassment Assault | 22 | 19 | 5 |
| Physical Assault | 19 | 18 | 3 |
| Inappropriate Physical Contact | 4 | 1 | 0 |
| Sexual Assault | 1 | 0 | 0 |
| Total | 46 | 38 | 8 |

Table 8.
Inmate Suicide Attempts
May 2010-April 2011

| | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | Tot |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| ACI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| BeCI | 0 | 2 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 5 |
| CCI | 0 | 2 | 3 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 2 | 0 | 15 |
| CMC | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| CRC | 0 | 2 | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 3 | 0 | 0 | 8 |
| DCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| FPRC | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| GCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| HCF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| LaECI | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| LeCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| LoCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 2 |
| LorCI | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 3 |
| MaCI | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |
| ManCI | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 4 |
| MCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| NCCI | 1 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 4 |
| NCCTF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| NCI | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| NEPRC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| OCF | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| ORW | 1 | 1 | 1 | 0 | 0 | 0 | 4 | 5 | 1 | 2 | 0 | 0 | 15 |

| | | | | | | | | | | | | | |
|-------------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|-----------|----------|----------|-----------|
| OSP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| PCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| RCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| RiCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SOCF | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 3 |
| TCI | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 | 4 |
| ToCI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 |
| WCI | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |
| TOT | 6 | 9 | 8 | 3 | 4 | 5 | 9 | 11 | 6 | 13 | 2 | 5 | 81 |

Table 9.
Investigator Monthly Report Summary by Type of Investigation
May 2010 to April 2011

| Investigations | Cases Initiated during the Month |
|-----------------------------------|---|
| Drugs (Staff/Inmate) | 0 |
| Drugs (Inmate/Visitor) | 3 |
| Drugs (Mail/Package) | 1 |
| Drugs (Staff) | 0 |
| Drugs (other) | 1 |
| Positive Urinalysis | 1 |
| Staff/Inmate Relationship | 8 |
| Staff Misconduct | 5 |
| Assault-(Inmate on Staff) | 0 |
| Assault (Inmate on Inmate) | 0 |
| Sexual Assault (Inmate on Inmate) | 7 |
| Other: | 8 |
| Background Investigations | 0 |
| Total | 34 |

Table 10.
Medical Services
November 2010 to April 2011

| | November | December | January | February | March | April | Total |
|-----------------------------------|-----------------|-----------------|----------------|-----------------|--------------|--------------|--------------|
| Sick Call | | | | | | | |
| Nurse Intake Screen | 212 | 203 | 201 | 178 | 194 | 253 | 1,241 |
| Nurse Referrals to Doctor | 4 | 225 | 225 | 216 | 189 | 166 | 1,025 |
| New Intakes Referred to Physician | 4 | 10 | 12 | 11 | 6 | 5 | 48 |
| Nurse Sick Call and Assessments | 483 | 481 | 786 | 709 | 241 | 304 | 3,004 |
| Doctor Sick Call | 397 | 569 | 390 | 299 | 495 | 668 | 2,818 |

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| | | | | | | | |
|------------------------------------|-------|-------|-------|-------|-------|-------|---------------|
| Doctor History and Physicals Done | 12 | 7 | 241 | 191 | 222 | 206 | 879 |
| Doctor No Shows | 111 | 80 | 74 | 75 | 52 | 27 | 419 |
| Emergency Triage | | | | | | | |
| Sent to local ER | 13 | 0 | 8 | 14 | 7 | 7 | 49 |
| Sent to OSU ER | 5 | 0 | 13 | 1 | 5 | 7 | 31 |
| Sent from Local to OSU | 2 | 0 | 0 | 8 | 3 | 4 | 17 |
| Inmate Emergencies Treated On Site | 433 | 96 | 344 | 248 | 405 | 602 | 2,128 |
| Staff Treated | 3 | 0 | 0 | 0 | 0 | 0 | 3 |
| Visitors Treated | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Infirmary Care | | | | | | | |
| Bed Days Used for Medical | 53 | 60 | 79 | 63 | 78 | 92 | 425 |
| Bed Days Used for Mental | 10 | 11 | 14 | 11 | 22 | 17 | 85 |
| Bed Days Used for Security | 0 | 16 | 0 | 0 | 0 | 0 | 16 |
| Dental Care | | | | | | | |
| Scheduled Visits | 689 | 559 | 690 | 624 | 767 | 744 | 4,073 |
| Emergency Visits | 48 | 37 | 23 | 20 | 23 | 28 | 179 |
| Total Visits | 737 | 596 | 713 | 644 | 790 | 772 | 4,252 |
| No Shows | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| AMAs | 73 | 54 | 68 | 54 | 59 | 57 | 365 |
| Specialty Care On Site | | | | | | | |
| Optometry | | | | | | | |
| Consults | 3 | 19 | 88 | 113 | 178 | 95 | 496 |
| Inmates Seen | 83 | 57 | 77 | 90 | 164 | 80 | 551 |
| Emergencies Seen | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Hours On Site | 16 | 16 | 16 | 16 | 16 | 16 | 96 |
| Podiatry | | | | | | | |
| Consults | 4 | 0 | 36 | 0 | 12 | 17 | 69 |
| Inmates Seen | 45 | 22 | 31 | 0 | 25 | 17 | 140 |
| Emergencies Seen | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Hours On Site | 16 | 8 | 8 | 0 | 8 | 8 | 48 |
| OB Gyn | | | | | | | |
| Consults | 0 | 0 | 278 | 258 | 118 | 264 | 918 |
| Inmates Seen | 341 | 143 | 225 | 190 | 225 | 238 | 1,362 |
| Emergencies Seen | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Hours On Site | 320 | 80 | 80 | 80 | 80 | 80 | 720 |
| Pharmacy | | | | | | | |
| Medical Refills | 5,281 | 5,696 | 5,019 | 5,019 | 3,761 | 4,504 | 29,280 |
| Mental Refills | 911 | 841 | 849 | 849 | 959 | 1,077 | 5,486 |
| Medical New Prescriptions | 4,330 | 5,861 | 4,450 | 4,450 | 3,839 | 2,835 | 25,765 |

Table 11.
Percent of Prison Population on the Mental Health Caseload by Institution
March 2011

| Institution | Percent of Total Population on Mental Health Caseload | February 28, 2011 Population Count | Number of Inmates on Mental Health Caseload March 2011 |
|-----------------------------------|--|---|---|
| Oakwood CF | 74.7 | 194 | 145 |
| Franklin Pre-Release Center | 54.5 | 455 | 248 |
| Northeast Pre-Release Cent. | 52.8 | 528 | 279 |
| Ohio Reformatory for Women | 49.1 | 2,548 | 1,251 |
| Southern Ohio CF | 31.2 | 1,410 | 440 |
| Trumbull CI | 25.0 | 1,360 | 340 |
| Chillicothe CI | 24.2 | 2,903 | 702 |
| Toledo CI | 24.1 | 1,154 | 278 |
| Allen CI | 23.1 | 1,341 | 310 |
| Marion CI | 22.7 | 2,313 | 526 |
| Belmont CI | 21.6 | 2,541 | 550 |
| Warren CI | 21.5 | 1,390 | 299 |
| Hocking CF | 21.2 | 471 | 100 |
| Correctional Reception Cent. | 21.1 | 1,541 | 325 |
| Mansfield CI | 20.5 | 2,497 | 511 |
| Richland CI | 20.2 | 2,539 | 513 |
| North Central CI | 19.1 | 2,264 | 432 |
| Madison CI | 17.9 | 2,327 | 417 |
| North Coast Corr. Treat. Facility | 17.8 | 690 | 123 |
| Corrections Medical Center | 17.2 | 122 | 21 |
| Lebanon CI | 16.9 | 2,813 | 476 |
| Southeastern CI | 16.9 | 1,541 | 260 |
| Grafton CI | 16.4 | 1,540 | 252 |
| Noble CI | 16.1 | 2,343 | 378 |
| London CI | 15.9 | 2,504 | 398 |
| Lorain CI | 15.9 | 1,539 | 245 |
| Pickaway CI | 15.4 | 2,141 | 330 |
| Lake Erie CI | 13.8 | 1,486 | 205 |
| Ross CI | 11.9 | 2,588 | 307 |
| Ohio State Penitentiary | 11.8 | 604 | 71 |
| Dayton CI | 0.6 | 794 | 5 |
| | | | |
| TOTALS | 21.3 | 50,481 | 10,737 |

| Table 12. Seriously Mentally Ill by Institution with Number and Percent March 2011 | | |
|---|---|----------------|
| Institution | Number of Seriously Mentally Ill | Percent |
| Ohio Reformatory for Women | 603 | 12.9 |
| Chillicothe Correctional Institution | 373 | 8.0 |
| Belmont Correctional Institution | 239 | 5.1 |
| Lebanon Correctional Institution | 209 | 4.5 |
| Madison Correctional Institution | 210 | 4.5 |
| Southern Ohio Correctional Facility | 212 | 4.5 |
| Correctional Reception Center | 191 | 4.1 |
| Noble Correctional Institution | 191 | 4.1 |
| Warren Correctional Institution | 190 | 4.1 |
| Marion Correctional Institution | 180 | 3.9 |
| Mansfield Correctional Institution | 179 | 3.8 |
| Allen Correctional Institution | 174 | 3.7 |
| London Correctional Institution | 171 | 3.7 |
| North Central Correctional Institution | 163 | 3.5 |
| Northeast Pre-Release Center (Females) | 161 | 3.5 |
| Pickaway Correctional Institution | 149 | 3.2 |
| Southeastern Correctional Institution | 137 | 2.9 |
| Grafton Correctional Institution | 132 | 2.8 |
| Richland Correctional Institution | 125 | 2.7 |
| Franklin Pre-Release Center (Females) | 113 | 2.4 |
| Oakwood Correctional Facility | 107 | 2.3 |
| Toledo Correctional Institution | 97 | 2.1 |
| Trumbull Correctional Institution | 98 | 2.1 |
| Lake Erie Correctional Institution | 86 | 1.8 |
| Ross Correctional Institution | 84 | 1.8 |
| Hocking Correctional Facility | 31 | 0.7 |
| Lorain Correctional Institution | 34 | 0.7 |
| Corrections Medical Center | 10 | 0.2 |
| Ohio State Penitentiary | 8 | 0.2 |
| North Coast Correctional Treatment Facility | 4 | 0.1 |
| Dayton Correctional Institution | 0 | 0 |
| Total | 4,661 | 100% |

**Table 13.
Monthly Academic Enrollment and Academic Waitlist
March 2011**

| | Monthly Academic Enrollment – March 2011 | YTD Academic Waitlist – March 2011* |
|------------------|---|--|
| ACI/OCF | 120 | 130 |
| BECI | 332 | 646 |
| CCI | 465 | 266 |
| CMC | 0 | 0 |
| CRC | 182 | 102 |
| DCI/MEPRC | 115 | 52 |
| FPRC | 111 | 102 |
| GCI | 133 | 109 |
| HCF | 65 | 105 |
| LAECI | 174 | 240 |
| LECI | 246 | 656 |
| LOCI | 242 | 70 |
| LORCI | 94 | 300 |
| MACI | 175 | 724 |
| MANCI | 167 | 593 |
| MCI | 228 | 276 |
| NCI | 226 | 733 |
| NCCI | 254 | 457 |
| NCCTF | 65 | 125 |
| NEPRC | 134 | 43 |
| ORW | 450 | 486 |
| OSP | 95 | 75 |
| PCI | 282 | 654 |
| RICI | 339 | 433 |
| RCI | 151 | 320 |
| SCI | 329 | 464 |
| SOCF | 92 | 209 |
| TOCI | 118 | 210 |
| TCI | 177 | 170 |
| WCI | 137 | 316 |
| Total | 5698 | 9086 |

***Total number of inmates shown as ‘Inmates without GED and on Academic Wait List’ represents a one-day snapshot of the number of inmates on the institutional academic wait lists.**

Table 14.
GEDs Passed and Inmates on Academic Waitlist
March 2011

| | GEDs PASSED - YTD as of March 2011 | Inmates Without GED and on Academic Wait List - YTD March 2011* |
|--------------|---|--|
| ACI/OCF | 13 | 130 |
| BECI | 98 | 646 |
| CCI | 99 | 266 |
| CMC | 0 | 0 |
| CRC | 29 | 102 |
| DCI/MEPRC | 15 | 52 |
| FPRC | 53 | 102 |
| GCI | 26 | 109 |
| HCF | 1 | 105 |
| LAECI | 53 | 240 |
| LECI | 21 | 656 |
| LOCI | 57 | 90 |
| LORCI | 21 | 300 |
| MACI | 53 | 724 |
| MANCI | 68 | 593 |
| MCI | 38 | 276 |
| NCI | 118 | 733 |
| NCCI | 109 | 457 |
| NCCTF | 54 | 125 |
| NEPRC | 5 | 43 |
| ORW | 73 | 486 |
| OSP | 26 | 75 |
| PCI | 14 | 654 |
| RICI | 81 | 433 |
| RCI | 73 | 320 |
| SCI | 50 | 464 |
| SOCF | 68 | 209 |
| TOCI | 15 | 210 |
| TCI | 34 | 170 |
| WCI | 16 | 316 |
| TOTAL | 1381 | 9086 |

*Total number of inmates shown as 'Inmates without GED and on Academic Wait List' represents a one-day snapshot of the number of inmates on the institutional academic wait lists.

**Table 15.
Inmate Enrollment in Educational Programs
April 2011**

| Program | For Month | < 22 | YTD | Waiting List | # of Certificates | | % Attained Goals | |
|---|------------|-----------|--------------|--------------|-------------------|------------|------------------|------|
| | | | | | Month | YTD | QTR | YTD |
| Literacy | 65 | 5 | 154 | 0 | 0 | 2 | 0% | 100% |
| ABLE (Adult Basic and Literacy Education) | 78 | 2 | 284 | 158 | 0 | 70 | 0% | 100% |
| Pre-GED | 184 | 16 | 678 | 244 | 0 | 196 | 0% | 100% |
| GED | 228 | 30 | 679 | 183 | 11 | 85 | 0% | 100% |
| GED Evening | 0 | 0 | 0 | 0 | 0 | 0 | | |
| HS/HS Options | 1 | 1 | 1 | 0 | 0 | 0 | | |
| Academic Total | 556 | 54 | 1,796 | 585 | 11 | 353 | | |
| | | | | | | | | |
| Career-Tech (by program) | For Month | < 22 | YTD | Waiting List | # of Certificates | | % Attained Goals | |
| | | | | | Month | YTD | QTR | YTD |
| AOT | 34 | 2 | 40 | 261 | 0 | 0 | 0% | 100% |
| Building Maintenance | 13 | 0 | 46 | 9 | 0 | 0 | 0% | 100% |
| Cosmetology | 23 | 0 | 26 | 219 | 0 | 0 | 0% | 100% |
| Horticulture | 14 | 0 | 19 | 175 | 0 | 0 | 0% | 100% |
| C-Tech | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Web Design | 0 | 0 | 0 | 144 | 0 | 0 | | |
| Career-Tech Total | 84 | 2 | 131 | 808 | 0 | 0 | | |
| | | | | | | | | |
| Special Education | 11 | 11 | 28 | 0 | 0 | 0 | | |
| Title One | 0 | 0 | 0 | 0 | 0 | 0 | | |
| EIPP (Education Intensive Prison Program) | 11 | 0 | 14 | 0 | 0 | 0 | | |

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| | | | | | | | | | | |
|--------------------------------------|------------------|----------------|---------------|---------------------|--------------------------|-------------|-------------------------|-------------|---------------------|------------|
| TEP (Transitional Education Program) | 0 | 0 | 0 | 0 | | | | | | |
| YTP | 0 | 0 | 0 | 0 | | | | | | |
| ESL (English as Second Language) | 0 | 0 | 0 | 0 | | | | | | |
| Career Enhancement | 0 | 0 | 0 | 0 | | | | | | |
| | | | | | | | | | | |
| | | | | | 50% | 100% | 50% | 100% | - | - |
| Apprenticeship | 51 | 0 | 58 | | | | 1 | 1 | | |
| | | | | | | | | | | |
| | For Month | < 22 | YTD | Waiting List | Program Cert. | | 1-Year Cert. | | 2-Year Cert. | |
| | | | | | Term | YTD | Term | YTD | Term | YTD |
| Advanced Job Training | 27 | 2 | 45 | | | | | | | |
| | | | | | | | | | | |
| | For Month | < 22 | YTD | Waiting List | # of Certificates | | % Attained Goals | | | |
| | | | | | Month | YTD | QTR | YTD | | |
| Total GEDs given | 15 | | 109 | | | | | | | |
| Total GEDs passed | 11 | | 84 | | | | | | | |
| Literacy Tutors | 11 | | 22 | | | | | | | |
| Other Tutors | 14 | | 24 | | | | | | | |
| Tutors Trained | 0 | | 33 | | | | | | | |
| Tutor Hours | 2,097 | | 13,200 | | | | | | | |
| Children served in Reading Room | 40 | | 571 | | | | | | | |
| Narrator Hours | 51 | | 384 | | | | | | | |
| Work Keys | 0 | | 0 | | | | | | | |

Table 16.
Top Ten Reported Concerns to CIIC (Ohio Reformatory for Women)
January 1, 2010 to December 31, 2010

| Concern | Number |
|-----------------------------------|---------------|
| Staff Accountability | 24 |
| Health Care | 23 |
| Supervision | 19 |
| Housing Assignment | 8 |
| Mail/Package | 8 |
| Inmate Grievance Procedure | 7 |
| Security Classification | 7 |
| Non-Grievable | 6 |
| Facilities Maintenance | 5 |
| Safety and Sanitation | 5 |

Table 17.
Breakdown of Top Three Reported Concerns (Ohio Reformatory for Women)
January 1, 2010 to December 31, 2010

| | |
|---|-----------|
| Staff Accountability | 24 |
| Failure to respond to non-IGP communication | 8 |
| Failure to follow policies | 7 |
| Failure to perform job duties | 6 |
| Access to staff | 3 |
| Health Care | 23 |
| Access / Delay in receiving medical care | 10 |
| Delay / denial of medication | 6 |
| Improper / inadequate medical care | 4 |
| Medical restriction | 2 |
| Disagree with diagnosis / treatment | 1 |
| Supervision | 19 |
| Unprofessional conduct | 10 |
| Retaliation for voicing complaints | 5 |
| Intimidation / threats | 2 |
| Abusive language | 1 |
| Harassment | 1 |

B. INSPECTION CHECKLISTS

Inspector: Robison

Facility: ORW
Date: 8-16-11

AREA INSPECTED: HOUSING

HOUSING UNIT: Area 1 - GP

| | | COMMENTS |
|--|--|---|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES NO | |
| 2. How many toilets are inoperative? | | all functioning |
| 3. How often are toilet facilities sanitized? | | schedule for Chem, hand-wash |
| 4. Is soap available in each bathroom? | <input checked="" type="radio"/> YES NO | |
| 5. Do shower facilities appear to be clean? <u>8 stalls/30 women</u> | <input checked="" type="radio"/> YES NO | some salmon rust in grout |
| 6. How often are shower facilities cleaned? <u>5 x wke.</u> | | each shift - Justice |
| 7. What cleaning materials are used to clean shower facilities? | | Bleach in water from BSA spray on walls |
| 8. What is the room temperature? | | 70-75° + |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES NO | issues 5 CO lock box |
| 10. Is the CIIC memo posted? | <input checked="" type="radio"/> YES <input checked="" type="radio"/> NO | |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES NO | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES NO | either take from a tray or ask CO |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES NO | ask CO |
| 14. How many shakedown are performed on each shift? | | @ least 2 on 1 + 2 shift 3rd shift - coroner area |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? <u>clown windows</u> | <input checked="" type="radio"/> YES <input checked="" type="radio"/> NO | all OK cells |

Inspector: Robison

Facility: ORW

Date: 5-16-11

| | | |
|---|--------|---------------------------------------|
| 16. Is the atmosphere of the unit calm or disruptive? | | |
| 17. Are officers performing regular security checks? | YES NO | daily - 1A:30 min |
| 18. Are laundry facilities operational? <i>on unit - clothes</i> | YES NO | + Big Laundry does linens + big items |
| 19. Are lights turned on all night? <i>unit laundry and washers schedule</i> | YES NO | fully lit @ night |
| <p>ADDITIONAL COMMENTS (including inmate communication):</p> <p>type/water (1) fridge called currently TV (1) + DVD player refrig. (1) microwave (1) iron bds (2) iron (1) shelf w games + puzzles (some) 2 bookshelves - ^{~200} many books, all genres day room laundry room - 2 washers 2 Dryer - wash tubs hot water urn for tea, etc.</p> <p>ceiling in laundry room ... missing tube, looks like some H2O damage</p> | | |

CIIC Report: Ohio Reformatory for Women 55

Inspector: Jackson

Facility: ORW
Date: 5-16-11

AREA INSPECTED: HOUSING

HOUSING UNIT: Area-2

| | | COMMENTS |
|---|---|--|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES NO | |
| 2. How many toilets are inoperative? | <u>NO</u> | |
| 3. How often are toilet facilities sanitized? | <u>3x per day</u> | <u>Morning Afternoon Evening Night</u> |
| 4. Is soap available in each bathroom? | <input checked="" type="radio"/> YES NO | |
| 5. Do shower facilities appear to be clean? | <input checked="" type="radio"/> YES NO | |
| 6. How often are shower facilities cleaned? | <u>3x per day</u> | |
| 7. What cleaning materials are used to clean shower facilities? | | <u>Disinfect Mercer</u> |
| 8. What is the room temperature? | <u>68-72°</u> | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES NO | |
| 10. Is the CIIC memo posted? | <input checked="" type="radio"/> YES NO | |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES NO | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES NO | |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES NO | |
| 14. How many shakedown are performed on each shift? | <u>1-2 rooms per day</u> | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | YES <input checked="" type="radio"/> NO | |

CIIC Report: Ohio Reformatory for Women 56

Inspector: Jackson

Facility: ORW
Date: 5-16-11

| | | |
|---|---|-------------------------------------|
| 16. Is the atmosphere of the unit calm or disruptive? | <u>Calm</u> | |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES NO | <u>every 30 minutes</u> |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES NO | |
| 19. Are lights turned on all night? | <input checked="" type="radio"/> YES NO | <u>Security lights in cell room</u> |
| ADDITIONAL COMMENTS (including inmate communication): | | |
| | | |

CIIC Report: Ohio Reformatory for Women 57

Inspector: Jackson

Facility: ORW
Date: 5-16-11

AREA INSPECTED: HOUSING

HOUSING UNIT: ARW-3 (M.H.)

| | | COMMENTS |
|---|--|--|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES NO | |
| 2. How many toilets are inoperative? | <i>None</i> | |
| 3. How often are toilet facilities sanitized? | <i>Daily</i> | |
| 4. Is soap available in each bathroom? | <input checked="" type="radio"/> YES NO | |
| 5. Do shower facilities appear to be clean? | YES NO | |
| 6. How often are shower facilities cleaned? | <i>Daily</i> | |
| 7. What cleaning materials are used to clean shower facilities? | | <i>Disinfect / bleach mercia spray</i> |
| 8. What is the room temperature? | <i>68-77°</i> | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES NO | <i>Lock box</i> |
| 10. Is the CIIC memo posted? | YES <input checked="" type="radio"/> NO | |
| 11. Are the Commissary, programs, and library schedules posted? | YES <input checked="" type="radio"/> NO | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES NO | |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES NO | |
| 14. How many shakedowns are performed on each shift? | <i>2 per Shift</i> | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | <input checked="" type="radio"/> YES <input checked="" type="radio"/> NO | <i>Clear</i> |

CIIC Report: Ohio Reformatory for Women 58

Inspector: Jackson

Facility: ORW
Date: 5-16-11

| | | |
|---|--|--|
| 16. Is the atmosphere of the unit calm or disruptive? | <u>Calm</u> | |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES NO | |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES NO | <u>1 dryer is down because hooked on same vent</u> |
| 19. Are lights turned on all night? | <input checked="" type="radio"/> YES NO | |

ADDITIONAL COMMENTS (including inmate communication):

- Some room broken locks, broken keys
work orders ~~was~~ submitted

Inspector: *Jacobson*

Facility: *ORW*
Date: *5-16-11*

AREA INSPECTED: SEGREGATION (*AREN-4*)

| | | COMMENTS |
|---|---|------------------------------------|
| 1. Inmate Count | SC - 37 DC - 16 LC - 17 | |
| 2. Do cells appear clean? | <input checked="" type="radio"/> YES NO | |
| 3. How many toilets are inoperative? | <i>2</i> | |
| 4. How often are toilet facilities sanitized? | <i>daily</i> | |
| 5. Do shower facilities appear to be clean? | YES <input checked="" type="radio"/> NO | <i>Best soap seen</i> |
| 6. How often are shower facilities cleaned? | <i>2x daily</i> | |
| 7. What is the room temperature? | <i>68-72°</i> | |
| 8. Are officers conducting security checks every 30 minutes? | <input checked="" type="radio"/> YES NO | |
| 9. Are individual log sheets maintained and <u>up to date</u> ? • Meals • Recreation in/out • Linen/towel exchange • Razor issue • Cell cleaning | <input checked="" type="radio"/> YES NO | |
| 10. How often are medical rounds conducted? | <i>daily</i> | |
| 11. How often are mental health rounds conducted? | <i>daily</i> | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES NO | |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES NO | |
| 14. Do inmates have access to library and legal services? | <input checked="" type="radio"/> YES NO | <i>LC done Library on-site</i> |

CIIC Report: Ohio Reformatory for Women 60

Inspector: Jackson

Facility: ORW
Date: 5-16-11

| | | | |
|---|--------------------------------------|--------------------------|--|
| 15. Are cell windows clear of obstruction? | YES | NO | |
| 16. Is the atmosphere of the unit calm or disruptive? | | | |
| 17. Are inmates provided with the required cell furnishings, clothing, toilet paper, soap, etc? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |
| 18. Do religious services personnel have access to inmates in segregation? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |

ADDITIONAL COMMENTS (including inmate communication and breakdown of inmates):

- 6 rooms are broke down
no hot water or cold water
- ~~no~~ ^{no} plugs

CIIC Report: Ohio Reformatory for Women 61

Inspector: Jackson

Facility: Old
Date: 5-16-11

AREA INSPECTED: HOUSING

HOUSING UNIT: C Corridor (Death Row)

| | | COMMENTS |
|---|---|---|
| 1. Do living areas appear clean? | YES NO | |
| 2. How many toilets are inoperative? | 1 | in Day room area |
| 3. How often are toilet facilities sanitized? | daily | |
| 4. Is soap available in each bathroom? | YES NO | |
| 5. Do shower facilities appear to be clean? | YES <input checked="" type="radio"/> NO | Toilet broken Shower not used |
| 6. How often are shower facilities cleaned? | daily | |
| 7. What cleaning materials are used to clean shower facilities? | | Disinfectant Glass Cleaner Bleach |
| 8. What is the room temperature? | 68-72° | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES NO | |
| 10. Is the CIIC memo posted? | <input checked="" type="radio"/> YES NO | |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES NO | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES NO | |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES NO | |
| 14. How many shakedowns are performed on each shift? | once a day | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | YES <input checked="" type="radio"/> NO | |

CIIC Report: Ohio Reformatory for Women 62

Inspector: Jackson

Facility: OLW
Date: 5-16-11

| | | |
|---|--|----------------|
| 16. Is the atmosphere of the unit calm or disruptive? | Calm | |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES NO | |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES NO | |
| 19. Are lights turned on all night? | <input checked="" type="radio"/> YES NO | Security light |

ADDITIONAL COMMENTS (including inmate communication):

Ⓟ - Toilet broken in dayroom area inoperable

CIIC Report: Ohio Reformatory for Women 63

Inspector: Robison

Facility: ORW
Date: 5-16-11

AREA INSPECTED: HOUSING

HOUSING UNIT: Hale - all level 3 inmates

| | | COMMENTS |
|---|--|---|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | but clutter |
| 2. How many toilets are inoperative? | | 16 toilets 3 not working |
| 3. How often are toilet facilities sanitized? | <u>1x 1st shift</u> | 11 sinks 1 down |
| 4. Is soap available in each bathroom? | YES <input checked="" type="radio"/> NO | |
| 5. Do shower facilities appear to be clean? | YES <input checked="" type="radio"/> NO | 1 m knock up, sh. head - better if no head than dirty sh. heads NOT cleaned |
| 6. How often are shower facilities cleaned? | <u>supplied on each shift</u> | bleach - men get dried out due to way |
| 7. What cleaning materials are used to clean shower facilities? | | DRC issue daily bleach, bleach m, w, # |
| 8. What is the room temperature? | <u>down not well insulated</u> <u>unknown - 1 m says cold</u> | no thermostat unknown |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 10. Is the CIIC memo posted? | YES <input checked="" type="radio"/> NO | |
| 11. Are the Commissary, programs, and library schedules posted? | YES <input type="radio"/> NO | on desk |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 14. How many shakedowns are performed on each shift? | <u>suspicion</u> | random bed/prop checks 2 walk ar'd x shift |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | YES <input type="radio"/> NO | <u>eyes</u> |

floor
daily
mop

no circulation in bathroom

Inspector: Robison

Facility: ORW

Date: 5-16-11

| | | |
|--|---|--|
| 16. Is the atmosphere of the unit calm or disruptive? <i>on CO</i> | | loud & active in other sections of dorm. |
| 17. Are officers performing regular security checks? | YES NO | <i>every 30 min.</i> |
| 18. Are laundry facilities operational? <i>all</i> | <input checked="" type="radio"/> YES NO | <i>3 wash. 3 dry</i> |
| 19. Are lights turned on all night? | YES NO | <i>night security lights</i> |

ADDITIONAL COMMENTS (including inmate communication):

some soap scum

* *either too hot or too cold water*

2 handicapped showers

16 total

ceramic tiled floors & walls

ventilation not good

blind space near windows

carpeted

CO's check 2.4 ; but 2.4 not always enforced

* *most capital needs are in restrooms/showers*

plumb

* *tiles on floors*

* *paint chipped on doors*

CIIC Report: Ohio Reformatory for Women 65

Inspector: Yeager

Facility: ORW
Date: May 16

AREA INSPECTED: HOUSING

HOUSING UNIT: JG

| | | COMMENTS |
|---|--|---|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 2. How many toilets are inoperative? | \emptyset | |
| 3. How often are toilet facilities sanitized? | 2-3/day | |
| 4. Is soap available in each bathroom? | <input checked="" type="radio"/> YES <input type="radio"/> NO | (Sitting on each sink) |
| 5. Do shower facilities appear to be clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | Every shower facility on each floor looked great/clean |
| 6. How often are shower facilities cleaned? | 3/day | |
| 7. What cleaning materials are used to clean shower facilities? | | disinfect + mercer + bleach (Some times) Wednesdays |
| 8. What is the room temperature? | NO | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 10. Is the CIIC memo posted? | YES <input checked="" type="radio"/> NO | |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | upon request |
| 14. How many shakedowns are performed on each shift? | 2-4 | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | <input checked="" type="radio"/> YES <input checked="" type="radio"/> NO | No obstructions - each cell clean |

CIIC Report: Ohio Reformatory for Women 66

Inspector: Yeager

Facility: ORW
Date: May 11, 2011

| | | |
|--|--|--------------------------------|
| 16. Is the atmosphere of the unit calm or disruptive? | Calm | |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES NO | within 15-20 minutes each time |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES NO | |
| 19. Are lights turned on all night? | YES NO | ? 3 rd shift |
| <p>ADDITIONAL COMMENTS (including inmate communication):</p> <p>→ 1 sink in common room is broken - covered with bag</p> <p>→ dog + cats programs all over the dam - inmates actively training and/or grooming.</p> <p>→ quiet + calm atmosphere</p> <p>141 inmates → 1 CO in charge</p> | | |

CIIC Report: Ohio Reformatory for Women 67

Inspector: Robison

Facility: ORW

Date: 5-16-11

AREA INSPECTED: HOUSING

HOUSING UNIT: Kennedy 1

13 sinks - all work

| | | COMMENTS |
|---|---|---|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 2. How many toilets are inoperative? | 16 total | |
| 3. How often are toilet facilities sanitized? | power washer + chemical 1x week is thorough | not done cleaning once on 1st + 2nd shifts on lower 2 floors |
| 4. Is soap available in each bathroom? | <input checked="" type="radio"/> YES <input type="radio"/> NO | in bins on |
| 5. Do shower facilities appear to be clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | 2-3 showers heads down work under one still broken |
| 6. How often are shower facilities cleaned? | pretty clean | 18 total |
| 7. What cleaning materials are used to clean shower facilities? | general cleaners - daily bleach 1x week | |
| 8. What is the room temperature? | no thermostat when warm outside | 78-82° |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES <input type="radio"/> NO | lock box |
| 10. Is the CIIC memo posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | *need new one* |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | art + crafts recreation, recovery service |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | ask co ord. mgr. |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | ditto - from unit staff or per CO |
| 14. How many shakedown are performed on each shift? | walk around every 20 min | 22-27 wks of 5/2 → 5/8 |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |

> large fan did help to circulate air.

CIIC Report: Ohio Reformatory for Women 68

Inspector: Robison

Facility: ORW
Date: 5-16-11

| | | |
|---|--|--------------------------------------|
| 16. Is the atmosphere of the unit calm or disruptive? | | <i>sociability was nice</i> |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES NO | <i>every 30 min. log in log book</i> |
| 18. Are laundry facilities operational? <i>monday 1 or 2 wash machines</i> | <input checked="" type="radio"/> YES NO | <i>4 W. 4 dryer</i> |
| 19. Are lights turned on all night? | YES <input checked="" type="radio"/> NO | <i>off @ night</i> |
| <p>ADDITIONAL COMMENTS (including inmate communication):</p> <p><i>except security / night light</i></p> <p><i>241 + 1 MS</i></p> <p><i>Min & med level</i></p> | | |

Inspector: Jackson

Facility: ORW
Date: 5-16-11

AREA INSPECTED: HOUSING

HOUSING UNIT: Kennedy-2

| | | COMMENTS |
|---|---|-----------------------------------|
| 1. Do living areas appear clean? | YES <input type="radio"/> NO <input checked="" type="radio"/> | Some debris on the floor |
| 2. How many toilets are inoperative? | none | |
| 3. How often are toilet facilities sanitized? | 3x day | |
| 4. Is soap available in each bathroom? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 5. Do shower facilities appear to be clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | yes, but old |
| 6. How often are shower facilities cleaned? | 3x day | Power wash Thurs days |
| 7. What cleaning materials are used to clean shower facilities? | | Disinfect bleach - once a week |
| 8. What is the room temperature? | 68-72° | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 10. Is the CIIC memo posted? | YES <input type="radio"/> NO <input checked="" type="radio"/> | |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 14. How many shakedowns are performed on each shift? | 2 per Shift | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | YES <input type="radio"/> NO <input checked="" type="radio"/> | |

Inspector: Jachson

Facility: ORW
Date: 5-16-11

| | | |
|---|---------------|--|
| 16. Is the atmosphere of the unit calm or disruptive? | <u>Calm</u> | |
| 17. Are officers performing regular security checks? | <u>YES</u> NO | |
| 18. Are laundry facilities operational? | <u>YES</u> NO | |
| 19. Are lights turned on all night? | <u>YES</u> NO | |

ADDITIONAL COMMENTS (including inmate communication):

Kennedy's - Air ventilation
- Mold Shower

Literary Unit

60 students (30 in morning / 30 afternoon)
10 tutors

Students are selected based on reading level
when get on the 7th grade level

go to PRE-600

Mon - FRI (8-10:45am)
(12:15-3:30pm)

Computer Lab - Each student has a different schedule
Not hooked up to ~~the~~ the internet
Math, reading, encyclopedia

CIIC Report: Ohio Reformatory for Women 71

Inspector: Hoops

Facility: ORW

Date: 5/16/11

AREA INSPECTED: HOUSING

HOUSING UNIT: Lincoln

174 count

| | | COMMENTS |
|---|---|---|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - Just run down - cells painted bright colors |
| 2. How many toilets are inoperative? | zero | (each cell has toilet) - 2 not working, but those cells not in use |
| 3. How often are toilet facilities sanitized? | self-cleaned in each cell | - chems given as needed |
| 4. Is soap available in each bathroom? | YES <input checked="" type="radio"/> NO | - in cell (sink) |
| 5. Do shower facilities appear to be clean? | YES <input checked="" type="radio"/> NO | - mold issues - inmate relayed difficult to heat water up |
| 6. How often are shower facilities cleaned? | multiple times per day | |
| 7. What cleaning materials are used to clean shower facilities? | - disinfect. - bleach (1 bottle per week) | - mers cleaner |
| 8. What is the room temperature? | unknown | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - lock box for bottles - closet for rest of supplies |
| 10. Is the CIIC memo posted? | YES <input checked="" type="radio"/> NO | |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | at officer's desk |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | desk |
| 14. How many shakedowns are performed on each shift? | 2 per shift | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - only block during restroom (small windows in each cell door) |

CIIC Report: Ohio Reformatory for Women 72

Inspector: Hooks

Facility: DRW
Date: 5/16

Lincoln

| | | |
|--|--|--|
| 16. Is the atmosphere of the unit calm or disruptive? | Calm | -no incidents -rare trouble in this dorm |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES NO | every 30 |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES <input checked="" type="radio"/> NO | - 2 broken dryers, 1 more abt to go according to inmate workers |
| 19. Are lights turned on all night? | YES <input checked="" type="radio"/> NO | |
| ADDITIONAL COMMENTS (including inmate communication): | | |
| <p>- paint issues / cracking walls - just very old - some walls looked like they were crumbling</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Dog program - have 7, can have 10 (greyhounds)</p> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Wild life Program (148) ↳ possums, squirr, etc. animals</p> </div> <p>- 8 workout machines - common room w/ tv</p> | | |

Inspector: Yeager

Facility: ORW
Date: May 16, 2014

AREA INSPECTED: HOUSING

HOUSING UNIT: Nursery - 2001 - shared showers with reception (+COS)

| | | COMMENTS |
|---|--|--|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 2. How many toilets are inoperative? | none | |
| 3. How often are toilet facilities sanitized? | as needed | |
| 4. Is soap available in each bathroom? | YES <input checked="" type="radio"/> NO | They have their own |
| 5. Do shower facilities appear to be clean? | <input checked="" type="radio"/> YES <input checked="" type="radio"/> NO | Soap sump - standing H ₂ O ; some leaking |
| 6. How often are shower facilities cleaned? | 4x/day | |
| 7. What cleaning materials are used to clean shower facilities? | disinfect - mrsa cleaner bleach / week | |
| 8. What is the room temperature? | 7 | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 10. Is the CIIC memo posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | in reception |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | in reception |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | in reception |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | in reception |
| 14. How many shakedowns are performed on each shift? | <u>3</u> | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |

Inspector: Yeager

Facility: ORW
Date: May 16, 2011

| | | |
|--|---|--|
| 16. Is the atmosphere of the unit calm or disruptive? | calm! | |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES NO | |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES NO | |
| 19. Are lights turned on all night? | <input checked="" type="radio"/> YES NO | |
| ADDITIONAL COMMENTS (including inmate communication): | | |
| <p>Baby clothes - donated - 2 inmate nannies</p> <p>* Grant funded * Storage area - locked + inventoried</p> <p>Pediatrician on call 24 hours/day Room 2 beds, 2 cribs - visits <u>each</u> Sunday</p> <p>State assigned OB/GYN in medical</p> <p>child highchair seat in 2 toilets</p> <p>9 moms + Babies right now.</p> <p>George Foreman grill, microwave, fridge, sink</p> | | |
| <p>2 CO's who cover reception also cover Nursery. the inmates watch over each other. Theft happens, but can usually be fixed by reviewing the cameras (according to one inmate). The girls go to the meal times in 2 shifts - those remaining behind babysit for the ones at meal time.</p> | | |

CIIC Report: Ohio Reformatory for Women 75

Inspector: Hooks

Facility: ORW

Date: 5/16/11

AREA INSPECTED: HOUSING

HOUSING UNIT: Reception

| | | COMMENTS |
|---|---|--|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - dorms were clean, but older - bathrooms were not clean |
| 2. How many toilets are inoperative? | 2 | |
| 3. How often are toilet facilities sanitized? | 2x daily | |
| 4. Is soap available in each bathroom? | YES <input checked="" type="radio"/> NO | - only if indigent |
| 5. Do shower facilities appear to be clean? | YES <input checked="" type="radio"/> NO | - No mold, but substantial soap scum - standing water - some leaking |
| 6. How often are shower facilities cleaned? | 4x daily | |
| 7. What cleaning materials are used to clean shower facilities? | - disinfect. - purple MRSMA cleaner - bleach 1x per week | |
| 8. What is the room temperature? | Unknown | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - lockbox |
| 10. Is the CIIC memo posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - different version than current one |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | at officer's desk |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | " " |
| 14. How many shakedowns are performed on each shift? | 2 at least | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | <input checked="" type="radio"/> YES <input type="radio"/> NO | (dorms) |

Inspector: Hobbs

Facility: ORW

Date: 5/16

Reception

| | | |
|---|---|---|
| 16. Is the atmosphere of the unit calm or disruptive? | Calm | (during count) - more active once count ended |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES <input type="radio"/> NO | Every 30 or less |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES <input type="radio"/> NO | 4 of each |
| 19. Are lights turned on all night? | <input checked="" type="radio"/> YES <input type="radio"/> NO | -but only every other one along wall (security) |

ADDITIONAL COMMENTS (including inmate communication):

- Floors in dorm areas pretty beat up

- Dorm 3 bathroom

- holes in wall, tiles of wall from multiple repairs

- toilets stained w/ black spots

- Showers: one very moldy

- one inoperable

* standing water issues noticed

- inmates relayed that there is always standing water, bathrooms are always disgusting

Inspector: Yeager

Facility: ORW
Date: 5/16/11

AREA INSPECTED: HOUSING

HOUSING UNIT: Rogers I

| | | COMMENTS |
|---|--|---|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES NO | |
| 2. How many toilets are inoperative? | 0 | |
| 3. How often are toilet facilities sanitized? | 2-3/day | |
| 4. Is soap available in each bathroom? | YES <input checked="" type="radio"/> NO | Inmates steal soap |
| 5. Do shower facilities appear to be clean? | YES <input checked="" type="radio"/> NO | 2 showers leaking/running Bugs mold in upper corners/ceilings |
| 6. How often are shower facilities cleaned? | 2-3/day | Hole in ceiling above a sink |
| 7. What cleaning materials are used to clean shower facilities? | | disinfectant + scrub pads |
| 8. What is the room temperature? | ? | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES NO | |
| 10. Is the CIIC memo posted? | YES <input checked="" type="radio"/> NO | |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES NO | |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES NO | If run out, the COs get more from unit secretary |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES NO | |
| 14. How many shakedowns are performed on each shift? | 2 | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | <input checked="" type="radio"/> YES <input checked="" type="radio"/> NO | |

CIIC Report: Ohio Reformatory for Women 78

Inspector: Yeager

Facility: ORW
Date: 5/16/11

Rogers I

| | | | |
|---|--------------------------------------|--------------------------|---|
| 16. Is the atmosphere of the unit calm or disruptive? | Calm! | | |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | Officer W on 1st shift is constantly walking around |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |
| 19. Are lights turned on all night? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | Big lights are dimmed; but security lights are on |

ADDITIONAL COMMENTS (including inmate communication):

Given though this dorm shares the same building and name as Rogers II, this group is much quieter & calmer. Unit manager said this is "faith-based" housing unit, which may account for the peaceful/cleanliness (according to her).

CIIC Report: Ohio Reformatory for Women 79

Inspector: Yeager

Facility: ORW
Date: May 16, 2011

AREA INSPECTED: HOUSING

HOUSING UNIT: Rogers II

| | | COMMENTS |
|---|---|--|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 2. How many toilets are inoperative? | <u>Rogers II</u> 4 | work order in but stayed plugged b/c |
| 3. How often are toilet facilities sanitized? | 3x/day | disinfectant is watered down |
| 4. Is soap available in each bathroom? | YES <input checked="" type="radio"/> NO | Inmates steal it immediately |
| 5. Do shower facilities appear to be clean? | YES <input checked="" type="radio"/> NO | Water all over floors, chairs all over |
| 6. How often are shower facilities cleaned? | 3x/day | "worthless" according to CO |
| 7. What cleaning materials are used to clean shower facilities? | | 12oz bleach/week disinfectant (watered down) |
| 8. What is the room temperature? | ? | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 10. Is the CIIC memo posted? | YES <input checked="" type="radio"/> NO | |
| 11. Are the Commissary, programs, and library schedules posted? | YES <input checked="" type="radio"/> NO | recreation schedules + programs |
| 12. Are kites available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 13. Are informal complaint forms available on the unit? | <input checked="" type="radio"/> YES <input type="radio"/> NO | most of the time |
| 14. How many shakedown are performed on each shift? | 2 | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |

women put sanitary napkins in the bins

CO

(watered down)

CIIC Report: Ohio Reformatory for Women 80

Inspector: Yeager

Facility: ORW
Date: 5/16/11

| | | |
|--|--|-----------------|
| 16. Is the atmosphere of the unit calm or disruptive? | calm | |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES NO | w/in 30 minutes |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES NO | |
| 19. Are lights turned on all night? | YES <input checked="" type="radio"/> NO | |
| ADDITIONAL COMMENTS (including inmate communication): | | |
| <p>The showers and toilets are disgusting! The bugs are crawling along the ceilings of the shower stalls. Water on the floors and chairs are all in the shower area - supposedly inmates use the chairs for putting personal items on them.</p> <p>Used sanitary napkins around toilets + floating in toilets.</p> | | |

CIIC Report: Ohio Reformatory for Women 81

Inspector: Hooks

Facility: ORW

Date: 5/16/11

AREA INSPECTED: HOUSING

HOUSING UNIT: Shirley 1&2

| | | COMMENTS |
|---|---|--|
| 1. Do living areas appear clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 2. How many toilets are inoperative? | 2 | -no toilet paper (passed out 2x per week) |
| 3. How often are toilet facilities sanitized? | 4x day | |
| 4. Is soap available in each bathroom? | YES <input checked="" type="radio"/> NO | -only if indigent |
| 5. Do shower facilities appear to be clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | -Soap scum -Inmates complained of |
| 6. How often are shower facilities cleaned? | 4x day | great problems in back showers |
| 7. What cleaning materials are used to clean shower facilities? | -general disinf. -MRS-A cleaner | |
| 8. What is the room temperature? | Unknown | |
| 9. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES <input type="radio"/> NO | lockbox, badge system |
| 10. Is the CIIC memo posted? | YES <input checked="" type="radio"/> NO | |
| 11. Are the Commissary, programs, and library schedules posted? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 12. Are kites available on the unit? | YES <input checked="" type="radio"/> NO | -both out - no forms |
| 13. Are informal complaint forms available on the unit? | YES <input checked="" type="radio"/> NO | available -staff relayed that they run out frequently |
| 14. How many shakedowns are performed on each shift? | 2 per shift | |
| 15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? | <input checked="" type="radio"/> YES <input type="radio"/> NO | (dorm) |

CIIC Report: Ohio Reformatory for Women 82

Inspector: Hoodes

Facility: ORW

Date: 5/16

| | | | |
|---|--------------------------------------|----|-------------------------|
| 16. Is the atmosphere of the unit calm or disruptive? | Calm | | |
| 17. Are officers performing regular security checks? | <input checked="" type="radio"/> YES | NO | Every 30 |
| 18. Are laundry facilities operational? | <input checked="" type="radio"/> YES | NO | 4 of each (one down) |
| 19. Are lights turned on all night? | <input checked="" type="radio"/> YES | NO | |

ADDITIONAL COMMENTS (including inmate communication):

- Shirley 200 side restroom soap scum,
- one inop. shower

- Top/Bottom -exposed pipes, ^{due to a recent} water leak
downs in Shirley (outside in commons area)
(work done recently) but walls have not
been repaired/patched up

Inspector: Furderer

Facility: ORW
Date: 5-17-11

AREA INSPECTED: COMMISSARY

| | | COMMENTS |
|--|---|---|
| 1. How many inmates work in the commissary at this institution? | TO - 20 Current - 15 | - should have 20 at the end of the week |
| 2. How many staff members supervise the inmates during the hours of operation? | 2 | - commissary manager - temp contractor |
| 3. How much money are inmates permitted to spend? | 120 every two weeks | - inmates may purchase some items that are not within \$20 limit |
| 4. How often are commissary prices increased? | rarely | - every couple months - only a few cents - vendors very competitive |
| 5. Are inmates notified of changes to commissary prices? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - send price list once per month |
| 6. What items are most popular? | | - coffee, creamer, sugar, summer sausage, cheese blocks, rice, popcorn, scented oil |
| 7. Are there any items you think should be added or removed from the commissary? | not really | - will look at adding bread - possibly dried fruits |
| 8. Are areas clean? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 9. Have you had any issues with pests/rodents? | YES <input checked="" type="radio"/> NO | - so far everything has been good |
| 10. How often does the exterminator visit? | do not know | - will find out - exterminator comes when com com manager is not here |
| 11. Is the inventory organized and stored properly? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 12. Is Inventory taken monthly? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 13. Have you had any inventory issues? (missing items, etc) | YES <input checked="" type="radio"/> NO | - when started yes - recently things are good |
| 14. Have there been any issues of inmate theft from the commissary? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - inmates find ways to steal - haven't had any major issues |
| 15. Are inmates searched before and after their shifts? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - stripped searched after - inmates can't bring anything over - spot check inmates before |

Inspector: Furderer

Facility: ORW
Date: 5-17-11

| | | |
|--|---|--|
| 16. How often are there problems of inmates using stolen IDs? | rarely | -only one since November |
| 17. What procedures are in place to ensure that inmates do not steal and then use other inmates' IDs? | - Call inmate's name upon checkout and examine ID to verify if it is the right person | |
| 18. How often are deliveries made? | daily | |
| 19. How often do you run out of OTC Meds -Tylenol -rarely -Prilosec -rarely -Fish Oil -rarely | | -only issue is orders placed through pharmacy services takes a little while to be delivered -order a few weeks ahead |
| 20. Where are your vendors located? | ohio | |
| 21. What is the average hourly/monthly wage for inmates in commissary? | L1 + L2 make 20 or 22/month | |
| 22. How could the commissary be more efficient/profitable? | - get rid of pieces of paper | - find better way to make process quicker |
| <p>ADDITIONAL COMMENTS (including description of area):</p> <ul style="list-style-type: none"> - OTC products go to warehouse first so it delays deliveries - Commissary manager is going to inquire about getting from warehouse directly - inmates shop by units - they shop at least once every two weeks - facility did not have commissary manager for 9 months - have over 1,000 items - have made accommodations for inmates who have ADA standing orders | | |

Inspector: Jackson

Facility: ORW
Date: 5-16-11

AREA INSPECTED: FOOD SERVICES

| | | COMMENTS |
|---|---|----------|
| 1. Does the area appear clean? | <input checked="" type="radio"/> YES NO | |
| 2. Does the equipment appear to be clean? | <input checked="" type="radio"/> YES NO | |
| 3. Are there any standing puddles of water on the ground? Is there ice on the floor of coolers? | <input checked="" type="radio"/> YES NO | |
| 4. Is a chit system used to issue tools to inmate workers? | <input checked="" type="radio"/> YES NO | |
| 5. Is the quantity of the food served according to the menu? | <input checked="" type="radio"/> YES NO | |
| 6. Are all inmate workers trained regarding proper hygiene? | <input checked="" type="radio"/> YES NO | |
| 7. Is soap available in the inmate/staff bathroom? | <input checked="" type="radio"/> YES NO | |
| 8. Are all inmate workers and staff wearing hair nets? | <input checked="" type="radio"/> YES NO | |
| 9. Are all inmate workers and staff handling food wearing gloves? | <input checked="" type="radio"/> YES NO | |
| 10. How many inmate workers are assigned to the food services department? | 360 | 3 shifts |
| 11. Are all inmate workers trained on proper handling of equipment? | <input checked="" type="radio"/> YES NO | |
| 12. Are knives issued according to procedure? | <input checked="" type="radio"/> YES NO | |
| 13. Are inmates supervised while using knives? | <input checked="" type="radio"/> YES NO | |
| 14. Is fire equipment operational and inspected according to schedule? | <input checked="" type="radio"/> YES NO | |
| 15. Is stored food wrapped and dated? | <input checked="" type="radio"/> YES NO | |
| 16. Are containers of food stored off of the ground? | <input checked="" type="radio"/> YES NO | |

Inspector: Jackson

Facility: ORW
Date: 5-16-11

| | | | |
|--|--------------------------------------|-------------------------------------|-------------------------------|
| 17. Is a safe distance maintained from the top of the stored food to the ceiling? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |
| 18. Are there any current pest issues? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |
| 19. What is the date of the last inspection by health inspectors? Did the facility pass? | <i>April</i> | | <i>passed</i> |
| 20. How often is the cooking equipment sanitized? | <i>After each use</i> | | |
| 21. Is a kite log maintained? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |
| 22. Are all chemicals secured? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |
| 23. Are dishes/utensils washed/rinsed at appropriate temperatures (was 150 degrees/rinse 180 degrees)? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |
| 24. Have there been any recent concerns regarding inmate health issues due to food? | <input type="radio"/> YES | <input checked="" type="radio"/> NO | |
| 25. Is the trash dock free of odors, loose garbage bags, and bugs? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | <i>Ramp to corner 2x week</i> |
| 26. Do the coolers and freezers appear orderly and clean? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |
| 27. Are trays scraped in a different area from the food serving line? | <input checked="" type="radio"/> YES | <input type="radio"/> NO | |

ADDITIONAL COMMENTS:

- Food under serving line
- Culinary Arts program
- 2 Kettles + 2 Skillets (not operable - 1 kettle for 8 ma.)
- Water up the floor from trays
- 4 coolers + ~~processors~~ ³ freezers
- Deliveries: Bread - Tues/Fri
Milk/VEI meat - Wed.
Dry Goods - Thurs.
Produce - FRI.
- Keep low quantities of food (only 1 week)

Inspector: GEISLER

Facility: ORW
Date: 5/17/11

INFIRMARY:

| | | | |
|----|---|---|--|
| 1 | Does the overall appearance of the infirmary look clean? (exam rooms, holding cells, crisis cells) | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 1a | Ask to see documentation of cleaning schedule for all functional areas. | | Weekly sanitation completed |
| 1b | Document the number of exam rooms, holding cells and crisis cells. | | Exam rooms: 6 Holding Cells: 4 Crisis Cells: 2 Total of 14 beds |
| 1c | Staff uses personal protective equipment (gloves, masks, etc) to control risks for acquiring and transmitting infections. 68-MED-18 (Observe staff if possible) | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 1d | Clearly marked sharps containers and other bio-medical waste containers are present in all exam rooms (68-MED-18, 10-SAF-13). (Look in all exam rooms. If possible, observe where waste is stored prior to disposal.) | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 1e | Inmate porters are trained to use personal protective equipment to clean up and dispose of infectious waste. (10-SAF-13) | <input checked="" type="radio"/> YES <input type="radio"/> NO | Trained through Health and Safety |
| 2 | All medical and dental equipment is operational? (Are there any broken pieces?) | YES <input checked="" type="radio"/> NO | |
| 2a | Work areas of the infirmary appear organized? (Observe for cluttered exam rooms etc.) | <input checked="" type="radio"/> YES <input type="radio"/> NO | Opening women's health center Moving dental for more space in current infirmary |
| 3 | Medical records are kept in a secure location and handled to ensure confidentiality. (Observe for records that are kept in open areas that could be picked up by anyone). | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 3a | Does each inmate have an individual medical record and health risk assessment completed? (If not what is the timeline to complete this? How many have not been completed?) | <input checked="" type="radio"/> YES <input type="radio"/> NO | |

CIIC Report: Ohio Reformatory for Women 88

Inspector: CAETSLER

Facility: ORW
Date: 9/17/11

| | | | |
|----|---|---|---|
| 3b | How frequently are patient records audited for accuracy and errors or missing data? (Ask to see an example of an audit. How many deficiencies were identified in the last audit?) | | -BOMS puts out schedule -If errors are identified they pay more rigorous attention to indicator. -Monthly or quarterly |
| 3c | How frequently is staff training conducted related to patterns of errors identified by records audits? (What is the process?) | | -As needed, sends out a lot of reminders -creates a lot of reminders -creates action plan with RNs as needed |
| 3d | Targets for improving patient care are set for staff to achieve? (Ask for an example) | <input checked="" type="radio"/> YES <input type="radio"/> NO | -Its hard B/C there are so many (e.g. reception, sick call, etc) |
| 4 | Health Care supervisors work late shifts periodically to monitor infirmary operations. (How often) | <input checked="" type="radio"/> YES <input type="radio"/> NO | -Nursing supervisor works 2-10pm |
| 4a | Is overtime most often mandated or voluntary? What is the average number of hours each month? | | -in past half and half, some voluntary, some mandatory -termination of RNs will result in mandated overtime. |
| 4b | What steps are taken to address staff burnout? (Peer support groups, counseling, etc.) | | -A lot of one on one with supervisors -must make time with their staff |
| 4c | What is the annual average turnover of nurses at the institution? | | -not normal to have big turnover -able to get rid of staff, but not able to rehire, RNs frozen |
| 5 | How many inmates are enrolled in chronic care clinics at the institution? (68-MED-19) | | -Enrolled: 1,100 -Number of Clinics: 1,700 |
| 5a | What is the backlog of inmates enrolled in chronic care clinics? | | -Over two weeks, approximately 180, they are made a priority -plan in place to get high security/seg inmates to infirmary escorted -lack of structure with security |
| 5b | What percentage of CC inmates have been no-shows? | | -does not seem to be a problem, no percentage available. |
| 5c | How many referrals to outside medical providers is pending approval? How many have been rejected or approved in the last 30 days? | | Pending: Approved: Not Approved: 80% rejected |

Inspector: C. GIBSON

Facility: ORW
Date: 5/17/11

| | | | |
|----|--|---|---|
| 5d | What are the most common outside referrals made? What is most commonly not approved? | | -Most common: OBGYN Diagnosis -A lot of GI gets denied, - Some pulmonary (Apnea) |
| 6 | Information is provided to inmates on how and when to seek health care services during orientation? (68-MED-01) | <input checked="" type="radio"/> YES <input type="radio"/> NO | -Done every Wednesday |
| 6a | An ongoing teaching program to promote health and hygiene practices is provided to inmates by staff? (If not, why not?) (68-MED-01) | YES <input checked="" type="radio"/> NO | -Not yet-in the works --With staffing issues right not now possible. -challenging population |
| 6b | Inmates with special needs, infectious diseases, and other health needs are provided counseling and education as needed? (Describe type?) | <input checked="" type="radio"/> YES <input type="radio"/> NO | -Infectious Disease RN conducts one on one counseling with Inmates -Doctors are also doing that during appointments. |
| 7 | There is an emergency management plan in place to deal with either emergencies or disasters to address larger than normal amounts of inmate/staff injuries? (Individual medical emergency, tornado, fire, or mass disturbances.) | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 7a | How often is medical staff trained on the emergency management plan? | | -Not sure. |

Additional Information.

Ask for a FM intake questionnaire:

What is the composition of the health care staff:

3 state physicians: CMO, OBGYN, Gen Practice, one contract doctor

16 slots for RNs-7 vacancies, 5 off for medical reasons, 4 working

-10 slots for LPNs, 9 filled another starting in June.

-2 state Health Info Techs, 3 contracted HITs

-One Diet Tech

-One RN supervisor, One Medical Operations Manager, One assistant Health Care Administrator

-X-ray tech contractor

-Pharmacy contractors

-Dental contractors

How many pregnant females and infants are their currently? Nine moms, nine infants, four pregnant inmates

CIIC Report: Ohio Reformatory for Women 90

Inspector: Geisler

Facility: ORW
Date: 5/17/11

When did the last multi-disciplinary team meeting occur? What issues were discussed.

- Staff have weekly medical operations meeting consisting of the DWO, DWSS, Med Ops Mgr, and Mental Health, Major
- New exam area in segregation to see inmates housed there instead of transporting to infirmary
- Discussed issues of concern between segregation transportation to infirmary for CC patients.

Other Issues:

- More computers needed-they are slow
- Assessment of technology needs in order to ensure they have what they need.
- So difficult to get additional staff, has good nurses but they are getting worked to death.

CIIC Report: Ohio Reformatory for Women 91

Inspector: Robison

pass system on Sat?
✓ legal lib

Facility: ORW
 Date: 5-16-11

AREA INSPECTED: LIBRARY/LAW LIBRARY *closed - whole week*

| | YES | NO | COMMENTS |
|--|-----|----|----------|
| 1. Does the area appear to be clean and well-maintained? | YES | NO | |
| 2. Are DRC Administrative Rules (5120-9 series) available to inmates upon request? | YES | NO | |
| 3. How many computers/typewriters are available for inmates' use? | | | |
| 4. How often are computers/typewriters cleaned? | | | |
| 5. Are library services available daily, including weekends and evenings? | YES | NO | |
| 6. Does the library participate in inter-library loan programs? | YES | NO | |
| 7. How many inmate workers are assigned to the library/law library? | | | |
| 8. Are inmates housed in special management areas permitted to use the law library? How? | YES | NO | |
| 9. Is a kite log maintained? | YES | NO | |
| 10. Are there separate sections for African-American/Hispanic/ethnic literature? | YES | NO | |
| 11. Are forms on hand to allow inmates to file court actions? | YES | NO | |
| 12. How often are new materials added to the library? | | | |
| ADDITIONAL COMMENTS (including library/law library schedule): | | | |

Inspector: Furderer

Facility: ORW
Date: 5-17-11

AREA INSPECTED: OPI

| | | COMMENTS |
|---|---|---|
| 1. What OPI shops are located at this facility? | - Flag - Embroidery - Mops - Books - Flag partnership | |
| 2. How many inmates work in OPI at this institution? | TO-94 Current-64 | - 42 in flag/sewing - 22 in optical |
| 3. How many staff members supervise the inmates during the hours of operation? | 3 | - OPI Manager - 2 specialists |
| 4. Are all inmate workers trained on proper handling of equipment? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - orientation - training package |
| 5. Are there any certifications available for this shop? | <input checked="" type="radio"/> YES <input type="radio"/> NO | |
| 6. What is the average hourly/monthly wage? | \$70-90/month | |
| 7. Are there any maintenance issues with the equipment? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - always fixing parts - mostly optical - hard to find parts for optical |
| 8. How often is equipment checked per safety standards? | monthly | - conducted when maintenance is done |
| 9. Are inmates searched before and after their shifts? | <input checked="" type="radio"/> YES <input type="radio"/> NO | - metal detector - conduct random pat downs |
| 10. Have you had any inventory issues? | YES <input checked="" type="radio"/> NO | |
| 11. Do you feel production could be increased/decreased/or remain the same? | increased | |
| 12. How could your shop be more efficient/profitable? | when finished renovating hire more inmates | |
| 13. How could OPI be more efficient/profitable? | changes in state purchasing | - bid own contracts - use open markets - combine purchasing with other agencies |
| ADDITIONAL COMMENTS (including description of OPI area): - OPI could absolutely do reading glasses per staff - currently inmates need prescription for reading glasses - optical optical shop had backlog in January due to a computer malfunction (computer was down for six weeks) - they have caught back up on orders now | | |

Inspector: Furderer

Facility: ORW
Date: 5-17-11

- Process for completing optical orders
 - send scripts to doctors
 - doctors fill out and return to ORW OPI
 - ORW makes sure all info is there and sent to OPI Central office
 - OPI ~~Central~~ office sends back to ORW OPI to begin manufacturing
- Will get new software to expand embroidery work
- inmates training dogs for specific tasks often bring them back to the OPI area due to the unique opportunities available.
- Currently renovating area to allow more space

Inspector: Rebison

Facility: ORW
Date: 5-16-11

PROGRAM NAME: Tapestry

| | | COMMENTS |
|--|---|---|
| 1. Are programs available to all inmates? | YES <input checked="" type="radio"/> NO | once in Tapestry all IMs participate |
| 2. How many students are in the observed class? | ~70 | |
| 3. What is the student/teacher ratio? | 70/1 | |
| 4. Are instructional materials provided to every student? | YES <input checked="" type="radio"/> NO | NA |
| 5. Are instructional materials copyrighted or teacher-made? | | ODADAS Dr. Fallucci |
| 6. Do students have use of technology as part of the observed program? | YES <input checked="" type="radio"/> NO | not state |
| 7. Was the teacher using technology during the observed program? | YES <input checked="" type="radio"/> NO | |
| 8. Was the technology functioning correctly? | YES <input checked="" type="radio"/> NO | NA |
| 9. Was the classroom appropriate in size, safety, acoustics, and lighting? | YES <input checked="" type="radio"/> NO | OK OK (poor) OK |
| 10. Is security staff on duty during programming? | YES <input checked="" type="radio"/> NO | |
| 11. Is the teacher using a lecture style of instruction, question/answer, or group discussion? | | facilitation |
| 12. Do students appear to be responsive and engaged in the lesson? | YES <input checked="" type="radio"/> NO | |

ADDITIONAL COMMENTS:
 IMs offer constructive observations to other IMs.
 Consequence & Cost - of no funds - verbal.
 IM sits in designated seat
 described life during prison & conviction, childhood, issues, values,
 Specific to the IMs school questions.
 Described home as dirty, dog feces, fighting outside, requiring
 sought escape from home life @ 16 of 28 yr old
 alcohol & drugs.
 associate did come - drugs, high

Inspector: Hodges

Facility: ORW
Date: 5/16/11

AREA INSPECTED: RECREATION

| | | COMMENTS |
|---|---|--|
| 1. Are programs available to all inmates? | <input checked="" type="radio"/> YES NO | - but security level dictates where / when |
| 2. How many staff are assigned to supervise inmates? | 3 | 1 director 2 activity therapists |
| 3. Are programs posted for inmate information? | <input checked="" type="radio"/> YES NO | In each dorm |
| 4. Is equipment cleaned and sanitized on a regular basis? | YES NO | |
| 5. Are cleaning materials kept secure? | <input checked="" type="radio"/> YES NO | |
| 6. Does recreation equipment appear to be in good working order? | <input checked="" type="radio"/> YES NO | |
| 7. How many inmate workers are assigned to the recreation department? | | |
| 8. Are inmate workers trained and is this documented? | YES NO | |
| 9. Is a kite log maintained? | <input checked="" type="radio"/> YES NO | Mr. Sun - rec director keeps it |
| 10. Are programs available for inmates with disabilities? | <input checked="" type="radio"/> YES NO | - more PT/OT type wheel workouts (but no inmate intercept) |

ADDITIONAL COMMENTS (including description of recreational areas):

- kickball / soft ball intramurals - do yoga / aerobics
- separate room w/ weight machines
- gym w/ basketball court / volleyball net
- MP3 machine
- bathroom w/ 2 stalls
- American Idol nights / open mic nights

in *participation* ** there is a separate fenced off recreation area for inmates in nursery / reception building*
recreational activities *- Reception inmates not permitted out w/ nursery inmates & babies.*

Clear
staff relayed that inmates are not interested in

reception (difficult to get enough interest)
reception/nursery in

SECTION II. GLOSSARY OF TERMS

A

- Administrative Assistant (AA) – Staff member who is an assistant to the Warden and typically responsible for reviewing RIB (Rules Infraction Board) decisions and RIB appeals.
- Adult Basic Education (ABE)/Literacy – Literacy classes are for student with reading levels at 226 and below the CASAS. The ABE/Literacy Unit consist of two afternoon sessions. Students attend school approximately 1 ½ hours each day on Monday – Thursday. Students work individually or in small groups with tutors and focus on improving their reading and math skills. All tutors in the ABE/Literacy Unit are certified through a 10 hour training course.

B

- Brunch – Served on weekends as a cost savings initiative.
- Bureau of Classification – Office located at DRC Central Office responsible with the ultimate authority for inmate security levels, placement at institutions, as well as transfers.
- Bureau of Medical Services – Office located at DRC Central Office responsible for direct oversight of medical services at each institution.
- Bureau of Mental Health Services – Office located at DRC Central Office responsible for direct oversight of Mental Health Services at each institution.

C

- Case Manager – Staff member responsible for assisting inmates assigned to their case load and conducting designated core and authorized reentry programs.
- Cellie/Bunkie – An inmate’s cellmate or roommate.
- Chief Inspector – Staff member at DRC Central Office responsible for administering all aspects of the grievance procedure for inmates, rendering dispositions on inmate grievance appeals as well as grievances against the Wardens and/or Inspectors of Institutional Services.
- Classification/Security Level – System by which inmates are classified based on the following: current age; seriousness of the crime; prior offenses; most recent violence (not including the current offense); gang activity before going to prison; and present and past escape attempts.
- Close Security – See Level 3
- Computer Voice Stress Analysis (CVSA) – A device, which electronically detects, measures, and charts the stress in a person’s voice following a pre-formatted questionnaire. Used as a truth seeking device for investigations.
- Conduct Report/Ticket – Document issued to inmate for violating a rule.
- Contraband – items possessed by an inmate which, by their nature, use, or intended use, pose a threat to security or safety of inmates, staff or public, or disrupt the orderly operation of the facility. items possessed by an inmate without permission and the location in which these items are discovered is improper; or the quantities in which an allowable item is possessed is prohibited; or the manner or method by which the item is obtained was improper; or an allowable item is possessed by an inmate in an altered form or condition.

D

- Deputy Warden of Operations (DWO) – Staff member at each institution in charge of monitoring the Major, custody staff, the Unit Management Administrator, Unit Managers, Case Managers, and the locksmith. Other areas include count office, mail/visiting, Rules Infraction Board, segregation unit, and recreation. The Deputy Warden of Operations is also responsible for reviewing use of force reports and referring them to a Use of Force Committee when necessary for further investigation.
- Deputy Warden of Special Services (DWSS) – Staff member at each institution in charge of monitoring education, the library, inmate health services, recovery services, mental health services, religious services, Ohio Penal Industries, and food service.
- Disciplinary Control (DC) – The status of an inmate who was found guilty by the Rules Infraction Board and his or her penalty is to serve DC time. An inmate may serve up to 15 days in DC.

F

- Food Service Administrator – An employee within the Office of Administration Services educated in food service management and preparation, to manage DRC food service departments.

G

- GED/PRE-GED – Pre-GED classes are for those who have a reading score between a 227 through 239 on level C or higher of the CASAS test. GED classes are for those who have a reading score of 240 on level C or higher on the CASAS test. Students attend class 1 ½ hours each day, Monday – Thursday. Students study the five subjects measured by the GED. In addition to class work, students are given a homework assignment consisting of a list of vocabulary words to define and writing prompt each week. All GED and Pre-GED tutors are certified through a 10-hour training course.
- General Population (GP) – Inmates not assigned to a specialized housing unit.

H

- Health Care Administrator (HCA) – The health care authority responsible for the administration of medical services within the institution. This registered nurse assesses, directs, plans, coordinates, supervises, and evaluates all medical services delivered at the institutional level. The HCA interfaces with health service providers in the community and state to provide continuity of care.
- Hearing Officer – The person(s) designated by the Managing Officer to conduct an informal hearing with an inmate who received a conduct report.
- Hooch – An alcoholic beverage.

I

- Industrial and Entertainment (I and E) Funds – Funds created and maintained for the entertainment and welfare of the inmates.
- Informal Complaint Resolution (ICR) – The first step of the Inmate Grievance Procedure (IGP). Inmates submit ICRs to the supervisor of the staff member who is the cause of the complaint. Staff members are to respond within seven calendar days. Timeframe may be waived for good cause.

- Inmate Grievance Procedure (IGP) – A three step process whereby inmates may document and report concerns, problems, or issues.
- Inspector of Institutional Services (IIS) – Staff person at the institution in charge of facilitating the inmate grievance procedure, investigating and responding to inmate grievances, conducting regular inspections of institutional services, serving as a liaison between the inmate population and institutional personnel, reviewing and providing input on new or revised institutional policies, procedures and post orders, providing training on the inmate grievance procedure and other relevant topics, and any other duties as assigned by the Warden or Chief Inspector that does not conflict with facilitating the inmate grievance procedure or responding to grievances.
- Institutional Separation – An order wherein two or more inmates are not assigned to general population in the same institution due to a concern for the safety and security of the institution, staff, and/or other inmates.
- Intensive Program Prison (IPP) – Refers to several ninety-day programs, for which certain inmates are eligible, that are characterized by concentrated and rigorous specialized treatment services. An inmate who successfully completes an IPP will have his/her sentence reduced to the amount of time already served and will be released on post-release supervision for an appropriate time period.
- Interstate Compact – The agreement codified in ORC 5149.21 governing the transfer and supervision of adult offenders under the administration of the National Interstate Commission.

K

- Kite – A written form of communication from an inmate to staff.

L

- Local Control (LC) – The status of an inmate who was referred to the Local Control Committee by the Rules Infraction Board. The committee will decide if the inmate has demonstrated a chronic inability to adjust to the general population or if the inmate's presence in the general population is likely to seriously disrupt the orderly operation of the institution. A committee reviews the inmate's status every 30 days for release consideration. The inmate may serve up to 180 days in LC.
- Local Separation – An order wherein two or more inmates are not permitted to be assigned to the same living and/or work area, and are not permitted simultaneous involvement in the same recreational or leisure time activities to ensure they are not in close proximity with one another.

N

- Notification of Grievance (NOG) – The second step of the Inmate Grievance Procedure (IGP). The NOG is filed to the Inspector of Institutional Services and must be responded to within 14 calendar days. Timeframe may be waived for good cause.

M

- Maximum Security – See Level 4
- Medium Security – See Level 2

- Mental Health Caseload – Consists of offenders with a mental health diagnosis who receive treatment by mental health staff and are classified as C-1 (SMI) or C-2 (Non-SMI).
- Minimum Security – See Level 1

O

- Ohio Central School System (OCSS) – The school district chartered by the Ohio Department of Education to provide educational programming to inmates incarcerated within the Ohio Department of Rehabilitation and Correction.
- Ohio Penal Industries (OPI) – A subordinate department of the Department of Rehabilitation and Correction. OPI manufactures goods and services for ODRC and other state agencies.

P

- Parent Institution – The institution where an inmate is assigned to after reception and will be the main institution where the inmate serves his or her time. The parent institution is subject to change due to transfers.
- Protective Control (PC) – A placement for inmates whose personal safety would be at risk in the General Population (GP).

R

- Reentry Accountability Plan (RAP) – Plan for inmates, which includes the static risk assessment, dynamic needs assessment, and program recommendations and participation.
- Residential Treatment Unit (RTU) – The Residential Treatment Unit is a secure, treatment environment that has a structured clinical program. All offenders enter at the Crisis and Assessment Level (Level 1). This level is designed to assess conditions and provide structure for the purpose of gaining clinical information or containing a crisis. The disposition of the assessment can be admission to the treatment levels of the RTU, referral to OCF, or referral back to the parent institution.
- Rules Infraction Board (RIB) – A panel of two staff members who determine guilt or innocence when an inmate receives a conduct report or ticket for disciplinary reasons.

S

- Security Control (SC) – The status of an inmate who is pending a hearing by the Rules Infraction Board for a rule violation, under investigation or pending institutional transfer and needs to be separated from the general population. Inmates may be placed in SC for up to seven days. The seven day period can be extended if additional time is needed.
- Security Level/Classification – System by which inmates are classified based on the following: current age; seriousness of the crime; prior offenses; most recent violence (not including the current offense); gang activity before going to prison; and present and past escape attempts.
 - Level 1A Security (Minimum) – The lowest security level in the classification system. Inmates classed as Level 1 have the most privileges allowed. Inmates in Level 1 who meet criteria specified in DRC Policy 53-CLS-03, Community Release Approval Process, may be eligible to work off the grounds of a correctional institution. Level 1A inmates may be housed at a correctional camp with or without a perimeter fence and may work outside the fence under periodic supervision. Level 1A replaces the classification previously known as “Minimum 1 Security.”

- Level 1B Security (Minimum) – The second lowest level in the classification system. Level 1B inmates may be housed at a correctional camp with a perimeter fence and may work outside of the fence under intermittent supervision. However, Level 1B inmates who are sex offenders are not permitted to work or house outside of a perimeter fence. Level 1B inmates may not work off the grounds of the correctional institution. Level 1B replaces the classification previously known as “Minimum 2 Security.”
- Level 2 Security (Medium) – A security level for inmates who are deemed in need of more supervision than Level 1 inmates, but less than Level 3 inmates. Level 2 replaces the classification previously known as “Medium Security.”
- Level 3 Security (Close) – This is the security level that is the next degree higher than Level 2, and requires more security/supervision than Level 2, but less than Level 4. Level 3 replaces the classification previously known as “Close Security.”
- Level 4 Security (Maximum) – This is the security level that is the next degree higher than Level 3, and requires more security/supervision than Level 3, but less than Level 5. It is the security level for inmates whose security classification score at the time of placement indicates a need for very high security. It is also a classification for those who are involved in, but not leading others to commit violent, disruptive, predatory or riotous actions, and/or a threat to the security of the. Level 4 replaces the classification previously known as “Maximum Security.”
- Level 4A Security (Maximum) – A less restrictive privilege level, which inmates may be placed into by the privilege level review committee with the Warden/Designee’s approval, after a review of the inmate’s status in level 4.
- Level 4B Security (Maximum) – The most restrictive privilege level assigned to an inmate classified into level 4.
- Level 5 Security (Super-max) – A security level for inmates who commit or lead others to commit violent, disruptive, predatory, riotous actions, or who otherwise pose a serious threat to the security of the institution as set forth in the established Level 5 criteria. Level 5 replaces the classification previously known as “High Maximum Security.”
- Level 5A Security (Super-max) – A less restrictive privilege level, which inmates may be placed into by the privilege level review committee with the Warden/Designee’s approval, after a review of the inmate’s status in level 5.
- Level 5B Security (Super-max) – The most restrictive privilege level assigned to an inmate classified into level 5.
- Security Threat Group (STG) – Groups of inmates such as gangs that pose a threat to the security of the institution.
- Separation – See Institutional Separation and Local Separation
- Seriously Mentally Ill (SMI) – Inmates who require extensive mental health treatment.
- Shank – Sharp object manufactured to be used as a weapon.
- Special Management Housing Unit (SMHU)/Segregation – Housing unit for those assigned to Security Control, Disciplinary Control, Protective Control, and Local Control.
- Super-max Security – See Level 5

T

- Telemedicine – A two-way interactive videoconferencing system that allows for visual and limited physical examination of an inmate by a physician specialist while the inmate remains at his/her prison setting and the physician specialist remains at the health care facility. It also includes educational and administrative uses of this technology in the support of health care, such as distance learning, nutrition counseling and administrative videoconferencing.
- Transitional Control – Inmates approved for release up to 180 days prior to the expiration of their prison sentence or release on parole or post release control supervision under closely monitored supervision and confinement in the community, such as a stay in a licensed halfway house or restriction to an approved residence on electronic monitoring in accordance with section 2967.26 of the Ohio Revised Code.
- Transitional Education Program (TEP) – Learn skills to successfully re-enter society. Release dated within 90-180 days.

U

- Unit Management Administrator (UMA) – Staff member responsible for overseeing the roles, responsibilities and processes of unit management staff in a decentralized or centralized social services management format. The UMA may develop centralized processes within unit management, while maintaining the unit based caseload management system for managing offender needs. The UMA shall ensure that at least one unit staff member visits the special management areas at least once per week and visits will not exceed seven days in between visits.
- Unit Manager (UM) – Staff member responsible for providing direct supervision to assigned unit management staff and serving as the chairperson of designated committees. Unit Managers will conduct rounds of all housing areas occupied by inmates under their supervision.

W

- Warden – Top administrator at each correctional institution.

Ohio Department of Rehabilitation and Correction Institution Acronyms

| | |
|--|-------|
| Allen Correctional Institution | ACI |
| Belmont Correctional Institution | BeCI |
| Chillicothe Correctional Institution | CCI |
| Correctional Reception Center | CRC |
| Corrections Medical Center | CMC |
| Dayton Correctional Institution | DCI |
| Franklin Pre-Release Center | FPRC |
| Grafton Correctional Institution | GCI |
| Hocking Correctional Facility | HCF |
| Lake Erie Correctional Institution | LaeCI |
| Lebanon Correctional Institution | LeCI |
| London Correctional Institution | LoCI |
| Lorain Correctional Institution | LorCI |
| Madison Correctional Institution | MaCI |
| Mansfield Correctional Institution..... | ManCI |

| | |
|---|-------|
| Marion Correctional Institution | MCI |
| Noble Correctional Institution | NCI |
| North Central Correctional Institution..... | NCCI |
| North Coast Correctional Treatment Facility | NCCTF |
| Northeast Pre-Release Center | NEPRC |
| Oakwood Correctional Facility..... | OCF |
| Ohio Reformatory for Women..... | ORW |
| Ohio State Penitentiary | OSP |
| Pickaway Correctional Institution | PCI |
| Richland Correctional Institution | RiCI |
| Ross Correctional Institution | RCI |
| Southeastern Correctional Institution | SCI |
| Southern Ohio Correctional Facility..... | SOCF |
| Toledo Correctional Institution..... | ToCI |
| Trumbull Correctional Institution..... | TCI |
| Warren Correctional Institution..... | WCI |